

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Wednesday, November 30, 2011, at 1:30 p.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Present: Mike Blakely
Katherine Kenison
Jon Lane
Angela Pixton
Mike Wren

2. Introductions

President Bonaudi introduced Stephen McFadden, Owner/Publisher of the Ritzville Adams County newspaper. Trustee Katherine Kenison is resigning and Mr. McFadden has been appointed as Trustee by Governor Gregoire effective December 1. Mr. McFadden commented it is his pleasure to serve on the Board.

President Bonaudi introduced the incoming Classified Staff Representative, Tana Richins. She will officially begin as representative December 1 after Kathy Aldrich steps down after years of dedicated service in this position.

President Bonaudi reminded everyone that this meeting was being streamed live on Mediasite.

3. Consent Agenda

a) Approval of Regular Board Meeting Minutes October 19, 2011 (A); b) President's Update (I); c) Student Success Update (I); d) Accreditation (I); e) Assessment Update (I); f) Capital Project Report (I); g) Security Update (I); h) Human Resources Report (I); i) Enrollment Report (I).

Motion 11-45 Trustee Jon Lane moved to approve the consent agenda with the addition of the enrollment report. Trustee Mike Blakely seconded the motion and the motion passed.

4. Remarks

a. ASB Secretary Shantel McCashland provided the ASB report.

ASB sponsored a Thanksgiving lunchfest with 315 people in attendance. This was followed by a very successful Bowling night with 125 students attending. Tomorrow a comedian will perform at 1:00 in the Mastro Conference center and there will be free pizza at 12:45. For those who can't leave their desks to come and watch, it will be shown on Mediasite. There will also be a Craft Bazaar held

in the Peterson Gallery tomorrow from 9 a.m. until 6 p.m. sponsored by the Nursing Club.

Monday, December 5 ASB will sponsor free pool all day for the students followed up with a Library Campout in the Peterson Gallery, where ASB will be serving pizza and soda to those studying in the library. ASB has been raising money by selling Killian Korn in the Activities Office.

ASB held a Blood Drive Friday, November 18.

Ms. McCashland announced that former ASB Programmer Susanna Sacht will be the new ASB Vice President next quarter.

Other club activities were also reported. The Soccer and Students Supporting Students Clubs helped out at the Moses Lake Food Bank during the Thanksgiving break. Phi Theta Kappa just finished up with their Silent Auction and will be sponsoring a Book Buy Back Bake Sale next Tuesday and Wednesday in the 1400 building. The Welding Club just returned from a Fabrication Conference in Chicago, Ill.

- b. Classified Staff Representative Kathy Aldrich reported 11 staff took advantage of six training opportunities.

Robin Arriaga and Karen Okerlund attended Health Care Authority Training on October 4 on campus.

Scott Carsey, Tony Lidbetter, Clint Hansen, Mark Rogerson, Eric Gruber, Kamela Mattson, and Sarah Hankins attended webinar trainings in their office for KACE jumpstart training on October 11, 18, 25, 2011.

Karen Okerlund attended a Payroll Personnel Management System (PPMS) Quarterly Meeting on October 21, 2011 online at BBCC.

Nancy Leach attended Grant Writing at the Northwest Association of Special Programs Fall Conference in Spokane, WA on October 22, 2011 She also attended Networking with fellow TRiO Staff for what is working for others, updates from the Council for Opportunity in Education, Department of Education, budgeting issues & key note speaker presentations at the Northwest Association of Special Programs Fall Conference in Spokane, WA on October 24-26, 2011.

Dina Moskvich attended "Washington Association for the Education of Young Children Conference" on October 27-29, 2011, at Bellevue Washington.

Ms. Aldrich invited everyone to the annual holiday potluck on December 9 at noon in the Masto Conference Center. Please bring a salad, main dish or dessert along with an unwrapped gift for BBCC's annual toy drive.

Ms. Aldrich thanked President Bonaudi and the Board for the rewarding opportunity to serve as the classified staff representative these last few years.

- c. Faculty Association President Mike O’Konek reported the faculty activities. “Wear Red for Education” was recognized statewide and here at BBCC by staff, faculty and students. Business Information Management Instructor Daneen Berry Guerin attended the Sloan-C International Conference sponsored by Title V. She attended workshops including: Google for Educators, Teaching Online, Faculty Presence in the Online Classroom, and more.

AMT Instructor Dan Moore was asked to participate on a committee by the Aircraft Maintenance Division, AFS-300 of the FAA to review and evaluate the new 14 CFR Part 147 in Washington, DC.

The high school automotive Skills USA students hosted a senior citizen free oil change and snow tire service on Saturday, November 12. Instructors Rich Archer and John Heflin set this up to work like a dealership shop. The students arranged for donations from the local automotive parts vendors. They publicized the event with fliers, encouraging seniors to call for appointments in advance. The participants received a free safety inspection including checking all fluids, brakes, lights, belts, hoses, checking for oil leaks and the basic engine condition. The students also installed snow tires including mounting and balancing when needed. A total of nine vehicles were worked on and only one did not have an appointment. The Moses Lake Chiefs culinary students program provided coffee and pastries while customers were waiting.

November 3 the automotive instructors and students attended the Seattle Auto Show featuring new automotive technology. Retirees Mike Lang, Chuck Cox and Mark Yosting also attended. The students were excited and they completed their assignments to report on their favorite new technology and emerging technology.

Philosophy Instructor Dennis Knepp wrote a chapter for *The Girl with Dragon Tattoo and Philosophy* book. He joins authors from MIT, Duke University and UC Berkeley and he is the only community college instructor published in the book.

Criminal Justice and Psychology Instructor Ryann Leonard attended the International Association of Campus Law Enforcement Administrators (IACLEA) webinar with others on campus to gain information about improving safety on campus.

Art Instructors Fran and Rie Palkovic received a National Endowment for the Humanities grant to attend a summer workshop at Black Mountain College at the University of North Carolina. They studied the work of architect R. Buckminster Fuller, poet Charles Olson, potter/poet M.C. Richards, and the painter and

Bauhaus art Instructor Joseph Albers. They will use this experience to enrich their classrooms.

Physics Instructor Jim Hamm and a few of his students set up an astronomy viewing for Midway Elementary 4th and 5th grade students and their families. They viewed Jupiter and it's moons and our moon. Lots of "wows" were heard.

Assistant Flight Instructor Joe McDougall reported some good aviation program news to Instructor O'Konek. There has been a 32% increase in first year students and a 25% increase in flight hours.

- d. VP Gail Hamburg reported the \$796,000 construction portion of the \$4.4 million STEM grant will have three phases over five years focused on the east wing of the math and science (1200) building. This will create a STEM center complex. STEM Director Andre Guzman is planning faculty field trips to similar complexes.

The Fairchild Air Force dorms and food contracts were extended by one week. The gym contract expires today. These contracts resulted in gross revenue of \$3.3 million, new buffet server, and updates to Viking Hall including AC, wiring, mattresses, washers/dryers, and fresh paint. The same improvements will made to Philips Hall. Students, staff and faculty enjoyed the service men and women on campus. VP Hamburg stated it took a great campus team to make this effort a success. She expects about 25% profit from the contracts. This was a good opportunity during tough financial times.

- e. VP Bob Mohrbacher stated as shown in the consent agenda on page five the student achievement points earned by BBCC decreased last year following the statewide trend. The largest dip was in basic skills with a large percentage the result of budget cuts and serving fewer basic skills students. President Bonaudi commented that there were 16 colleges that did not qualify for funding due to their points earned. Initially, this program was meant to help all colleges. This effort is gaining attention nationally as a way to measure value and effectiveness of institutions. Attaching more money to the points puts financial pressure on the mission of the college resulting in the budget driving the mission instead of the mission driving the budget.

VP Mohrbacher also reported that approval was received for the IBEST Nursing Assistant Program. He thanked Sandy Cheek, Heidi Summers, Katherine Christian and Cathy Erwin for their work in this process. All students are tested for eligibility and receive extra support if they get in.

Workfirst staff will be moving out of the 1000 building and into the Opportunity Center with ABE staff. This will be a more efficient arrangement. In the spring JATP students will use the 1000 building. Approximately 63 JATP students are expected. VP Mohrbacher thanked Trustee Angela Pixton for the letter to the editor regarding the value of basic skills education.

Director Sandy Cheek shared that the BBCC IBEST CDL program, which started in 2004, was awarded the Governor's Best Practice Award in work force. This program provides a very effective route for students to move from low wage seasonal labor to better paying jobs. Director Cheek will attend the ceremony in Olympia in January. President Bonaudi congratulated Director Cheek and her staff.

- f. VP Holly Moos announced that Financial Aid Director Andre Guzman was appointed as STEM Director. This shift left the critical position of Financial Aid Director open. There is an applicant pool and the screening committee is in process. There are also other STEM positions opened to internal applicants.

Human Resources is also busy answering questions regarding insurance open enrollment issues. VP Moos thanked the ASB Officers for recognizing Veterans' Day, it was very special. Her department also sent out a campus wide e-mail recognizing and thanking all employees who are Veterans.

5. **Facility Master Plan**

VP Hamburg introduced the RGU architects Robert and Laurie Uhrich to present the Facility Master Plan (FMP). Ms. Uhrich described the information gathering process they used to prepare the FMP. They met with staff, faculty and student focus groups. They visited campus facilities several times during the past year and they met with stakeholders including: K-12 partners, and campus neighbors, the Port of Moses Lake and the Grant County Economic Development Council. She said BBCC staff provided all information requested. The FMP is a living document and it will evolve with each successful project completion. This document will be located on the website.

Ms. Uhrich said the focus group developed the goals and objectives of the FMP. They performed an environment scan and looked at campus space and how it is used. They also looked at the students, who they are, where they need to go and how to get them there with efficient facilities. The way students learn has changed. The group identified strategies for capital projects, renovations, developing partnerships, developing multi-purpose adaptable space and design standards and maximizing all resources. Capital funds are limited each biennium. They also looked at the state funding trends. Students said they attend BBCC for recreation and athletics. Ms. Uhrich said BBCC needs to pursue donations and partnerships through the Foundation.

Findings from the information gathering were shared. To bring professional technical education into the campus core was an important criterion. To develop/renovate the Allied Health Nursing Center was also important. As education delivery changes with more online opportunities, facilities need technological improvements. Adult Basic Education is currently removed from the core of campus. The ABE students need to feel connected to campus.

Everyone should have access to student services and the cafeteria. There is more need for resource centers to access instructors, peers, industry connections, and community development agencies in the form of a global learning opportunity center. Ms. Uhrich stated BBCC does a good job engaging with online classes. BBT Director Scott Carsey shared online classes technology with her. She noted that the technology is limited in that instructors can't move around and stay in camera view. BBT is working on tech upgrades to separate building issues. Another area identified for improvement is the campus border, so as to provide a sense of arrival on campus. BBCC is known as the "old base." Upgrading the grounds with each facility improvement is essential.

Mr. Uhrich said BBCC has made good attempts to make existing former Air Force buildings useful for instruction. He also recommended creating a zoning plan. In the next three biennia the FMP focuses on a professional/technical facility and an Allied Health building. A Global Learning Center in the campus center with classrooms, similar to ATEC and the library is a good growth project. The page titled Prioritizing Need provides a timeline of anticipated growth for the next 20 years.

The STEM Grant provides a good opportunity to upgrade on a smaller scale. Ms. Uhrich noted how proactive the staff are to respond to needs i.e. pursuing a well on campus as an option to city water.

Regarding the community using campus facilities, Trustee Angela Pixton said she recently attended a wedding reception in ATEC. It was beautiful and the staff took good care of the guests. Ms. Uhrich said if ATEC had more space the coordinator indicated more meetings could be accommodated and to bring in more revenue.

President Bonaudi said this is important information that can't all be absorbed today. He advised the Trustees could take their large binders home if desired and then return them when they're finished reviewing. He emphasized that we shouldn't take what exists now and relocate to a new building but improve and innovate for the future and make the facilities flexible. This item will be on a future agenda for formal action. Staff and community members also need to review this information and provide feedback. There have been facility master plans in the past that included a golf course and orchards. This document will be available on the website. It is important to be clear and strategic when competing for capital funds from the legislature. This FMP provides us with the best information to request funding and non-state funding. Grant opportunities show some capital dollars can come from non-state sources. In the future we may be using different funding models. The more articulate we are with our needs the more likely we will find funding. This will also be available on our website. President Bonaudi emphasized Ms. Uhrich's description of groups that provide input to this collection of information.

Trustee Mike Blakely said we will be in a good position for funding if we get through this overall financial crunch.

Board chair Angela Pixton announced a 10-minute break at 2:25. The meeting reconvened at 2:35

6. Board Resolution 11-2

President Bonaudi stated the hard work of many people across campus led to the successful fulfillment of the Fairchild Air Force contracts. M&O Director Todd Davis, Director of Residence Halls Hugh Scholte, Business Office staff and other all helped with this effort led and negotiated by VP Gail Hamburg. That work could not have been accomplished by any other fulltime employee. The following Resolution of Excellence in Service was read into the record.

WHEREAS, Vice-President Gail Hamburg has responsibility for all administrative and financial services provided by Big Bend Community College, and

WHEREAS, Vice-President Gail Hamburg was presented with the responsibility of negotiating with the United States Air Force representatives from Fairchild Air Force Base, and

WHEREAS, said negotiations were to accommodate in excess of 130 Air Force personnel in the college dormitory known as Viking Hall, and the DeVries Activity Center, and

WHEREAS, said negotiations were also to address feeding at least 130 Air Force personnel in the ATEC Dining Commons for four meal services per day, up to seven days a week, and

WHEREAS, Vice-President Hamburg supervised improvements and services at Viking Hall, and

WHEREAS, changes in the allocation of space and schedules in the DeVries Activity Center for the use of Air Force personnel were also coordinated by Vice-President Hamburg, and

WHEREAS, the results of Vice-President Hamburg's negotiations with the United States Air Force resulted in net revenue for Big Bend Community College during a time of financial hardship, and

WHEREAS, said revenues will allow for similar improvements to Phillips Hall and create a contingency reserve for one-time operating budget expenditures,

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of Big Bend Community College do hereby acknowledge the efforts of Vice-President Gail Hamburg in the Fairchild Air Force Base project as in the finest traditions of service to Big Bend Community College, and

FURTHERMORE BE IT RESOLVED, that her efforts be recognized with this Resolution of Excellence in Service.

Motion 11-46

Trustee Mike Blakely moved to adopt the Resolution of Excellence in Service 11-2, Trustee Katherine Kenison seconded the motion. The motion passed.

7. **BP 4001 Revisions**

President Bonaudi indicated the revisions indicated for Board Policy 4001 clarifies the appropriate WAC and defines layoff. These revisions do not move Classified Staff closer to a layoff situation. VP Moos also noted the document should be a Board Policy not a Board Procedure.

Motion 11-47 Trustee Katherine Kenison moved to approve the revised BP4001 including the title change from procedure to policy. Trustee Jon Lane seconded the motion. The motion passed.

8. **2009-14 Academic Master Plan Revisions**

VP Bob Mohrbacher reported that the AMP committee met this fall and worked with feedback gathered during the process of preparing for the outcomes report. It was noted that some outcomes were redundant or difficult to measure. The AMT committed suggested revising the outcomes as noted below and deleting C.3.

- A.1 Use of college resources improves student success.
- A.2 College contact with potential students leads to increase in targeted enrollments.
- A.3 Meet or exceed state FTE target.
- B.1 Students complete courses with a grade of passing or 2.0 GPA or better.
- B.2 Advising and counseling lead to improved student retention and success.
- B.3 Students persist to attain completions, certificates or degrees.
- C.1 Resource awareness and recruiting activities result in increased enrollment in specified groups.
- C.2 Utilization of technology and eLearning leads to student engagement and success.

If these revisions to the AMP outcomes are adopted the next step is to review the action plans for clarification and reorganization.

Motion 11-48 Trustee Katherine Kenison moved to approve the proposed revisions to the 2009-14 AMP for more clear, consistent language. Trustee Mike Wren seconded the motion. The motion passed.

President Bonaudi commented that the Trustees' work reviewing AMP data and providing feedback during the summer retreat is fundamental to driving the college. The AMP is derived from the Ends Statements and prioritizes how BBCC provides services to our communities as well as what we do in classrooms, labs, etc. He commented that he appreciates the focus at the policy level and then allowing college administration to move the effort forward.

9. **Board Self-Evaluation**

Individual members provided input on the self-evaluation.

Trustee Angela Pixton comments

BCC is near and dear to each of us. We have experience with BCC as students ourselves, faculty members, or administrative staff. At the Retreat when the Board evaluates the data and goals each Trustees brings their own perspective, expertise and views from different communities and family situations. The Trustees arrive at consensus for goal setting and overall it is very positive. The Board is forward thinking regarding their vision and objectives for the service district communities, BCC employees and students, and success for the college for years to come. We all speak the same language and our goals are reflective of the Trustees' passion for the school.

Trustee Mike Blakely comments:

Our strengths are that we are an eclectic group of individuals who care about the students and communities we serve. We are all strong-minded in our own way, but we are always willing to listen to other points of view. We support each other and speak with one voice after any deliberation. As a Board we practice each of the goals we have established for ourselves. Some Board members have more strengths and connections in some of the areas than others. Each member has his or her particular strength, which balances the effectiveness of the Board. As a Board we are proud of our faculty, administration and staff, which makes BCC an outstanding institution. Our climate is outstanding and we are unselfish with our resources. We need to be proud of the access we provide to all students and the constant improvement of their achievement. Business and industry partnerships are stable. However, they are all suffering from the same financial downturn as our institution. Overall, we function well as a board, even though there is always room for improvement. We are not as cohesive as we were several years ago because of the financial limitations, which limit our long-range vision. We are forced to survive for now, rather than plan expansions for the future. This phenomenon has taken its toll throughout the college, as well as with the Board of Trustees.

Trustee Mike Wren comments:

The ability for a Board to empower the staff to do their job is the most important thing the Board does. Setting good guidelines that are clear and measureable and then let competent staff do their jobs. He appreciates that Trustees get along and are willing to submit personal preference to the greater good as a whole. Trustee Mike Blakely is BCC's biggest advocate and he shares with courage and passion. Having great people working at BCC makes the Board look good.

Trustee Katherine Kenison comments:

She has had the opportunity over the years to work with many Boards. She encouraged the Trustees to never underestimate the value of being a good Board. Enabling staff to do their jobs is the highest compliment to the Board. Dysfunctional Boards tear apart their organizations. BCC has never had a front-page article about dysfunctional interactions. The Board is very valuable and extremely well functioning despite turn over in personnel and Trustees. The

most significant thing the Board can do is speak as one voice and be a united front with the best interest of the institution and students we serve. We're doing a good job.

Trustee Jon Lane comments:

He commented he has a lot to learn and he is using his experience in public education however higher education is very different. This is a great Board with great leadership from President Bonaudi. The Board receives great information that helps the Board understand how the school functions. Reviewing large amounts of data helps with decisions. This is a diverse Board that represents the BBCC service communities well.

10. Assess Board Activities

Trustee Jon Lane reported that he attended a meeting with the Sister City Committee, Japanese Consulate, BBCC and the City of Moses Lake. He attended the Moses Lake Business After Hours. At the Chamber Response Team meeting they discussed the REC power outage issues and he also attended the EDC Board of Directors meeting. Trustee Lane met Dean Kirkwood and Director Cheek in Warden to honor the ESL Workplace Program at Lamb Weston. Dean Kirkwood said many of the employee students learn English at night after working all day. Long time employees have made considerable strides gaining promotions. The program really makes a difference to the employees and their families. Dean Garrett added that the employer pays the employees to attend the class. BBCC is serving the community where there is need.

Trustee Mike Blakely reported that he made an appointment to see Representative Warnick the same time as the October 19 Board of Trustees meeting. He invited her to attend our October 19 Board meeting and she did. Trustee Blakely attended the Legislative Action Committee meeting. They discussed the importance of considering your audience when crafting a message. He also reported that he attended Star Night with a guest. He talked with the Foundation committee, and met with BBCC graduate Cristian Ramon. Trustee Blakely also met with the Quincy Mayor Jim Hemberry, and presented him with a BBCC commemorative coin. He also attended TACTC Conference with Trustee Jon Lane, President Bonaudi and Dean Kirkwood. Lastly, he attended the Washington School Directors Conference and learned about some educational software, which he shared with TACTC.

Trustee Kenison reported that she continually connected with legislators with the urgent budget message. She said she was amazed at misconceptions about the status of BBCC's financial health. They don't appreciate our situation. She tried to educate legislators on the dire straits of the situation. A lot of people are on our side but it a difficult environment. We need to educate our public more. Trustee Kenison is also encouraging city leaders to disseminate information

about the college. Individual student success stories with pictures will educate the public. The public sees BBCC receiving grants and thinks they solve the budget issues. President Bonaudi commented that developing partnerships with business and industry like the model for the MIST program or the new helicopter program is very helpful.

Trustee Angela Pixton reported Star Night was a great event and students really showed appreciation to the donors. She complimented Executive Director Sly for his work as the Master of Ceremonies. Trustee Pixton met with President Bonaudi regarding the Board agenda. She also repeated Mr. O’Konek’s statement the November 30 meeting, community colleges are part of the solution and should not be treated like part of the problem. She stated the MIST model is good and we need more partnerships with similar support.

Trustee Mike Wren reported he had sent e-mails to legislators. He was on the Fairchild Air Force Base November 18 and talked with some of the personnel regarding their experience with BBCC. He noted there were some minor issues and overall BBCC and the City of Moses Lake provided a good environment. Trustee Wren asked about the costs of the Helicopter program and requested that information be provided to the Trustees. President Bonaudi stated we are anxious to be on the Veteran’s Administration list.

Trustee Jon Lane reported he attends the Project Pegasus meetings focused on keeping Boeing in Washington State. President Bonaudi announced there is big news today that Boeing and the Machinists Union has reached a tentative long-term agreement to build 737’s in Renton. There is a possibility that Boeing suppliers may locate at the Grant County Airport.

Trustee Lane said that Governor Gregoire announced that workforce training is key as is developing education programs for engineers. President Bonaudi commented that most of the education investment is going to K-12 and the 4-year institutions. Governor Gregoire may think the \$20 million DOL grant is supplementing the community college system. Trustee Jon Lane suggested BBCC focus on STEM graduates.

Trustee Mike Blakely said we have a current training program and facilities for expansion. The Pegasus study was sponsored by a variety of groups mostly from the west side of the state. This could be very good for the entire state. It is a challenge to attract people here and train them. Trustee Jon Lane said this area has a stable workforce, climate and geography. The Pegasus Project group will continue to meet and promote this area for Boeing and/or their suppliers.

Regarding the Board self-evaluation President Bonaudi noted that action is needed in the form of a statement. President Bonaudi said the Trustees earlier comments could be summarized by his office for review during the next Board meeting.

Motion 11-49 Trustee Mike Blakely moved to that the President's Office summarize the Trustees self-evaluation statements for consideration at the next meeting. Trustee Jon Lane seconded the motion and the motion passed.

11. Regular Scheduled Meeting

The next meeting is scheduled on January 11, 2012 at 1:30. Mr. Stephen McFadden will officially be appointed to the Board tomorrow. His schedule limits his availability on Tuesdays and Wednesdays. President Bonaudi suggested the Board consider meeting on Monday or Thursday afternoons. Mr. Stephen McFadden commented his small newspaper staff is very busy on Tuesdays and Wednesdays and he really appreciated the Trustees considering revising the meeting dates.

Motion 11-50 Trustee Mike Blakely moved to that the Board meeting dates be moved to Thursday, with the next meeting set on January 12, 2012. Mike Wren seconded the motion and the motion passed.

12. Miscellaneous

President Bonaudi stated lots of good things are happening. The Foundation received the Pepsi Refresh grant through Weinstein Beverage Company. Their donations are quickly reaching the bronze level.

The Moses Lake Classic Car Club has donated money for tools, tuition and books. This year they donated money for each second year student to receive an engine performance set which they need for training and for use in their career field. The tools were purchased locally through O'Reilly's at a group rate. The students are very excited, they use these tools daily. This donation was the result of a conversation at Star Night.

President Bonaudi announced TACTC meetings in January. At the Winter TACTC Conference TACTC will award Transforming Lives Awards. Each community college will nominate a current or former student for the awards. The Board considered two nominees and voted to nominate Ms. Cristian Ramon. Her information will be sent to TACTC before the December 16 deadline.

President Bonaudi announced that Trustee Katherine Kenison is celebrating 13 years of service on the board. She is saying good-bye today as a Trustee but she will stay involved in other ways. Trustee Kenison said it has been a real honor to serve as a BBCC Trustee. Her family has grown up during the 13 years she has been part of the Big Bend family. She has made true and lasting friendships.

The meeting adjourned at 3:45 p.m.

Angela Pixton Chair

ATTEST:

William C. Bonaudi, Secretary