

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held a regular Board meeting on Tuesday, November 18, 2008, at 1:30 p.m. in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Chair Mike Blakely called the meeting to order at 1:30 p.m.

Present: Mike Blakely
Katherine Kenison
Angela Pixton
Felix Ramon
Mike Wren

2. Introduction

None

President Bonaudi reminded all that the meeting was being streamed live on the Internet and recorded on MediaSite.

3. Consent Agenda

a) Approval of Minutes for the October 21, 2008, Regular Board Meeting and Study Session (A); b) Student Success Update (I); c) Assessment Update (I); d) Accreditation Report (I); e) Capital Project Report (I); f) Human Resources Report (I); g) Enrollment Report (I).

MOTION 08-42 Trustee Katherine Kenison moved to approve the Consent Agenda. Trustee Felix Ramon seconded the motion, and the motion carried.

4. Remarks

Trustee Mike Blakely asked Faculty Association President Mike O'Konek to share his comments so he could return to his class right away. Physics Instructor Jim Hamm was a speaker at a meeting of astronomy instructors and several of his astronomy students are building "budget telescopes" out of PVC pipes and lenses. Dr. Ryann Leonard and Sociology Instructor Scott Richeson reported they accompanied 18 students to visit the Washington State Penitentiary in Walla Walla. She indicated this visit sparked the students' interest in corrections employment. Instructor John Heflin reported that the Skills USA students (high school auto students) will hold a Senior Citizens' day on November 22. They will top off fluids and change tires for senior citizens free of charge as a community service. Counselor Max Heinzmann spent November 7 on the EWU campus learning more about their programs in order to provide appropriate transfer counseling to BBCC students. Instructor O'Konek reported that he, Art

Instructor Rie Palkovic and Physics Instructor Jim Hamm attended WEA training. He also stated he took his students on a field trip to the Seattle Auto Show. He was surprised that there weren't too many new vehicles focused on fuel economy. Lastly, Instructor O'Konek stated the collective bargaining team participated in Interest Based Bargaining along with the administrative team on November 14. He announced there are only nine instruction days remaining in this quarter.

Public Comments- none

7. **NIMS Update**

Trustee Mike Blakely asked VP Gail Hamburg to present the NIMS update next to accommodate Dr. Ryann Leonard's schedule. VP Hamburg introduced Dr. Ryann Leonard as the Chair (Consultant) of the Safety Committee. She teaches Psychology and Criminal Justice and she is leading the National Incident Management System (NIMS) federal compliance effort on campus. Our compliance with NIMS ensures our eligibility for federal funding beginning April 2009. To meet the criteria BBCC has held trainings, safety drills, and created procedure manuals. Local emergency coordinator Kyle Foreman is facilitating training as a part of his duties; there is no charge to BBCC. Command staff are working toward completion of the level 300 training. Reports to the SBCTC, Washington State Patrol, state and federal government have been submitted.

The ICS organization chart and building coordinators organization chart were distributed to the Trustees. Dr. Leonard indicated annual campus wide drills are new to the college, with the first one occurring earlier last October. A small drill involving the campus alert system will be held this winter and a larger drill will be held in the spring. She also reported that there are campus safety boards designated by green borders in the buildings around campus to increase the visibility of safety information. Emergency operations procedures will be revised annually. Dr. Leonard received copies of good information Trustee Mike Blakely obtained at the ACCT Congress in New York regarding campus safety and preparedness. She happily reported BBCC has completed more than half of the activities on the safety and preparedness checklist. Dr. Leonard complimented the BBCC safety committee, and BBCC staff who report safety concerns timely.

Trustee Mike Wren asked about the campus alert system? Dr. Leonard responded that we do have an automatic text/email alerts system set up. Trustee Angela Pixton asked if extended family members of students could receive alerts too? Students and all interested parties can sign up for the alerts at: <https://web.bigbend.edu/campusalertquest>. President

Bonaudi informed the Board that CWU and Heritage students also receive alerts if they sign up for them.

Trustee Mike Blakely stated he is pleased that BBCC has accomplished most of the items on the checklist he received in the ACCT session. He reported that most of the session participants were surprised by items on the list and indicated that their campuses had not made much progress in that area. One of the highlights of the session was a 'blue light station' on one campus. Dr. Leonard stated our local emergency personnel are very supportive and forward thinking. VP Hamburg stated the NIMS report was submitted and we are eligible for federal funding and she and Dr. Leonard are reviewing grants for which BBCC may apply.

President Bonaudi stated there is more national interest in the topic of campus safety and preparedness. There are more ways to deal with a spread out campus. Our emergency services are responsive. Thus far we haven't had to expend large sums of money for security but that may be changing. Lights for the parking lots near the dorms are needed to make it more welcoming.

ASB President Rhoan Ashby reported the ASB and club activities. ASB held a successful Halloween dance, with over 70 in attendance, raising over \$150 for victims of Hurricane Ike. They also held a blood drive and 14 people donated blood. The Inland Northwest Blood Center stated this amount would be used to help 42 patients and their families. The ASB bowling night had a great turnout of over 150 students. Breakfast Fest was held last Wednesday, there was a good turnout of 160 students and staff. There was great food and entertainment at the event.

President Ashby and another officer attended the National Association of Campus Activities regional conference along with their advisor, Kim Jackson. They participated in numerous educational sessions as well as watching close to 60 performers within three days. This was a great opportunity to meet student leaders from other states as well as our own.

Currently, ASB is involved in decorating and helping with Star Night. On Monday, December 1, free massages will be offered in the Auditorium. The Library Campout will be held Monday and Tuesday evening, December 8 & 9, offering pizza and soda the first night and cookies and soda the second night for students who are studying in the library for finals.

The Aviation Club just finished a "tractor wash" fundraiser that is going to bring in a reported \$2,000. The club members are participating in the Grant County Tower tours, which include a tour of the tower cab and the "dark room" which is the terminal radar approach control facility. These

free tours of the tower are invaluable for our students. The club met on November 12 and Aviation Mechanic Instructor Nathan Holes was the guest speaker. The presentation was both educational and entertaining. The club also had a BBQ a couple of weeks ago with the AMT department. The Aviation Club is combining efforts with AMT for some of their fieldtrips. The club has a good group of motivated officers this year with numerous fundraiser activities and field trips planned.

The Nursing Club members are selling Krispy Kreme donuts as a fundraiser. The students are extremely proactive this year and currently they have over 30 students participating in the club. This is the largest group since Nursing Instructor/Club Advisor Jennifer Brooks has been involved with the program.

The Phi Theta Kappa officers and advisers attended the Phi Theta Kappa Greater Northwest regional meeting at Clover Park Technical College in Tacoma in October. They also planted memorial trees dedicated to past officers: Stephanie Pierre, Joann Mahaney and Kathleen O'Neil. They had a guest speaker, BCC faculty member Kathleen Duvall, who spoke about "Environmental Affluence." There were 26 new members inducted into their organization last week. The group assisted with Star Night and they held a Silent Auction November 20 in the 1400 building Auditorium. A bake sale will be held December 8 & 9 in the 1400 Building as a fundraiser. December 16 Phi Theta Kappa members will be serving as ushers and providing concessions at Allied Arts on December 16.

The MEChA Club is currently holding a 3-day food drive, with the donations going to the food bank in Quincy. They will be holding a fundraiser next week, selling Mexican Hot Chocolate and pastries in the 1400 building. The club put up a display in the library, celebrating the "Day of the Dead," which is a Mexican tradition.

Trustee Mike Blakely complimented President Ashby on his excellent report. He thanked the ASB and clubs for their contributions to the community stating it is invaluable to the climate of the college.

Classified Staff Representative Kathy Aldrich invited the Trustees to the annual Christmas Potluck and toy drive on December 5 in ATEC. BCC employees donate toys to the Toys for Tots program and many local area children benefit greatly from this effort.

Ms. Aldrich also reported the Classified Staff training activities. Kamie Bishop participated in online instruction administrator level for Elluminate Software Training during October 2008 for a total of 5 hours. Nancy Theis attended Intermediate ICS for Expanding Incidents on October 10 and October 31, 2008. Karen Okerlund attended a COHE Employer Seminar:

Labor & Industries Resources: Right in Your Own Backyard on October 17 at Samaritan Hospital, Moses Lake. Taisa Timofeyev attended ESL Assessment Training at Columbia Basin College on October 17, 2008. Dina Moskvich attended a DAP conference here on the campus on October 18. Susan Nichols attended a Safety Meeting on October 23 at BBCC. Lyubov Konovalchuk and Dina Moskvich attended a WAEYC conference October 23 – 25 in Tacoma. Hope Candanoza attended a Report Writing and Proof Reading Conference on October 24 in Spokane. Geralyn Topalanchik, Darci Alamos, Rita Jordan, Hope Strnad, and Donia Peterson attended a Look and Learn Tour of the new Fine Arts Building and Wallenstien Building on October 29. Connie Rodriguez attended the Workforce Education Support Staff Conference on October 29 and 30, on the Spokane Community College campus. Lupe Hernandez attended a State Board for Community and Technical Colleges Faculty & Staff of Color Conference on October 29, 30, 31 in Bellingham, WA.

VP of Finance and Administrative Services Gail Hamburg reported that we do have water rights on the soil conservation district property with the requirement that we water once every five years. The appraisal we received was incomplete and VP Hamburg will request that the appraisal be amended. Trustee Kenison asked if an amendment would mean an additional expense? VP Hamburg replied that we may have to pay more depending on the wording of our initial request. The north door of Building 1400 will be replaced to meet ADA requirements within six weeks at the cost of \$8,800. Monday, November 24 the east entrance of the bookstore will be opened with a ribbon cutting ceremony. VP Hamburg commented the new lighted readerboard sign is great. Campus events are noticed on the sign. Trustee Ramon inquired if the associated student body advertises on the sign? ASB President Rhoan Ashby replied they do advertise on the sign.

VP of Instruction and Student Services Dr. Mike Lang introduced Director of CBIS Allan Peterson. Director Peterson described the award he received in recognition of BBCC's role in sponsoring the Central Washington Business Conference on October 23. The Small Business Development Center also sponsored this business training. This was the first time it was offered on the east side of the state. There were 12 workshops from which to choose. Director Peterson stated significant relationships were established and strengthened and many business leaders experienced the conferencing services available on campus. The lunch speaker was Amy Ball, Senior Manager from Intuit, maker of QuickBooks and Turbo Tax. Washington Trust Bank, LeMaster Daniels, and KBSN also sponsored the event. The SBDC network will meet in January and work with WSU to offer a two-day Profit Mastery class at WSU and six distance-learning centers. The Financial Analysis Workshop will be delivered from the WSU conference center. CTED was involved

with the business conference and as a result they contacted Director Peterson to use ATEC in May to host an Export Workshop with CTED and the SBDC of Washington. The author of a global certified professional certificate program will deliver this two-day workshop. Director Peterson thanked the Board for the opportunity to share this information. Trustee Blakely congratulated Director Peterson for the success of the business conference. President Bonaudi commented that ATEC was designed to bring new partners into the area.

VP Lang announced that the AtD coaches, Frank Renz & Mark Figueroa will be on campus later this week to discuss our grant proposal and progress in achieving student success. He recently received our 2007-08 Opportunity Grant retention information. BBCC ranks in the middle of the Washington State Community and Technical Colleges at #17 with a retention rate of 84.3%. Opportunity Grant Director Elizabeth Mendoza was recently hired.

President Bonaudi reported that BBCC was invited to participate in the Washington State Gleaning Project. BBCC's Phi Theta Kappa group stepped forward and gleaned 1,127 pounds of potatoes in two hours. Governor Gregoire's Office recognized the college for their participation with a certificate. President Bonaudi presented the certificate to Phi Theta Kappa Advisor Barbara Whitney.

The November 10 edition of USA Today highlighted Big Bend Community College in an article about how two and four-year colleges work together. President Bonaudi held up the article that featured a photo of a CWU student and a BBCC airplane.

VP of Human Resources and Labor Holly Moos reported that Beth Schindler a supervisor from the Federal Mediation and Conciliation Services in Seattle gave the Administrative and Faculty negotiating teams an overview of Interest Based Bargaining. They will return for a free two-day training if both teams agree to use their format. Both teams have indicated that they would like to have the training. VP Moos will schedule the training after the faculty team provides their availability schedule.

VP Moos reminded all that campus will be closed Thursday and Friday, November 27 and 28 for Thanksgiving. Each year BBCC employees vote on which day around Christmas they want to take as a holiday in lieu of Presidents' Day. Staff have the option to take Presidents' Day off with vacation time. BBCC will be closed on Christmas day and the day after. VP Moos and Classified Staff Rep Kathy Aldrich discussed the December 5 holiday lunch for sharing good food and friendship. This is also the time that BBCC employees donate toys or money to the Toys for Tots

campaign in this area. Our contribution is very important in this area and we always have a great turnout and contribution from staff.

6. Health Sciences Overview

Dean Kara Garret introduced Director of Health Education Programs, Katherine Christian and Medical Assistant Coordinator/Instructor Mandy Mann. Director Christian thanked the Board for the opportunity to share about the Health Education Programs. She described how students can access the Health Education Program ladder. Students can step on and off the ladder as their responsibilities and availability fluctuate. Students progress through certificates and may change tracks between nursing and medical assistant. The first rung of the ladder is Nursing Assistant Certified (NAC), which takes one quarter. A variety of people take this class. Just this week Director Christian advised two laid off Genie employees about this class. This is an ideal starting place, and it is required for the nursing program. Many long-term care and hospital employees take this class, which includes lots of patient contact. Another first rung is the Medical Assistant program.

Instructor Mandy Mann described the relatively new Medical Assistant program. The third group of students is currently enrolled. They get started and then move on to nursing or NAC. There is a one-year certificate option or the two-year Associates in Applied Science (ADN) can be obtained in seven quarters. Students can start the Medical Assistant program during any quarter, it is very open and flexible. Graduates are eligible for Healthcare Assistant licensure. This program exceeds the Washington State Healthcare Assistant licensure requirements. BCC establishes and modifies programs to meet the community needs based on advisory committee input.

The courses are offered evenings, weekends, and through the BCC portal and MediaSite to provide flexibility for students. Many students are working full time while taking classes. MediaSite allows students to replay lectures. This program is IBEST approved. The IBEST component provides extra support for students who don't learn in the traditional way. Instructor Mann described it as a "big, fun learning-fest." Student ages range from 18-56, and the male population is rising in this field, of mostly Hispanic ethnicity. There is great demand for bi-lingual graduates, 25% of the students are bilingual in Spanish or Russian.

Instructor Mann highlighted the externships in place in our service district communities: Grand Coulee, Wilson Creek, Odessa, Ritzville, Lind, Moses Lake, Washtucna, Warden, Othello, Mattawa, Royal City, George, Quincy, Ephrata, Soap Lake, and Coulee City. This program touches and meets the needs of many communities. The medical service professionals in the

rural areas are excited about this program and they send their employees to attend classes.

National Accreditation is being considered by the department at this time. It is currently approved by the Washington State Department of Health. The National Accreditation requires additional time and expense. The Advisory Committee has advised the program not to set this as a goal at this time as it is not a priority for local employers.

Director Christian talked more about the nursing program. The LPN program is the next step and it takes four quarters to complete after the prerequisites have been met. Graduates are eligible for licensure after they pass the NCLEX-LPN exam. Students are encouraged to take an optional quarter of classes. Only one student did not take summer quarter this year. The LPN pass rates charts Director Christian shared illustrate how well the BCC graduates perform. They currently have a 100% pass rate. The state pass rate is 96% and the national pass rate is 87%. The Associate RN program is six quarters after the prerequisites and 24-26 students graduate each year. About 25% of these graduates move on to pursue their BSN.

A previous student has returned to BCC to work in the skills lab on her Preceptorship working toward her BSN. First time NCLEX-RN pass rate is a crucial indicator of success. This is a very difficult test, students struggle with it, we had 100% pass rate, 24 of 24 graduates passed. The national mean is 88%. In 2007 we had inexperienced faculty and the NCLEX-RN pass rate was lower. Samaritan Hospital is our primary hospital partner. We also have good working relationship with the Othello Community Hospital and Central Washington Hospital in Wenatchee. We have many other community partners: Moses Lake School District, Moses Lake Clinic, Sunbridge Healthcare, Odessa Memorial Hospital, Grand Coulee Community Hospital, Columbia Basin Hospital, McKay Memorial, East Adams Rural Hospital, Quincy Valley Medical Center, and Columbia Basin Health Associates.

Director Christian shared the diversity data with the Board: 12%-16% of the nursing students are males, the average age is 28.9 years with a range of 20-50 years, and the minority ethnicity students are 10%-16%. There have been Cambodian, Ethiopian, Thai and, Phillipino students. Language is a major issue, the information is fast paced and intense, this can be difficult for ESL students. Nursing 101, nursing survival skills, has helped many students.

Technology is a great strength in the nursing program thanks to the BCC Foundation. The simulation lab and electronic resources provide situations that can't be experienced otherwise. They also have a great

computer lab, online resources, and great faculty with a variety of backgrounds and strengths. They share one instructor with Samaritan Hospital. Students are a strength, the new admission criteria has proven to be an effective way to choose successful students.

Challenges include the two-year accreditation process through the NLNAC. Finding qualified faculty is challenging and in short supply. The program is currently down by one faculty member. Director Christian stated their strategy is to try to grow their own instructors. They use part-time instructors and encourage them to pursue their Masters degree. The last challenge she expressed is students. The pool is getting smaller and less qualified. She endeavors to make sure the pipeline is good and there are no bottlenecks in the prerequisite requirements and training.

Director Christian would like to administer a needs survey regarding Hospital Unit Coordinator (HUC) training as well as a dental assistant program and physical therapy assistant program in this area. She is beginning this process. During Destination Healthcare interest was expressed in a Laboratory Technician program. There is also interest in community courses such as, phlebotomy skills, and EKG/Advanced Cardiac Care Courses. The hospitals have reported that our graduates are very well prepared in cardiac care skills.

Trustee Angela Pixton asked about students receiving the fundamentals of NAC requirements but not the certificates. She asked why the employer has to go through the modified care training with the student after they receive it as part of their training? Director Christian stated the graduate can apply for certification with the state. Trustee Pixton also mentioned Assisted Living facilities may be a good resource for training partners. Director Christian stated those facilities don't provide enough clinical experience to benefit the student in a short period of time. The students do receive experience writing, and following orders.

Trustee Blakely commented that the staff and faculty demonstrate our success. This is a strength for our recruiting efforts. He also stated he thought a dental assistant program would be good for Quincy. Trustee Kenison requested worker retraining success stories to share during the Winter TACTC Conference. Director Katherine Christian stated she would provide some success stories.

5. Draft Review of 2009-2014 AMP

President Bonaudi recalled that the Board evaluation process was on the October 21 Board agenda. The AMP and Policy Governance documents are components of the Board evaluation process. Because the AMP is still in draft phase the approval of the Board evaluation process was postponed. President Bonaudi apologized that the draft AMP in the Board

packet listed the Ends Statements incorrectly. A revised draft AMP was distributed to the Board. President Bonaudi reminded the Board that the AMP is the 5-year strategic plan for the college. It states where we are currently and the direction we are moving for the next five years. Due to our funding structure this is a valuable tool for determining allocations of resources and strengths of programs. We are at the end of the 2003-08 AMP.

Administrative staff and the Board worked on the new AMP during the retreat this summer. There are also several opportunities for faculty and student input. Institutions that use Policy Governance are unique in that the Board Ends Statements are key drivers of the Institution. The Ends Statements must integrate into what we do. In the past, monitoring reports for each Ends Statements were presented to the Board. President Bonaudi went on to explain that the AMP is evolving and we are trying to start using the AMP differently. Rather than delivering six separate reports, we are going to integrate the reports into three. He stated he hopes to present the final AMP during the January 13 Board meeting.

Dean Kirkwood reviewed the six monitoring reports: Access, Partnerships, Student Achievement, Climate and Cultural Enrichment. She referred to page three in the draft AMP which provides the AMP Outcome and an overview. She highlighted the action plans and their outcomes. The first comprehensive report, Access, is detailed on page four of the draft AMP and will include information regarding access, climate, cultural enrichment, and student achievement.

The second comprehensive report, Programs, detailed on page nine of the draft AMP, will highlight programs and student achievement and retention. It will answer questions like, "Are students receiving advising to determine appropriate classes?" Student input will be included.

The third comprehensive report, Outcomes, will be presented during the summer. The details are included on page 13 of the draft AMP. This report will include enrollments, completions and credentials data and analyses and appraisals. This will give us the information to focus on what really matters to students here.

President Bonaudi stated Trustees of other community colleges who see our monitoring reports often contact the college to ask for information about how the reports are prepared. He went on to say that the new monitoring report structure will result in even more comprehensive reports. They will more clearly illustrate the connection between the AMP and the Ends Statements and they will demonstrate how the Ends Statements drive the college efforts. He suggested that a Study Session be scheduled to review the final AMP prior to the next Board meeting.

President Bonaudi plans for this AMP to take effect in January. He indicated the first report may not be as extensive as it is just the beginning of the AMP cycle. Trustee Mike Blakely stated the Board will study this draft AMP and plan to take action at the January 13 Board meeting following a Study Session the same date. He stated the synergy is evident, we divide the Ends Statements and the AMP structure clearly shows how they're interrelated. He complimented the group on their hard work to develop the draft 2009-2014 AMP.

Trustee Kenison asked if a Study Session would be helpful to the new trustees. Trustee Mike Wren indicated it would be helpful to understand the background. President Bonaudi will plan the study session prior to the January 13 Board meeting.

At 3:00 p.m. Trustee Blakely announced there would be a 15-minute break. The meeting reconvened at 3:15 p.m.

8. Foundation Board Liaison

Trustee Felix Ramon explained that two Trustees from the Board are appointed as liaisons to the BBCC Foundation Board. Trustees Ramon and DeLuna-Gaeta held these positions in the recent past. He strongly recommended one of the new trustees volunteer to fill the vacant liaison position. He stated it is critical to understand the importance of the BBCC Foundation to BBCC. The Foundation generates community contacts as well as assisting the college and students financially. The Foundation sponsors the Cellarbration! wine dinner and auction fundraiser in May. The new liaison may want to participate on the Cellarbration! committee.

Trustee Blakely stated he will attend some of the BBCC Foundation meetings but not as the liaison. Trustee Ramon went on to say the liaison are ex officio members of the Foundation, they have a voice in the meetings but they do not vote. It's important for the liaisons to share ideas with the Foundation and to report Foundation news at the Board meetings. The Foundation does offer some training. They recently shared information about philanthropic families and how their family values are passed on from one generation to the next.

President Bonaudi elaborated on the relationship between Trustees and the Foundation Board. The Foundation Board members are laypeople who feel affiliation with BBCC often due to family members or employers who are students and/or graduates, etc. Some BBCC staff also work to support the Foundation events. The Foundation Board has recently adopted the practice of bringing college staff into meetings to discuss their roles on campus. A Trustee liaison to the Foundation fills an official capacity on the Foundation and helps communicate information about the college. The liaison gains insight and helps the Foundation grow and see that there are many ways to help the college. For example the Paul

Lauzier Foundation money pledged to ATEC goes to the BBCC Foundation. The fiscal components to the Foundation provide a way to learn more about how the college operates. The Foundation Board meets quarterly and committee work requires additional time. Trustee Ramon is on the Cellarbration! and Trusteeship committees. The liaison will have a choice in committee assignment. Trustee Ramon agreed to stay in one of the liaison positions to guide the new liaison. Trustee Mike Wren volunteered to fill the vacant liaison position.

MOTION 08-43 Trustee Katherine Kenison moved to appoint Trustee Mike Wren as a Foundation Board liaison. Trustee Felix Ramon seconded the motion, and the motion carried.

9. Board Chair Matrix

Trustee Blakely explained that the Board does not have to take action on the item but may choose to do so. This Board Chair Matrix has traditionally been used to rotate Trustees through the Chair and Vice Chair positions.

MOTION 08-44 Trustee Mike Wren moved to accept the Board Chair Matrix as presented. Trustee Katherine Kenison seconded the motion and the motion carried.

Trustee Angela Pixton clarified she may not serve as Board Chair as her term expires in 2010 and she is scheduled per the matrix to be the Chair in 2011. If she is reappointed she will serve as Chair in 2011, if she is not, the matrix will be adjusted.

10. Assessment of Board Activity

Trustee Blakely stated this exercise is meaningful as it demonstrates that the Trustees are active in their communities and on campus.

Trustee Ramon reported that he attended the TACTC Legislative Steering Committee Conference via ITV. They had a good discussion including budget prospects, and talking points. They focused on the fact that community colleges are part of the solution during economic downturns. We can train people who are temporarily laid off. In addition, he talked to community members and college employees and urged all to keep doing the best we can. He encouraged the other Board members to continue talking with legislators about the budget challenges.

Trustee Mike Wren reported that he talked with a new industry considering developing in Ephrata. They were impressed with the mindset of BBCC and the level of interest and availability with workforce development. He

assured them that BBCC is an integral part of the economic development in this area and we can contribute to training their workforce.

Trustee Kenison stated she attended the TACTC Legislative Steering Committee Conference via ITV with Trustee Ramon. The SBCTC has contracted for an EMSI study and should receive results in December. A consultant is working to quantify the return on the dollar by community colleges during the last down turn. They discussed talking to legislators about “no line item tinkering.” The main selling point of our system is that we are flexible to meeting local needs. WACTC adopted system principles and two topics were administrative staff and presidential compensation and the adequacy there is to retain and recruit staff. They also discussed revising the structure so that Running Start students would count toward our FTEs. The SBCTC System Study Task Force is concerned about tuition increases and we need to urge legislators not to introduce tuition increases. The HEC board is looking at high demand programs and the role of community colleges and increasing our BA offerings. We are doing a good job of making the most of what we have. It was noted that capital budget projects are an economic stimulus. OFM has discussed a 20% reduction for the system for the 2009 biennium. The message to legislators this session is that our role is part of the solution, local stories capture that information. They need to know what we are doing for their constituents. It is important to collect student success stories.

President Bonaudi clarified that 5% of our \$12 million state operating budget is \$430,000. Reducing the budget by 20% is a substantial cut. Copies of the talking points will be shared to keep the message focused. Trustee Pixton commented that health care workers are mandated to take training and there is great need for in home health care. Offering this extended training to the community could be very helpful.

Trustee Pixton reported that she attended the BBCC Adult Literacy Week Recognition event for Ochoa Ag and Lamb Weston on October 30 in Warden. Ochoa Ag developed a program in their facility to utilize the Washington Farmworker Program to promote BBCC training. ESL students are learning English and better business skills. She was excited to learn that Ochoa Ag had developed this for the community and their staff. Employees are working their way up the ladder in their facility. She stated this is important for the sustainable agriculture program as required by those buying produce to show the ag industry leaders are doing right by our employees, etc. It ties in to the bigger picture.

Trustee Mike Blakely reported that he attended the ACCT Congress in NY. Dr. Bonaudi and he both attended and they participated in different sessions. Trustee Blakely stated he visited with the keynote speaker

Hillary Pennington, Director of Special Initiatives at Microsoft. He pointed out to her that Microsoft is in Quincy and within BBCC's service district. President Bonaudi and Trustee Blakely both followed up with a letter inviting Mrs. Pennington to campus. The Gates Foundation is reportedly going to start investing in community colleges. Trustee Blakely brought home information from a crisis preparedness session he attended. He was pleased to learn how well BBCC is performing in this area. He also attended the ACCT senate, a discussion on student poverty and a new trustee round table.

Trustee Blakely also coordinated a support letter for the George Fire Dept. They are looking at distance learning capabilities. He attended the Quincy Community Round table with the health district, fire department, law enforcement, and school board and talked about BBCC being part of the Quincy community. He submitted an editorial letter and spoke with a reporter who wrote the feature story on ESL/ABE classes in Quincy. He also visited the ESL/ABE class the next night and commended them for attending school. Many of them learn English and then go to GED program.

President Bonaudi explained that the Gates Foundation is supporting achievement of certificates and degrees. This is exactly what the momentum points effort is concerning. The Gates Foundation will reveal more about community college support at the School of the Future Summit in Seattle the first week in December. Trustee Blakely made a good connection with Mrs. Pennington. Community colleges are determining the tipping points associated with student success and employment. At BBCC we have found that our greatest success is in programs with a high touch environment. Having enough qualified staff to diagnose, coach and encourage the students is challenging. Mrs. Pennington's message was about how sustaining the intensive high touch environment pays dividends.

Trustee Blakely reported that TACTC Administrator Cindy Hough from the SBCTC presented at the ACCT Conference. He suggested asking her to provide her presentation at Big Bend and inviting TACTC members from eastern Washington to participate. Administrator Hough reported that the Washington delegation was strong and well received.

11. Next Regularly Scheduled Board Meeting

The next regularly scheduled Board meeting is schedule on January 13 at 1:30 p.m. A Study Session prior to the meeting was discussed.

MOTION 08-45 Trustee Katherine Kenison moved to schedule a Study Session preceding the January 13 Board

meeting. Trustee Angela Pixton seconded the motion and the motion carried.

12. Miscellaneous

The Fine Arts Building ribbon cutting will begin today at 4:30 p.m. President Bonaudi stated we will celebrate the building, Pamp Maiers' donation of the entrance paving, and the Foundation's lighted readerboard.

Star Night will follow at 6:30 p.m. in the ATEC conference center. This is a great opportunity to watch donors and recipients interact.

The TACTC Winter Conference will be held at the Red Lion in Olympia in January. The new trustee orientation will be held at the SBCTC office the Sunday before, January 25. Trustees Pixton and Wren and President Bonaudi may travel to Olympia Saturday, January 24 and stay through Tuesday, January 27.

Winter Serenade, gourmet dining, wine tasting and dancing to a live band will be held January 31.

President Bonaudi announced we will follow up on any naming opportunities when they become official.

The meeting adjourned at 3:56 p.m.

Mike Blakely, Chair

ATTEST:

William C. Bonaudi, Secretary