

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Wednesday, October 19, 2011, at 1:30 p.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Present: Mike Blakely
Jon Lane
Angela Pixton
Mike Wren

2. Introductions

President Bonaudi introduced 13th District Representative Judy Warnick and BBCC Foundation Chair Howard Skaug.

ATG and Senior Counsel Deborah Danner attended the meeting via conference phone.

3. Consent Agenda

a) Approval of Regular Board Meeting Minutes 9/7/11 and Board Retreat Minutes 9/14/11; (A); b) President's Update (I); c) Student Success Update (I); d) Accreditation (I); e) Assessment Update (I); f) Capital Project Report (I); g) Security Update (I); h) Quarterly Budget Update (I); i) Human Resources Report Donations (A); j) Enrollment Report; k) Advisory Board Committee Members (I); l) Crime Report (I).

Motion 11-37 Trustee Mike Blakely made a motion to approve the consent agenda Mike Wren seconded the motion. The motion carried.

5. Declaration of Financial Emergency

President Bonaudi explained BBCC has struggled with budget cuts for the past few years. The state support has dropped while the tuition has increased. This item is brought to the Board to bring recognition to the Board that the recently approved 2011-12 State Operating Budget included an additional loss of \$1.2 million state funding. BBCC, to this point has been able to absorb budget cuts by not filling vacated positions through attrition, and reducing class offerings. Information received from the Governor's office indicates the revenue forecast is not positive and there will be an additional reduction in expenditures from 5-10%. Legislators were informed of a Special Session to begin November 28. Further reductions of state support for the community college system are expected.

VP Hamburg referred to the summary budget sheet (lavender) which detailed budget cuts of \$3.7 million year to date including almost \$1.2 million this year.

BCC has lost 25 positions. Four positions were vacant and the remainder were a result of retirements and resignations. Of the positions lost, 13.6% were Classified Staff, 17.8% were Faculty and 16.1% were Administrative Exempt staff. VP Hamburg shared the exact dollar amounts of the possible supplemental budget cuts: 5% equals \$390,000, 10% equals \$780,000, 23% equals \$1,794,000, and 29% equals \$2,262,000.

President Bonaudi stated he is concerned that additional budget cuts could put BCC into a reduction in force situation. The proposed Declaration of Financial Emergency Resolution details a three-step process. The first step is to declare a financial emergency. The second step is for the President to monitor the state budget situation, and if necessary cite the conditions leading to a RIF and ask the Board to declare the provisions of the expedited lay off. Then, staff will draft a RIF plan that will meet the budget conditions. President Bonaudi said staff and visitors may speak about the impact of the budget and the declaration resolution. Two visitors have signed in to speak during the meeting today.

Trustee Jon Lane asked about the impact to part time faculty. President Bonaudi stated a layoff plan is not needed for part time employees. VP Mohrbacher stated some class offerings taught by part time instructors have already been cut. Due to retirements, some part time instructors are teaching in place of full time instructors.

Trustee Mike Wren asked if each of the budget cuts listed on the lavender sheet were additive and cumulative. VP Hamburg explained that the cuts were permanent. Each year the amount cut the year before could be added to the cut taken the current year, which would actually total \$7.5 million in cuts to date. Trustee Mike Blakely stated he was initially opposed to declaring a financial emergency. After attending the TACTC conference he recognized the importance of this action. He said this is not a specific action on positions or programs but it's the first step. This will be a lengthy process and it will take several months. He said he is proud of staff and the hard work they're doing and he doesn't want faculty to feel threatened. We're going to be out of money and we have to make choices. Trustee Blakely said we are told continually that we are doing a good job, and developing the workforce, and we keep absorbing the cuts. The legislators need to know we can't take more cuts.

Trustee Jon Lane reported he also attended the TACTC meeting. He learned that the current student expense is three times higher than the 1968 student expense with inflation added in. Trustee Lane also shared that if all of the anticipated budget reductions for the system prove true, in the next two years we'll lose 40,000 Washington state community college students. Once programs are gone they will not come back. Programs like the CDL truck driving programs that have jobs waiting for graduates may be too expensive to maintain.

Representative Warnick stated she has attended the House Higher Education Committee Chautauquas being held around the state. The Chautauquas are gatherings of legislators, higher education and business partners. Her first year on the Higher Education Committee has been eye-opening; students, trustees and presidents are sharing their perspectives with her. She said there is bipartisan support of higher education. Rep Warnick noted that the BBCC parking lots are full today and students need to be here. Community and technical colleges provide training for jobs like aviation and nursing. She said she agreed with Trustee Blakely, she hated to see this declaration but it is important to be prepared in order to act quickly to save the institution. The Governor has told the legislators they need to find \$2 billion in cuts during December to make it through the next part of the biennium. Working together it can get done.

Board Chair Angela Pixton stated additional comments could be made from staff and the public. She asked everyone to keep their comments limited to five minutes.

Faculty Association President Mike O’Konek stated looking at budget cuts he noted faculty are the highest cut and the only FTE generators. He said the Declaration of Financial Emergency does threaten faculty, and all employees. Mr. O’Konek said the Board and administrators have done a good job minimizing the impact of the cuts and BBCC still looks somewhat the same. If these anticipated cuts are imposed BBCC won’t look the same. Expensive programs come to mind for cuts. He emphasized the need to bring in revenue somehow and the need to do it together. He said community colleges are part of the solution not the problem; we need to not be the last in line.

Classified Staff Representative Kathy Aldrich also made comments. She said the Classified Staff are worried about the financial situation of our college. They have worked towards helping make cuts by serving on the Budget Review Task Force and making suggestions for possible cuts wherever possible to the administration and President Bonaudi and they have listened. BBCC is important because we serve a broad district with a number of small towns. We are trying to offer students the opportunity to attend a community college within driving distance. The classified staff are asked to take on additional job duties as positions are either eliminated, staff transfer, or staff leave or retire. There will be a point at which time we just can’t continue to be overloaded and offer students the quality education they pay for and deserve. We need to stop the budget cuts to higher education, before we are left in a situation of being asked to do too much with too little. She added, “We are important too.”

ASB Advisor Kim Jackson made comments for the ASB as Treasurer Grant Fish left the meeting to attend class. Advisor Jackson said it has been hard for students to enroll in the classes they need. They are often on wait lists. The students are resilient as long as there are resources available. Representative Warnick asked if students’ completion times have slowed down.

VP Mohrbacher stated completion rates have increased in the last year. He is unsure about how budget cuts effect this. The past five years BBCC has had increased focus on retention and success due to AtD efforts. The economy is forcing more students to enroll full time, and this is good for retention and completion. The trend may falter this year with the fall enrollment down due to fewer class offerings.

Trustee Jon Lane stated community colleges fill the niche for people who work and take classes part time. Providing an environment for students to progress at their own rate is a unique role that community colleges offer. Mr. O’Konek stated some students use college attendance as their job and get into great debt with loans. Trustee Pixton pointed out how much more affordable a community college is as it allows students to accomplish their goals in a shorter time while incurring less debt.

Running Start student Jason Garrison provided comments. He said he is a senior at Quincy High School and this is his second year in Running Start. This program is very beneficial and saves tuition money. He said his current job does not pay enough to cover his tuition. Mr. Garrison said he is learning more at BBCC than he did at the high school. Running Start is giving him a good jump-start toward his profession. He said it is difficult to get into the classes he needs due to fewer offerings and full classes. Because he has been unable to take the required classes at BBCC, he will not earn his AA before he graduates from high school.

Running Start student Michael Heistumann stated every quarter there have been classes he was unable to get into because they were full. Because he chose to attend classes during the summer at his own expense he is on track to receive his AA at the same time he graduates from high school, June 2013. The Running Start Program is beneficial for high school students who want to learn. He said high school students with the best gpa’s and work ethics enroll in Running Start. Running Start is great for students who can’t afford four-year colleges, to get into the workforce with an AA or a stepping stone to a four-year degree.

Trustee Mike Wren asked about student registration prioritization. Associate VP Candy Lacher responded that student registrations are prioritized by the number of credits they’ve earned. VP Mohrbacher stated this is common practice throughout Washington State.

Motion 11-38

Trustee Jon Lane made a motion to adopt a resolution relating to the declaration of a financial emergency at Big Bend Community College for the 2011-13 biennium beginning July 1, 2011 and ending June 30, 2013. The Resolution states:

WHEREAS, the SBCTC declared a financial emergency for the community and technical college system for the 2011-13 biennium on September 14, 2011, and

WHEREAS, Big Bend Community College has experienced a reduction in its State Operating Budget of \$1.2 million for the 2011-13 biennium, and

WHEREAS, the Board has expressed its intent to provide the policy tools needed by the college to address budget reductions while minimizing impact to students, and

WHEREAS, the college has engaged in collaborative processes to address the impact of budget cuts on staff and faculty and are encouraged to continue those efforts.

THEREFORE BE IT RESOLVED, that the Board of Trustees of Big Bend Community College declare that a financial emergency exists for the 2011-13 biennium beginning this date through June 30, 2013, and

FUTHERMORE BE IT RESOLVED, that the Board of Trustees directs the President to monitor actions of the Governor and the Legislature to identify further State Operating Budget reductions to the college that would require the Board to consider a reduction in force of college personnel.

FUTHERMORE BE IT RESOLVED, that if as a result of further reductions in the college's State Operating Budget the President believes a reduction in force is necessary that he will bring a recommendation to the Board for consideration of enacting a reduction in force as a result of the further reductions in the college operating budget in compliance with RCW 28B.50.873.

Trustee Mike Wren seconded the motion and the motion passed.

President Bonaudi stated this resolution is passed with the understanding that BBCC is anticipating further budget reductions. When the reductions push the budget to a critical point President Bonaudi will convey the need to implement layoffs to the Board. After the Board approves, President Bonaudi and his staff will develop a layoff plan for the Board's approval.

6. Remarks

- a. ASB Advisor Kim Jackson provided their report. Around 230 students and staff attended the ASB Pasta Lunchfest. There was great participation by students and Air Force staff with the ASB sponsored Human Race Machine. ASB has been coordinating halftime activities for the volleyball games and ASB is sponsoring a basketball tournament tomorrow. ASB officers will decorate for Star Night and they are also sponsoring a Halloween Dance next week. The ASB blood drive will happen Friday, November 18, 9:00-10:30 a.m. ASB will also have a Killian Korn Fundraiser the second week and the last week of November.

The Phi Theta Kappa activities included: assisting the BBCC Foundation with the Dollar Da\$h, co-hosting cancer awareness table with BBCC Nursing club, and providing concessions for Allied Arts. Future Phi Theta Kappa activities include: hosting an Honors in Action educational forum, assisting BBCC Foundation with Star Night, hosting C4 signing day, attending the Phi Theta Kappa District III conference at Wenatchee Valley College, conducting a Phi Theta Kappa induction and holding the annual Silent Auction.

The Nursing Club will host a holiday bazaar December 1.

The Soccer Club has volunteered at the Moses Lake Food Bank and the local Boys and Girls Club. Their third soccer game of the fall season is scheduled for today, Wednesday, October 19 at Lions Field vs. Eastern Washington University at 6:00 pm. Their first two soccer games were against EWU & Gonzaga University. The club's enrollment numbers have increased from 33 last year to 48 this year with an increase in female students.

- b. Classified Staff Representative Kathy Aldrich reported the Classified Staff training activities. Tony Lidbetter and Kamela Mattson attended Dell Kace: Introduction to K2000 Training on September 8, 2011, by conference call at BBCC.
- c. Faculty Association President Mike O'Konek reported the Aviation Maintenance Technology (AMT) Program received a \$1.8 million portion of a \$20 million Dept of Labor grant with the Air Washington Consortium. AMT Instructor Erik Borg reported he and AMT Instructor Dan Moore won a team award for supporting aviation safety.

Mr. O'Konek reported the Automotive Technology program met with their advisory committee. They reviewed the 2.5 year mid-term evaluation and will submit the report to the National Automotive Technicians Education Foundation (NATEF) and see if any changes are needed. BBCC held steady or improved in each area except financial support.

The Aviation Department reported their student population has increased by 10 students or 28% since last year. Future pilots will be needed due to projected retirements through 2029.

Trustee Mike Wren asked if the aviation grant was for AMT and Aviation Commercial Pilot (AVF). The grant is for AMT and some of the equipment will also be useful for our Industrial Systems Technology (IST) program. Trustee Jon Lane stated Boeing is anticipating a large number of retirees in the next two years. President Bonaudi added that not only does Boeing have an aged retiring workforce but also a need for increased production.

- d. VP Hamburg reported the Air Force population will surge with an additional 325 people this month. This will mostly effect boxed meals being provided at the flight line through the weekend. She also referred the Board to the security update on page 10 of the consent agenda. Director of Homeland Security, Center of Excellence at Pierce College, Mike Campbell submitted the security report with recommendations. We are working on the first recommendation to enhance the personal awareness education program. Safety brochures are being personalized to hand out during classes. Safety tips and self-defense classes are also being discussed. Grant County Sheriff Tom Jones and Moses Lake Police Chief Dean Mitchell will work with BBCC in these areas. These are activities that will not take large dollars to get started.
- e. VP Bob Mohrbacher addressed some budget comments to Representative Warnick. Budget cuts are anticipated this year and next year. The cuts for this year are harder to meet because we're partially through the year. It would be better to spread them out across the biennium. Budget cuts of this magnitude are more threatening to smaller colleges than to the larger colleges in the system.

The Student Success Center continues to serve more students for a variety of purposes. Resources such as laptop loans, Supplemental Instruction (SI), and loaned books/materials are provided to help students stay in school, succeed and complete degrees. The new Academic Early Warning (AEW) software system allows faculty to identify students struggling in their classes for intervention very early in the quarter. In the first four weeks of fall quarter 321 students were identified for contact.

VP Mohrbacher stated the accreditation report for Standard 1, regarding the mission and core themes was received back from NWCCU yesterday with one commendation and one recommendation. The commendations stated there is a culture of evidence through the Academic Master Plan (AMP) and reports. The recommendation stated there should be measureable indicators of achievement for each core theme. President Bonaudi stated this is a very good report with the new NWCCU standards. He commended staff for this good first step. The staff's commitment to analysis of data is important.

Trustee Angela Pixton asked how the students have responded to contacts as a result of the AEW. VP Mohrbacher stated the responses range the full spectrum from happy with the offer of assistance to unsure about the call.

Representative Warnick didn't realize BBCC was the smallest college; she hears from President Bonaudi all the time. BBCC has one of the geographically largest service districts with 4,600 square miles. Trustee Mike Blakely commented even though we are one of the smaller community colleges a higher percentage of students who graduate stay in the community to work. Trustee Jon Lane provided Representative Warnick with a WA State Community and Technical College Field Guide, which describes each institution.

- f. VP Holly Moos reiterated the comments made by Mr. O'Konek and Ms. Aldrich. Employees are nervous and there are tensions. She was here during the 1980's budget cuts and it took a few years for staff to become comfortable again. As we leave positions vacant; the workload is absorbed by other workers. It is difficult for employees to break away for committee commitments and vacations. The Human Resources office is here to support staff as much as possible. VP Moos thanked the Board for their support.

Trustee Angela Pixton stated the good relationships developed with partners like the Air Force help provide opportunities. BBCC plays a huge role in drawing in outside partners to our communities. Further budget cuts to BBCC will effect not just students and employees but our partnerships as well.

7. **2009-14 AMP Outcomes Report**

President Bonaudi introduced Dean of Institutional Research Valerie Kirkwood to share the 2009-13 AMP Outcomes Report. BBCC staff and the Trustees spent time this summer analyzing student success and access data resulting in this report. Dean Kirkwood described the two honor students on the cover: Aaron Garza, an Othello police officer, and Esequiel Rodriguez, a supervisor at Simplot. They could only attend night and online classes due to work schedules. They didn't think they could do it but they did. These non-traditional students who are part of the statistically most difficult to retain group are very successful in their communities.

Information from the data collected will be used for our accreditation reports. Staff will review how to adjust the outcomes to make them more measurable. They will also review the reporting structure to perhaps have an assessment process follow each AMP report rather than do it all at the end of the academic year. The Board of Trustees worked diligently at the Board/Administration Retreat to review and evaluate data that they will use to set policy direction at the college. Trustee Jon Lane led a session on board involvement in data at the TACTC Fall Conference.

Starr Bernhardt, data analyst, reviewed the outcomes ratings that were based on a 0-25 scale. Ratings from each group, Cabinet, AMP Committee, Division Chairs and Trustees were combined to provide the overall rating for each outcome.

- A.1 Increase in use of college resources rated 20
- A.2 Increase in enrollment rated 21
- A.3 Increase in revenue and FTE rated 21
- B.1 Students complete classes with 2.0 or better rated 17
- B.2 Students establish ed plans rated 13
- B.3 Students persist to attain completions rated 19
- C.1 Matriculation and enrollment rated 20
- C.2 Retention rated 20
- C.3 Achievement rated 20

These ratings amplify the areas that need more focus. The AMP embraces the overarching theme of student success. Currently the outcomes don't provide performance benchmark targets. Revisions should be made to the AMP outcomes to provide more in-depth analysis. A.1 measures the use of college resources and this rating increased from 14 in 2009 to 20 this year. It should be revised to reflect how the use of college resources relates to student success. Information was provided regarding math and English lab usage related to student success and advising. That direction should be driven by the wording of the outcome.

Ms. Bernhardt noted the rating for A.2 increased slightly from 2009 to 21 this year. What could be measured that effects enrollment, initial contact and enrollment in courses? What happens to the 36% of students who apply to BCC but don't enroll? The outcome could be revised to pursue this kind of analysis.

Outcome B.2 is consistently the lowest rated outcome. The intent of this outcome is to urge students to seek advising, not to measure the actual number of education plans. The outcome should be revised to reflect the intent of putting students on an educational pathway through intrusive advising.

The Academic Early Warning (AEW) tool could add to new data. The early intervention strategy for student success will track students in the system and monitor follow up systems. This will result in data. The AMP Committee will discuss how the AMP could be revised to include this data capture.

VP Bob Mohrbacher talked about setting benchmarks to work toward a specific goal. The Integrated Postsecondary Education Data System (IPEDS) reports our graduation rate at 30%. While other schools in our cohort show a 20% graduation rate. We could set a goal to raise this rate by 10% each year or we could set a long-term goal of 80%. After three years of data outcomes we are beginning to see trends and improvements. We see from these trends that when we focus on outcomes we make progress toward them.

The Northwest Commission on Colleges and Universities (NWCCU) accrediting organization requires that we articulate our mission as well as fulfillment of our mission.

The AMP does a good job of accomplishing this. Core themes, objectives and indicators break down into smaller data points. NWCCU evaluators want us to set benchmarks on these smaller data points and make sure data points and outcomes are interlocked. The assessment process is circular; we set goals, measure progress, determine if the goal should be refined for accuracy, and then measure progress again, etc.

Outcome B.3 is another example of an outcome that could be refined. It measures completion and retention. Outcome C.2 is specifically about retention. B.3 could be revised by removing the retention piece that is covered in C.2. VP Mohrbacher also emphasized the important of setting benchmarks of performance.

The AMP committee includes two VPs, Deans, Division Chairs, a Classified Staff representative and an ASB representative. They meet twice per quarter to discuss AMP reporting timelines, structure, and outcome results. Being part of this committee does add to workload. VP Mohrbacher said the members are dedicated to student success and want to continue with this meaningful charge. They will looking at the timeline for benchmarks and clarity and bring back to the Board to consider changes to the plan.

Trustee Mike Blakely stated when our Trustees attend statewide meetings it's easy to see BBCC is ahead of other colleges in data collection and analysis, he commended the staff. He also noted that when a student leaves school before completing in order to become gainfully employed that is also success and should be rated. VP Mohrbacher commented that the employment could be tracked.

Trustee Jon Lane asked about aligning the AMP and accreditation standards. VP Mohrbacher responded that yes, the accreditation standards reports are flexible in that they require clearly defined published mission and explanation of mission fulfillment. We just need to explain it in a way that makes sense in the report.

Trustee Mike Wren commented that he noted outcomes that will be impacted by the budget while completing the data analysis worksheets. He asked about how to balance system effectiveness with budget impacts. VP Mohrbacher said decisions will need to be made regarding budget arena cuts. For example should cuts be spread equitability to perform everything mediocre while sacrificing quality, or should a program or two be eliminated in order to continue others at the same high quality.

President Bonaudi stated we will try to maintain all elements of the broad mission with diminishing resources. Legislators struggle with the budget problems, and we need to ask them, "What should we no longer do?"

BBCC will diminish support in some areas. We also act as a social service agency while delivering education to our communities. We help lift our students' abilities to become successful and find employment. These discussions are exercises and help the Board guide the college. The Board policies shape the End Statements which in turn guide the AMP. Our core themes, Access, Student Success, Achievement and Climate, interlock with what we do at BBCC and helps us focus in the right direction. BBCC is a people intensive organization.

Motion 11-39 Trustee Blakely made a motion to accept the 2011 AMP Outcomes Report. Trustee Mike Wren seconded the motion and the motion passed.

Board Chair Angela Pixton announced a ten-minute break. The meeting reconvened 3:23 p.m.

8. Grants

President Bonaudi explained that BBCC was awarded a \$1.8 million portion of a \$20 million Dept of Labor grant with the Air Washington Consortium in support of AMT. He said this is one of the only grants received recently that clearly provide indirect costs. The grant will touch AMT and IST and expand training on aviation fiber optics per industry direction.

President Bonaudi explained the STEM grant is the second Title V grant that includes an endowment. This grant includes a \$260,000 endowment, which BBCC can match. The Institutional Title V grant includes a \$300,000 endowment to be matched. The BBCC Foundation has taken the challenge of both matches, in five years, which will total just over \$1 million in endowed funds. In addition to scholarships the Foundation provides funding for equipment purchases and professional development for staff. The STEM grant will provide a needed bridge from potential engineer students in high school and vocational students to engineering degrees. Heritage University received a STEM grant for partnering with K-12. Business and industry in the area are in need of engineers. President Bonaudi said as there is less state subsidy supporting our budget we will be seeking additional grants and partnerships to supplement. He used the MIST program partnership with Reinke as an example of a model for our computer science program.

Director of Title V Terry Kinzel reported BBCC was also chosen one of the top three in the state for a mentoring grant through WA Campus Compact from the Gates Foundation. This grant application was written by BBCC, Green River Community College and Edmonds Community College to support students through peer mentoring. This \$175,000 grant will fund getting students engaged in their communities and includes 7% indirect costs.

Dean Kara Garrett said this effort has opened up conversations with Edmonds Community College. They are interested in learning about our AtD efforts.

We are interested in learning about their student mentoring work. This has provided an opportunity for good connectivity between community colleges and the grant provides travel money to enable these connections.

9. **Board Policy 3011**

President explained that the proposed revisions to BP3011.3.E increase the allocation of personal leave for the president based on longevity.

Motion 11-40 Trustee Blakely made a motion to revise BP3011 as presented. Trustee Mike Wren seconded the motion and the motion passed.

BP3011.3.E as revised:

E. Personal Leave: The Big Bend Community College President shall be granted personal leave per calendar year **based on years in present position:**

0-10 years- 3 days or 24 hours
11-15 years- 6 days or 48 hours
16+ years- 9 days or 72 hours

The President is expected to utilize the personal leave during the calendar year; unused personal leave balance shall be non-accumulative and non-compensable.

10 **2011-12 Board Goals**

President Bonaudi stated there are tasks related to this item; revise Board goals and begin crafting a statement of evaluation as a Board. The Board rated the 2010-11 goal achievements during the board Administrative Retreat and those ratings are listed on page 47 of the Board agenda. The goal revisions on pages 44-47 are a result of conversations during the retreat.

Trustee Mike Wren stated he likes how the revisions hone in on the goal and are not restrictive. Trustees Jon Lane and Angela Pixton commented they like the revisions. The revisions incorporate good ideas that are beneficial to the continued function of the Board.

Motion 11-41 Trustee Blakely made a motion to adopt the amended versions of the 2011-12 Board goals as presented. Trustee Jon Lane seconded the motion and the motion passed.

The Board members will work individually on self-evaluation statement drafts for the next meeting. Trustee Jon Lane asked about a formal reciprocal evaluation process for the President and Board.

During the TACTC meeting he discussed this process with a Trustee Emily Yim from Edmonds Community College. They are working on a similar process.

Motion 11-42 Trustee Blakely made a motion to discuss the Board evaluation during the November 30 meeting. Mike Wren seconded the motion and the motion passed.

President Bonaudi clarified that the Trustees could share their draft statements before the meeting but the discussion needs to occur at the meeting in observance of the Open Public Meetings Act.

11. Assess Board Activities

Trustee Jon Lane reported his goals are partnerships and jobs. He met with the Project Pegasus group, and attended the Job Corps Advisory Council Meeting. He also attended the Fairchild Ceremony at the Grant County Airport and the BBCC Board Administrative Retreat. Trustee Lane attended the POW MIA Memorial to honor our area servicemen at the Moses Lake Amphitheater. He noted very nice improvements at Connelly Park during the Moses Lake Irrigation District rededication. Trustee Lane also participated in a Pegasus Project interview at the Port along with VP Mohrbacher. He attended the Grant County EDC Board meeting and the Canola Oil groundbreaking event in Warden. They will process fuel and cooking oil and the by-products will be made available for cattle feed. He attended the BBCC Back to School BBQ and enjoyed the great band. Trustee Lane participated in the Job Corps "Let's Move" activity and spoke about wellness. He challenged BBCC to think about a wellness program. The October Moses Lake Business After Hours was held at the Porter House and he attended that and plans to attend the November event at the Port, which will also serve as the Fairchild Air Force farewell. Trustee Lane encouraged everyone to review the Grant County trends website which features lots of education, employment, agriculture, and demographics data. The BBCC Dollar Da\$h was a fun event chaired by Foundation member Judy Oakes and Trustee Lane welcomed walkers and runners. He provided his truck for use at the BBCC Student Success Center Tailgate Party. Lastly, he moderated the TACTC "Incorporating Student Success in Board Policy" session at the Fall Conference. He thanked President Bonaudi and Dean Kirkwood for preparing him for the session.

Trustee Mike Wren said he viewed the BBCC Budget Review Task Force via MediaSite and he can feel the budget pressure rising. He sees a spirit of working together to mitigate the impacts. Trustee Wren prepared the Redbook worksheets for the Board/Administrative Retreat. He also had the opportunity to share BBCC's aviation program with a potential student.

Trustee Angela Pixton reported she attended the Board/Administrative Retreat and met with President Bonaudi to review the Board agenda.

Trustee Mike Blakely said he would like to nominate BBCC graduate Cristian Ramon for the TACTC contest. Each nominee will be featured in a booklet that will be shared with businesses and the top three will receive \$500 scholarships. He recently arranged for Ms. Ramon to have a mentor at UW. Trustee Blakely attended the TACTC Conference and after listening to other college Trustees realized once again that we have great counselors at BBCC. He also learned a lot about the Financial Emergency Declaration at the Conference. Trustee Blakely attended the Quincy Leadership Roundtable meeting and gave a coin to Mayor Hembery and the Quincy Post-Register Editor, Chuck Allen. Trustee Blakely said he is working to find a location for thin clients in Quincy and Ritzville.

Trustee Pixton noted that Trustee Kenison attended the Board/Administrative Retreat.

12. Next Regular Board Meeting

The next regular Board meeting is scheduled on Wednesday, November 30, 2011 at 1:30 p.m.

Motion 11-43

Trustee Mike Blakely moved to hold the next regular Board meeting on Wednesday, November 30, 2011 at 1:30 p.m. Trustee Mike Wren seconded the motion and it passed.

13. Miscellaneous

President Bonaudi encouraged the Trustees to attend Star Night. This is a very visible event that celebrates scholarship donors and recipients. The bronze for Bob Holloway will be formally unveiled. President Bonaudi also noted the State Board is now full as Ms. Anne Fennessy, Dr. Wayne Martin and Mr. Larry Brown were recently appointed.

President Bonaudi read a letter from Richard Shaw, Stanford University Dean of Undergraduate Admission and Financial Aid to Chemistry Instructor John Peterson. The letter stated:

The arrival of new students to the Stanford campus brings a wave of excitement and curiosity to our seminar tables, dorm rooms, and extracurricular activities. Yet even as our talented students begin to leave their marks on our community, know that they think often and appreciatively of those who helped prepare them for their college journeys. Stanford University's annual Teacher Tribute Initiative is proud to acknowledge these contributions. This summer, the members of Stanford's incoming class were given the opportunity to acknowledge a former teacher or mentor who played a significant role in their intellectual, academic, social, and personal development. I am delighted to inform you that Oscar Matus has chosen you for this honor. Please accept the accompanying certificate as a token of our enormous respect for the work that you do. President Hennessy and I are proud to join Oscar in recognizing the commitment and care with which you approach your teaching.

Throughout the next four years, Oscar will undoubtedly call on the important foundation and support that you have helped craft. We look forward to joining you as we proudly watch Oscar's continued successes at Stanford and beyond.

Mr. Matus' tribute to Instructor John Peterson:

We learn far more from our teachers than the simple subjects they teach. What makes Mr. Peterson such a great educator is not necessarily his extensive knowledge and clear passion for the subject, but the genuine care that he offers unconditionally to all his students. He devotes countless hours and is always willing to help. Id' like to say I learned much more than chemistry from, not just a good teacher, but a good man.

Motion 11-44

Trustee Mike Blakely moved to adjourn the meeting.
Trustee Jon Lane seconded the motion and the motion carried.

The meeting adjourned at p.m. 4:06

Angela Pixton Chair

ATTEST:

William C. Bonaudi, Secretary