

## THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held a regular Board meeting on Tuesday, November 28, 2006, in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

### 1. Call to Order

Chair Cecilia DeLuna-Gaeta called the meeting to order at 1:30 p.m.

Present: Bob Holloway  
Felix Ramon  
Cecilia DeLuna-Gaeta

Note: Trustee Katherine Kenison is on campus, having attended a Board Study Session in the morning and is currently in the President's Conference room participating in a system video conference on student achievement.

### 2. Introductions.

President Bonaudi introduced Mr. Vaughn Sherman, Trustee Emeritus, and ACCT Consultant. Mr. Sherman facilitated a Presidential Evaluation Workshop during a Board Study Session this morning.

President Bonaudi also introduced Russ Beard, Director of Information and Communication Service. Mr. Beard presented the ComputerWorld Laureate Status acknowledgement plaque to the Board. Mr. Beard explained that this honor is considered an "Oscars" in the Information Technology world.

### 3. Consent Agenda

a) Approval of Minutes for the regular Board meeting of October 24, 2006, (A);  
b) Achieving the Dream Update (I); c) Assessment Update (I); d) Accreditation Report (I); e) Capital Project Report (I); f) Enrollment Report (I); g) Donation Report (A); h) 2007 Regular Board Meeting Dates (A).

**MOTION 06-44:** Trustee Felix Ramon moved to approve the Consent Agenda as presented. Trustee Bob Holloway seconded the motion, and the motion carried.

### 4. Remarks

Public Comment – ASB President Derek Miller reported there has been good attendance at the recent ASB activities: bowling night, blood drive and Stir-fry fest with Japanese drummers. JATP students attended the bowling night and the stir-fry fest. The ASB also has several upcoming activities planned: free massages, free pool, and the traditional Library Campout.

The ASB is offering basketball spectators the opportunity to be couch potatoes. For \$30 spectators can sit on a couch at midcourt and enjoy pizza and pop. There will also be a soup and chowder lunchfest in January and a speaker to present information on nutrition.

Marla Stephens, Classified Staff Representative shared information regarding educational opportunities classified staff have participated in; Kara Chandler attended Time Management & Organization; Michelle Coe and Jennifer Semanko attended Internal Control Concepts training; Hope Strnad attended 1099 training and Internal Control training; Maribell Aguilar attended STARS training; Ana Ellsworth attended a Staff Training for Technical & Community Colleges (STTACC) Board meeting; Lora Allen attended CASAS Cadre Training and lastly Jonie Walker attended training regarding student employment.

Max Heinzmann, Counselor, represented the Faculty Association President Mike O'Konek and reported faculty activities. The Automotive department took 35 students on a field trip to the Seattle Auto Show October 26<sup>th</sup>. The Automotive department also hosted the Future Farmers of America (FFA) State Potato judging contest on November 17<sup>th</sup>, with over 100 high school students from around the state in attendance. Counselor MariAnne Zavala-Lopez attended the National Council on Student Development Conference in Tacoma, October 22-24. Jose Esparza (Outreach Advisor), Lupe Hernandez (Auto Maintenance Mechanic), Sergio Cervantes (Utility Worker) and MariAnne Zavala-Lopez (Counselor) attended the Washington State Faculty and Staff of Color Conference held in Vancouver November 1-3. Barbara Whitney (Math Instructor) attended the Achieving the Dream Mathematics Roundtable. Several instructors Zack Tanko (Computer Science), Linda Thimot (Psychology), Ryan Haw (Sociology/Psychology), Emery Smith (Sociology), Dennis Knepp (Philosophy), and Max Heinzmann (Counselor) attended a FACTC Conference entitled Tools for Teaching IV regarding the changing community college student. Lastly Mr. Heinzmann reported that MMT Instructor Bill Autry was honored as the Certified Industrial Maintenance Mechanic of the month by the Assembly Newsletter (CIMM). He was featured on the cover page.

Trustee Felix Ramon thanked Mr. Miller, Ms. Stephens and Mr. Heinzmann for their reports and stated they were very good and he hopes their groups continue to be active.

Vice President Ken Turner thanked Larry Peterson, Foundation Board member and Foundation Farm & Property Chair, for his help facilitating the transformer installation at the Theater. The PUD was planning to install the transformer at a later date and Larry helped speed the process along to eliminate the \$6000 per month expense of renting an interim generator.

Vice President Turner reported Dick Lund from SBCTC recently performed the annual college operation review and we were in full compliance.

Vice President Dr. Mike Lang asked Dean Kara Garrett to report on the status of the medical assistant program. Dean Garrett reported the process is almost complete. The first draft of the final step is on the President's desk. There will be seven new courses, the syllabi will go to instructional council on Monday 12/4. This will go to the SBCTC for approval and implementation in January 2007. There are forty students waiting to begin this program.

Vice President Lang also reported on his recent trip with President Bonaudi and JATP Operations Coordinator Carla Boon to Japan. The group met with several Council and government officials. The JATP program will be changing from a 1 year and a 2 year program to an 18 month program. They also visited with several veteran trainees including a rice grower who uses a remote control helicopter to spray crops. These former trainees were successful businessmen and they were very supportive of the program. JATP would like to send the current group of trainees back to Big Bend for their phase 3 training to study agricultural specialties. Dr. Lang stated JATP is having difficulty with other institutions and he is searching for Ag instructors to fill in some gaps in their programs.

#### 5. **Exceptional Faculty Awards**

Computer Science Instructor, Van Jorgenson, thanked the Trustees for the opportunity to receive this award. In tribute to Richard Schafer, an Advisory Board Member who passed away last week Mr. Jorgenson shared his memories of Mr. Schafer as a student in Mr. Jorgenson's first class. He prompted Mr. Jorgenson to revise some of his teaching techniques to better engage the students. Later on Mr. Schafer was invited to sit on the Computer Science Advisory Board. Mr. Jorgenson stated he learned a lot from Mr. Schafer.

Rather than reimbursement to attend a conference Mr. Jorgensen was given funding to work on a project. He was asked to create an information system to track all of the aviation variables for Pete Hammer in the aviation department. He saw this as a great opportunity to integrate his students into a real world endeavor. This involved designing a complex program and he used an analogy to atoms to teach his students. To attempt a computer program like this, he explained, you must divide to simplify and combine to create. Atoms are divided into quarks, and quarks are the most basic unit of the universe. Quarks combine into sub atom particles, which in turn combine into atoms. There are 118 atoms which combine into molecules. Information systems are like universes, they are databases which store information and a set of laws by which to operate. Binary bits are equal to the quark, and data type is like a sub atom, the term entity is like an atom. Fifty-three entities were designed for aviation. He went on to say the next level is relation (analogous to a molecule) which is more than one entity together. Dominant atom with dependent atoms go together to create molecules. Parent and children relations are hooked up using the laws of the database. Every child should be attached to a parent. Parentless child relations were necessary in the aviation program, these create anomalies.

Students were charged with solving this problem. Students figured out a way to solve the anomalies, similar to radicals and that concept was incorporated into the database. The students are currently debugging the programs. Bugs occur due to the computer program process. Van reviewed the logic and the entities and his students are fixing the system. Trustee Cecilia DeLuna-Gaeta asked if it has been difficult to put this in the hands of the students rather than completing the project himself. Mr. Jorgenson stated it has been difficult but very rewarding for the students.

#### **6. IT Security Standards**

Russ Beard, Director of Information and Communication Services stated that by Department of Information Services (DIS) standards we are required to comply with statewide computer procedures and standards. These standards state how we operate technology and keep it safe from hacking, etc. Mr. Beard recommended revising the current Board policy to work as an umbrella over the administrative policies. Trustee Felix Ramon asked if the revisions would take in to consideration future changes to the law. Mr. Beard responded that the revised Board Policy was written broadly to cover the future changes. Every three years IT goes through an external audit to insure the technology is safe and sound. Educause, a Higher Education think tank, reports security is the top concern of IT Managers nationally.

**MOTION 06-45:** Trustee Felix Ramon moved to approve Board Policy 8053 as presented. Trustee Bob Holloway seconded the motion, and the motion carried.

#### **7. EFA Recommendations**

The Exceptional Faculty Awards Committee submitted a recommendation to present John Swedburg, Aviation Instructor with an Exceptional Faculty Award. President Bonaudi commended Mr. Swedburg and the EFA Committee for documenting the details of the recommendation. President Bonaudi recommended approval. Trustee Felix Ramon stated good relationships with business and industry are reflected in the application process and he is happy to make a motion to approve the award.

**MOTION 06-46:** Trustee Felix Ramon moved to approve the Exceptional Faculty Award as presented. Trustee Bob Holloway seconded the motion, and the motion carried.

#### **8. ComputerWorld Honors**

This honor was presented earlier during introductions.

#### **9. Student Athlete Waiver**

President Bonaudi stated there has been inequity in financial support between Washington and Oregon athletes in the NWAC. The Washington State Community College Presidents studied this issue and sent a recommendation to

the State Board for Community and Technical Colleges. If the Board of Trustees passes this it will go into effect Fall 2007. Trustee Bob Holloway asked how this resolution would affect our sports program. VP Mike Lang said this resolution would help BBCC with recruiting. He went on to state that student athletes give up the opportunity to work due to the time commitment to the sports programs. This resolution helps them financially so they can participate in the sport rather than working. This will also assist with attracting female athletes. Athletic scholarships used to be \$100 per quarter and tuition was \$220. Tuition increase has exceeded the scholarship increase. This new proposal is tied to the tuition rate and it will require the coaches and booster clubs to work harder to provide increased scholarship funding. The 25% waiver will cut into college revenue and BBCC could forego \$27,153 in revenue collection if this waiver is fully used. VP Ken Turner stated each student athlete represents more than 1 FTE because they have followers who attend the same college as well as sporting events.

**MOTION 06-47:** Trustee Bob Holloway moved to approve the Student Athlete Waiver as presented. Trustee Felix Ramon seconded the motion, and the motion carried.

**10. Assessment of Board Activity**

Trustee Bob Holloway reported his activities; October 26 he attended the Grant County Farm Bureau annual meeting, November 2 he attended the Fiberactive Victory Celebration, November 9 he attended a Grant County Sheriff meeting in Quincy, November 13, 22 and 27 he attended Grant County Commissioner meetings, November 16 he visited with parents of a potential student and attended a hearing at the Grant County Courthouse regarding BBCC property.

Trustee Felix Ramon reported his activities; he attended the BBCC Bookstore open house, and he has been on campus to see how things were going.

Trustee Cecilia DeLuna-Gaeta reported she has continued to talk with work-study students and potential students about attending Big Bend.

Trustee Mike Blakely reported his activities in a written report; he discussed BBCC with a former student who indicated discrimination was “nonexistent” for her; he attend the Washington School Directors’ Association Convention in Spokane and visited with Board members from several schools including Quincy, he also attended five work sessions; he attended Governor Gregoire’s speech on Washington Lifelong Education; he met with the Director of Communities that Care and was appointed to their advisory Board.

Trustee Katherine Kenison submitted her activities electronically: see attended the Legislative TACTC meeting in Renton on 11/3/06, she attended the TACTC Education Committee conference call to discuss winter conference topics and May conference topics on 11/7/06, she attended the Student Achievement Incentives Task Force conference call 11/28/06, she toured the flight program

with Pete Hammer, and she attended the 10/24/06 Board meeting and the 11/28/06 Board study session with Vaughn Sherman.

**11. Next Regularly Scheduled Board Meeting**

The next regularly scheduled Board meeting will be held January 9, 2007, at 1:30 pm.

**12. Miscellaneous**

The ACCT National Legislative Summit will be held February 12-14, 2007 in Washington D.C. Two board members have indicated they will be attending the Summit. If any other Board members would like to attend, please let Melinda know by the end of this week. President Bonaudi stated that due to the change in the majorities of the House and Senate it will be very interesting. There will discussions around the Higher Education reauthorization and the Spellings Report.

Automotive Mechanic Instructor, Chuck Cox, experienced chest pains and went to the Hospital late last week. He was scheduled to undergo diagnostic tests this afternoon. Our thoughts are with his family.

Mike Blakely arrived at the meeting.

The meeting adjourned at 3:15 pm.

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Cecilia DeLuna Gaeta, Chair

ATTEST:

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William C. Bonaudi, Secretary