

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular board meeting January 15, 2015, at 1:30 p.m. in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

Chair Jon Lane reminded all attendees that this meeting is being streamed live on-line and recorded on MediaSite.

BBCC student and Specialist Luke Rosman led the Pledge of Allegiance. Specialist Rosman explained that he is a Medic in the WA Army National Guard.

1. Call to Order

Present: Anna Franz
Jon Lane
Stephen McFadden
Juanita Richards
Mike Villarreal

2. Introductions

Associate Vice President Candy Lacher accompanied the BBCC Volleyball team to the meeting. She stated they persevered and never gave up during one of the best seasons in a decade. The team members introduced themselves: Rebecca Egan from Soldotna, AK; Shania Bateman from Montpelier, ID; Whitney Southam from Dillon, MT; Jamie Miller from Pocatello, ID; Brooke Sorenson from Malad City, ID; Felicia Nelson from Sugar City, ID; Brooke Bowers from Burley, ID; Payton Clark from Idaho Hills, ID; McKenzi Lott from Idaho Falls, ID; Rachel Dinsmoor from Pullman, WA; and Nichole Dally from Jerome, ID.

Men's Basketball Coach Mark Poth reported the Runnin' Vikes are a young team and they are playing well with a win-loss record of 13-4. Assistant coaches and former Viking players Spencer Pingle, Tanner Flynn, and Mingo Scott accompanied the team. Coach Mark said the team members are good representatives of BBCC. They introduced themselves: Alonzo Ramos from Blackfoot ID; AJ Miles from Pullman, WA; Wyatt Johnson from Victor, ID; Garrett Leavitt from Mesquite, NV; Mogga Lado from Nampa, ID; Shawn Spencer from Puyallup, WA; Zach Ashman from West Valley, UT; and Chandler McOmer from South Jordan, UT.

Student Success Center Coordinator Beth Laszlo transitioned to the Center for Business and Industry Services (CBIS) Coordinator. She shared the handout she will distribute to businesses. Coordinator Laszlo said she will pursue grants and provide customized training and continuing education training to community members. Trustee McFadden offered to share Adams county resources and lists. Trustee McFadden invited Coordinator Laszlo to share CBIS information at the Adams County Development Council meeting February 12.

3. Consent Agenda

a) Approval of Regular Board meeting minutes from December 9, 2014. (A); b) President's Activity Update (I); c) Student Success Update (I); d) Assessment (I); e) Capital Project Report (I); f) Safety & Security Update (I); g) Human Resources Report (I); h) Classified Staff Report (I); i) Enrollment Report (I).

Motion 15-01

Trustee Juanita Richards moved to approve the consent agenda. Trustee Stephen McFadden seconded, and the motion passed.

4. Remarks

- a. ASB President Stormie Kidd reported that she delivered 13 blankets that were made for the Primary Children's Hospital over Winter break, and they were very much appreciated. She also read the hospital's thank-you note. The ASB will work on another service project at the end of the month when they visit the Assisted Living Care Facility on Patton Blvd. ASB officers will give manicures to the ladies and visiting and playing cards with the men. Over 190 students and staff attended ASB's Breakfastfest Lunchfest. ASB also sponsored a blood drive with Inland Northwest Blood Center where 27 donors were registered, 22 procedures were performed, and 23 products were collected. The monthly Thrillin' Third Thursday event is tonight at 7:00 in the Wallenstien Theater, with Josh McVicar, a great magician. It is free to students and staff, and the general admission is \$5.

ASB will sponsor a singles pool tourney as part of our intramural program and then the following day a quarterly movie night at Lee Theater in Ephrata. The three movies that are available to watch are Taken 3, American Sniper, and Unbroken. This event is free to students and staff, and others can attend and pay regular admission.

Home basketball games will be held Friday at 6:00 and 8:00 p.m. and Saturday at 2:00 and 4 p.m. ASB's new human-sized foam finger will be making an appearance as well as BBCC mascot Thor and his new t-shirt gun. Today's Generation Dance Company will be performing Saturday, and ASB will hold a contest during the men's halftime on Friday.

ASB is developing a survey for students to gather input on events as well as the best way to publicize upcoming events.

The Rho Zeta chapter of Phi Theta Kappa submitted their individual hallmarks to international headquarters on January 14. For the month of January, they will be providing concessions for ASB's Third Thursday and Allied Arts events. Phi Theta Kappa will conduct a Soup-R-Bowl food drive January 26-29. Collected donations will be delivered to the Moses Lake Food bank. Lastly, officers will complete the video demonstrating the proper use of AEDs. The video will be available on the BBCC monitors.

- b. Classified Staff Representative Starr Bernhardt provided an update. Members Randy Fish, Tana Richins, Kristin Krcma, and Carla Louise Christian are moving off the committee. Current committee members include Kathy Aldrich, Robin Arriaga, Starr Bernhardt, Barbara Collins, Cassandra Fry, Tony Lidbetter, Ted Mata, Mikaela Pinger, Alicia Wallace, and Barbi Schachtschneider. During the first meeting of the quarter, the group will discuss the training schedule. The first training, a customer service webinar, is scheduled for January 21.
- c. Faculty Association President Rie Palkovic reported faculty news. January 10, 2015 counselors Marsha Nelson and MariAnne Zavala-Lopez presented two Running Start information sessions to parents and students attending the GEAR UP 4 Tomorrow's Education Conference. The event was held at BCC and sessions were provided in English and Spanish.

Part-time math instructor Brinn Harberts is team teaching a Math in Society class (Math 107) with an Ephrata High School math teacher and AVID instructor, Michele Ramirez. The teamwork provides opportunities for BCC instructors to connect with high school teachers in a really meaningful way. Instructor Harberts will do this again in the spring quarter for Statistics with Ephrata High School math instructor Cassie Roloff.

Criminal Justice and Psychology Instructor Dr. Ryann Leonard and two criminal justice students were invited to participate in the Quincy Police Department hiring process on Jan 22. They will evaluate recruits during their oral board interview and participate in the hands-on scenarios.

Madame McCarthy's French class is the largest ever with 36 students. She is excited about her enthusiastic students this quarter and plans a Flash Mob before Spring Break.

English Instructor Matt Sullivan was nominated for an Emerging Writer Fellowship at the Aspen Words conference in Aspen, Colorado in June. If he is chosen by the judges, he will be flown to Aspen, given a place to stay, and have a chance to study writing for a week with Richard Russo, Andre Dubus III, and other professional authors.

Instructor Sullivan is also co-hosting a two-day creative writing workshop on campus in June (the weekend of graduation) through a non-profit organization called Kahini. The workshop, open to nine participants from the school and community, will focus on Gender. Besides Moses Lake, the other cities hosting the upcoming Kahini workshops are New Dehli (India), Kampala (Uganda), Seattle, Chicago, Las Vegas, Kapiti (New Zealand) and Olympia. Technically there is no cost for the workshops, but participants are asked to make a donation to support a writing conference in Uganda sponsored by Kahini.

Instructor Sullivan and English Instructor Dr. Steve Close recently attended the Modern Language Association conference in Vancouver and reported, “it was massive and enlightening.”

Basic Skills instructor Pam Hare shared that the basic skills and English as a second language students are overcoming barriers. The students are no longer charged for BBCC ID cards. This allows them to participate in campus activities, connect with students, and feel more like a part of the BBCC community.

- d. VP Gail Hamburg reported the trip to review Columbia Basin College’s facilities on January 23 is being rescheduled to accommodate Brad Beuckman’s memorial service. Progress continues in the business and liberal arts building, including installation of new carpet, black-out blinds, accent walls, and bathroom remodel.
- e. VP Bob Mohrbacher referred the trustees to consent agenda item c beginning on page 7. The SBCTC Transfer Study shows that the majority of community college students are not transferring to four-year institutions with too many credits as was recently reported. Students who start at BBCC earn approximately the same credits as those who start at a four-year school. VP Mohrbacher also explained that the recent article on student achievement in the *Columbia Basin Herald* was based on a false understanding of the performance funding. Studies show performance funding is effective for shifting the focus. The Student Achievement Initiative (SAI) funding will rise significantly in the coming years. BBCC student achievement is higher than average; for example, BBCC’s average number of transfer degrees and professional technical degrees is greater than the state average. There are still some gaps between non-Latino and Latino completions. Transitions from Adult Basic Education to college classes are high except for the ESL students. The data gathered for the SAI provides good information for decision making.

Trustee Mike Villarreal asked if there are adequate resources to examine the data in depth to make decisions to be sure we are not missing something. He stated it is important to strategize and move funding to address weak points. VP Mohrbacher responded that BBCC is data-rich even through working with the 35-year-old student management system is labor intensive. It is important to provide clarity in goals and outcomes to help staff focus resources in the high-priority areas.

- f. VP Kim Garza reported that BBCC electrician Brad Beuckman passed away Friday, January 9. He had worked about the college since 2005. His memorial service will be held Friday January 23, at 3:00 p.m. at Kayser’s Chapel of Memories.

Interviews for the Student Success Center Coordinator will be finalized this week. The positions for retiring VP Gail Hamburg and Dean Clyde Rasmussen are posted.

VP Garza said there are a significant number of retirements this year, and 2015-16 will be a year of change. She explained that the internet and social media advertising is replacing print advertising. Print may be used to advertise faculty positions in Washington State.

VP Garza announced that the 2015 Leadership Development Series begins Friday. The series will feature the themes of the *7 Habits of Highly Effective People* book by Stephen Covey.

- g. President Leas provided the Foundation report in Director Parton's absence. The Foundation received the good news that the JATP trainees' Visas have been approved. In the past three weeks, the Foundation has received in-kind or cash donations totaling \$300,000. Butch Milbrandt donated a unique aircraft that the Aviation Maintenance Technology (AMT) program will put to good use. Dean Rasmussen explained this is one of the first planes to use avionics; it was high tech in the 1980s. The Floch Memorial games raised \$1,900 for scholarships; this total is nearly double from \$1,000 last year. The Foundation also received a plane for AMT from Boeing valued at \$84,000.

5. Sabbatical Leaves

VP Bob Mohrbacher reported he received two sabbatical leave requests. It has been many years since a sabbatical was requested. A committee is working to determine what the process is based on the Negotiated Agreement. The committee has met once to clarify criteria, and they will meet again next Thursday. VP Mohrbacher requested the trustees table this item until the next meeting to provide the committee time to process the requests. The sabbatical language is a little confusing. This is a good opportunity to clarify the language for future requests.

Motion 15-02

Trustee Anna Franz moved to table the discussion of sabbatical leaves to the next board meeting. Trustee Juanita Richards seconded, and the motion passed.

6. Probationary Tenure Reviews

VP Bob Mohrbacher reported that the Probationary Tenure Review Committees are finishing their work and assembling binders for the trustees' review. Melinda will e-mail the trustees when the binders are ready to review. Each of the trustees will review the binders prior to the board meeting on March 5. Action will be taken during the March 5 board meeting.

Board chair Jon Lane requested a photo of the respective probationer be placed in each binder. He also stated that after hiring the president, evaluating probationary tenure faculty is the most important role of the trustees.

The Board adjourned to an Executive Session to discuss items provided for in RCW 42.30.110 (f) to receive and evaluate complaints or charges brought against a public officer or employee for ten minutes.

After ten minutes, the Executive Session was extended for five minutes. After a total of fifteen minutes, the Executive Session was extended for five more minutes. The Executive Session concluded at 2:53 p.m. with no action taken. Board Chair Jon Lane announced a five-minute break.

The meeting reconvened at 2:58 p.m.

7. Board Policies for Information

BP 3001 Shared Leave and an unnumbered BP regarding student holidays for reasons of faith or conscience were shared for the trustees' consideration. These policies will be included in the March 5 board agenda for action. AAG Mirisa Bradbury has reviewed and approved the draft BPs.

8. Board Policy for Action

BP 8021 Gifts, Grants, and Donations was presented for board action.

Motion 15-03

Trustee Stephen McFadden moved to approve revised BP 8021. Trustee Mike Villarreal seconded, and the motion passed.

9. Assessment of Board Activity

Trustee Juanita Richards reported that she attended Grant County EDC and Kiwanis meetings.

Trustee Mike Villarreal reported the BBCC holiday luncheon was great. He complimented VP Kim Garza for organizing and emceeding the event. He also stated he appreciates the upbeat morale and the employees' interactions.

Trustee Jon Lane agreed with Trustee Villarreal about the holiday luncheon. Trustee Lane also met with President Leas regarding today's agenda.

Stephen McFadden attended the holiday potluck. He also attended the luncheons on campus with Representative Susan Fagan and Senator Judy Warnick.

10. Regular Scheduled Board Meeting

The next regular scheduled meeting will be held March 5, 2015, at 1:30 P.M.

11. Miscellaneous

President Leas reported he will attend the TACTC New Trustee Orientation with Trustee Juanita Richards. He will also accompany the trustees to the TACTC Conference and the Transforming Lives Award Recognition. BBCC's nominee Tabatha DeLong will also attend the recognition. President Leas will also attend the 2015 Dream Conference (Achieving the Dream) February 17-20 with faculty and staff members.

The trustees discussed the local Transforming Lives Award Recognition event. Board Chair Jon Lane will give the welcome, and Trustee Stephen McFadden will provide the Trustees' Perspective.

President Leas announced that the Executive Director of the Washington Student Achievement Council Gene Sharratt will deliver BBCC's 2015 commencement address.

The BBCC Advisory Board Dinner is scheduled on February 26 and will be held at CBTech. Invitations will be sent to trustees.

Public Information Director Doug Sly is scheduling legislative appointments for President Leas and the trustees in Olympia during the TACTC Conference.

Trustee Jon Lane reported he will serve on the new trustee orientation panel to discuss the role of the board chair.

President Leas shared that BBCC electrician Brad Beuckman's memorial will be held next Friday, February 23, at 3:00 p.m. Kayser's Chapel of Memories.

The meeting adjourned at 3:17 p.m.

Jon Lane, Chair

ATTEST:

Dr. Terrence Leas, Secretary