

## **THE OFFICIAL MINUTES**

The Big Bend Community College Board of Trustees held its regular Board meeting March 8, 2018, at 1:30 p.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

### **1. Call to Order**

Present: Anna Franz  
Jon Lane  
Stephen McFadden  
Juanita Richards  
Thomas Stredwick

### **2. Pledge of Allegiance**

ASB Vice President and Veteran Ricardo Ruiz led the pledge of Allegiance.

### **3. Introductions**

Softball team members introduced themselves Hailey Huelsman from Pocatello, ID; Courtney Williams from Zillah, WA; Megan True from Zillah, WA; Hailey Sandoval from Lake Stevens, WA; Chance Barg from Silverdale, WA; Bailee Nickelson from Reno, NV; Ember Armstrong from Yamhill, OR; Dacia Hobbs from Tremonton, UT; Lynsey Valverde from Tremonton, UT; Aubree Barney from Salem, UT; Bailey Christensen from Toole, UT; Savannah Hughes from Teton, ID; and Taylor Ferguson from Pocatello, ID. Coach Michael Garoutte accompanied the athletes to the meeting.

Director of the NOA UAS (New Opportunities in Aviation Unmanned Aerial Systems) Grant Dr. Pat Ford introduced Byron Noel UAS operations coordinator. He comes to Big Bend from South Dakota State University with an extensive background in unmanned systems drones in South Africa, where he provided spatial data for mapping. He is using his background in Geographical Information System to help the UAS program gear up for a Geographical Information Systems offering. He also reported that the Raspberry Pi Jam event on campus served 300 attendees. Flight training begins spring quarter.

President Leas introduced ASB officers Ricardo Ruiz and Francisco Marmolejo. They accompanied him to Olympia and represented BBCC well talking with legislators. Francisco said going to Olympia was a wonderful opportunity to tell his story to legislators, and he shared how BBCC helped him grow as person and a leader. Ricardo said he learned a lot about lobbying while sharing his student experience and hopefully influencing the legislators to vote in favor of supporting higher education efforts.

Dr. Leas called attention to the agenda format that has been revised to make it more accessible to those with disabilities. We are slowly working on updating all forward-facing documents and the website to comply with state and federal accessibility requirements.

#### 4. Consent Agenda

a) Approval of Board Meeting Minutes December 14, 2017, and February 6, 2018 (A); b) President's Activity Update (I); c) Accreditation and Assessment (I); d) Student Success (I); e) Finance & Administration Update; (I); f) Human Resources Report (I); g) Classified Staff Report (I); h) Enrollment Report (I); i) Safety & Security Report (I); j) Public Correspondence (I).

#### Motion 18-02

Trustee Anna Franz moved to approve the consent agenda. Trustee Stephen McFadden seconded, and the motion passed.

#### 5. Remarks

There were no public remarks.

- a. ASB President Marisol Lozano announced it was International Women's Day and shared student news. ASB conducted their first survey of students to gauge interest in a recreation center and/or a student union building, along with services students would like to have in these buildings. There were 450 responses, and ASB is working through the process for the next step of students self-assessing for an additional building in the future.

March 9, ASB is sponsoring a leadership training opportunity for ASB leaders, club leaders, and residential advisors from residence life. The title of the etiquette training is "It's Not Just Lunch, It's Business."

Since the last Board of Trustees meeting, ASB sponsored an "Italianfest Lunchfest," with 155 in attendance. More than 120 students and staff attended movie night March 1 at Lee Theater in Ephrata. Earlier in the month, ASB featured Black History Month Speaker Dan Johnson who gave a fantastic presentation to more than 60 in attendance.

ASB's Monday morning coffee/hot chocolate cart activity has met with great success with an average of 70+ cups a week given to students and staff throughout the entire campus. The cups have printed labels advertising upcoming events. ASB officers will encourage the 2018-19 officers to offer the coffee/hot chocolate cart activity for the next Winter Quarter.

ASB will finish the quarter with a "Leggo My Eggo" Breakfastfest March 13, and the quarterly Library Campout is March 19 with free pizza and soda to those studying at night in the library.

ASB's Programming Director Reid Jackson will transfer to a university next quarter. Spring activities are already planned.

The Phi Theta Kappa Chapter provides concession fundraisers for Allied Arts events. M.E.Ch.A. sponsored a two-day Cesar Chavez Blood drive this week. Several clubs held fundraisers for Valentine's day – the Brazilian Jiu Jitsu Club,

M.E.Ch.A., and Lindy Hoppers. The Aviation Club is planning a club movie night to be held in the hanger, showing *Top Gun* next week.

- b. Classified Staff STAR Representative Barbara Collins shared that Classified Staff have logged 121.5 training hours for January and December. February 13, 33 staff members attended President Leas' "Local and Global Issues" presentation. The BBCC Foundation provided light refreshments. Survey results will be compiled to direct future trainings. The "Understanding Jargon 1 & 2" by Dr. Humpherys helped staff members understand the All-Campus In-Service data gathering activities February 2.

The STAR Committee is looking for volunteers to serve as committee members for 2018-19. Training workshops for new leaders will be scheduled in September. Representative Collins shared that she is the Region D Coordinator of the Staff Training for Technical & Community Colleges (STTACC). The goal of STTACC is to share new and innovative ideas that provide leadership opportunities and training to all SBCTC classified staff.

The STAR Committee will begin planning the BBCC awards celebration honoring staff who attended the most workshops/training, longevity, and meritorious service.

- c. VP Linda Schoonmaker reported that the Viking Women's basketball team earned a spot in the NWAC Sweet Sixteen Championship Playoffs.

VP Schoonmaker shared that Executive Director of the Business Office, Char Rios, is a subject matter expert (SME) for ctLink financial aid and accounting groups. VP Schoonmaker serves on the chart of accounts group, which they are beginning to redesign the chart of accounts.

March 7 the Workforce Education Center (WEC), formerly Professional Technical Education or PTEC project was posted, and the bid opening is scheduled April 3 at 1:05 p.m. in Masto.

VP Schoonmaker discussed building and parking options on campus. Specifically regarding the 129,000-square-foot WEC building, which is state-funded by a replacement project (76,000 sq ft) requiring other buildings to be demolished and local monies. The new AMT building will be placed where the automotive building is currently located. There were questions about leasing a portion of the area near the flight line. Lessees cannot encroach on the space near the flight line. VP Schoonmaker shared space options for donation-funded soccer fields, near the softball field or near the Vegas sign. Locating soccer fields near the Vegas sign provides a green space at the "front door" to campus, and there are existing water/sewer lines.

The current Facilities Master Plan shows an Allied Health building connected to the gym. A combined state and Certificate of Participation (COP) for building a recreation center could be a future option to replace the Allied Health building project.

BBCC may be compelled to be annexed by the City of Moses Lake as part of the new building project due to Urban Growth Area for the City. She spoke with the Port of Moses Lake about annexation; Port officials explained that BBCC water and sewer rates will go down but the fire district fee could rise considerably to \$120,000 (based on current methodology). BBCC was not required to be annexed when ATEC was built; however, Sonico became part of the city when they built their new facility.

VP Schoonmaker said BBCC does not have empty space in the core area of campus. In the past year, the Rocky Ford transmission lines have been installed on some of the neighboring land near Highway 17, which could be purchased but has no utilities at this time, and could be more expensive to erect buildings. BBCC is currently landlocked. The process to sell land is cumbersome and complex. The land must go through a surplus process, and then state and federal agencies are invited to express interest followed by county, city and town governments. The Port of Moses Lake is interested in any property that BBCC might offer. Under current state law, BBCC may keep the proceeds from a land sale.

Leasing land may be limited to 20 years; BBCC may keep the income. Any actions taken with the land will include fees for appraisal, subdivision, etc., and the land must be offered to government entities first.

President Leas asked the trustees for direction on BBCC college property management. Trustee Stephen McFadden stated he would like to acquire additional property before selling or leasing property. Obtaining contiguous property with control of ingress and egress would facilitate future campus expansion. Trustee Anna Franz advised not to sell property and that purchasing adjacent parcels are good investment opportunities. Trustee McFadden reported it will be important to learn about the requirements about how much ground can have impervious surfaces before fees would come into effect. Trustee Thomas Stredwick echoed the statements by Trustees McFadden and Franz.

- d. Faculty Association President Salah Abed shared faculty news. Criminal Justice/Psychology Instructor Dr. Ryann Leonard reported that students from the Criminal Justice classes recently met with the Grant County Sheriff's K-9 Officers, the Department of Fish and Wildlife, and US Customs and Border Protection to learn about job opportunities. A few students visited the MACC 911 dispatch center. These opportunities were made available due to partnerships and the Job & Career Fair.

Developmental English Instructor Dawnne Ernette reported that she, Math Instructor Brinn Harberts, and English Instructor Dr. Steve Close, offered accelerated English composition during winter quarter. Developmental English Instructor Zach Olson, Developmental English Instructor Dawnne Ernette, and

Social Sciences Instructor Dr. David Holliway will offer accelerated English composition learning communities during spring quarter.

Dr. Dennis Knepp, Philosophy Instructor, reported that he delivered a presentation on "Lessons from using 'Do You Think What You Think You Think?'" at the PLATO-WA Conference at Highline Community College. PLATO-WA is a group for logic and philosophy community college instructors in Washington State.

Librarian Libby Sullivan reported that the One-Book, One-College Salon event was successful and included about 50 student participants who interpreted the short story collection by Ted Chiang. eLearning Coordinator Zach Welhouse helped students create Zines, Librarian Libby Sullivan helped students craft collages, English Instructor Matt Sullivan helped students write short stories, and Chemistry Instructor Lindsay Groce guided students through thought-provoking math related to the stories.

Welding Instructor Shawn McDaniel reported that the AWS Welding club has been working with the airport to remove legacy blast protectors from the airfield. The club members planned to scrap the metal to fund field trips. People are purchasing the metal and proceeds are being deposited with the Foundation.

Chemistry Instructor Lindsay Groce and fifteen General Chemistry students volunteered at Grant Elementary School's Science Fair Thursday, February 8. They judged student projects and facilitated demonstrations.

English Instructor Matt Sullivan reported his Creative Writing students and Art Instructor Scott Hagel's Drawing II class are collaborating on a writing and illustration project. The Creative Writing students write fiction based on the Art students' illustrations, and the Art students are drawing based on fiction by the writing students. The collaborative projects will be posted in the Paul Hirai Fine Arts Gallery.

English Instructor Matt Sullivan was invited to teach a Creative Writing class at Wenatchee Valley College (WVC) and give a public reading from his book *Midnight at the Bright Ideas Bookstore*. The events were sponsored by the WVC English Department and the WVC Foundation. He also reported that the Writing Club posted their podcast recordings of the students' fiction and interviews to the website.

- e. Dr. Bryce Humpherys introduced Career Services Coordinator Jody Bortz. She discussed the G.E.T. H.E.R.E. and Job & Career Fair events. She said the third G.E.T. H.E.R.E. event focused on career exploration and included 62 industry employers and BBCC programs for 800 high school and BBCC students to visit. The high schools are inquiring about additional Workforce Education events and career days.

- f. The 25th Job and Career Fair brought 1,200 job seekers to campus to interact with 86 businesses, including Boeing and Microsoft. The event has grown; three years ago, there were only 45 businesses. This year 20 employers were turned away due to space limitations. The Ag Job Fair is scheduled on April 13 at the Moses Lake WorkSource office, and 27 employers will attend. April 20 a healthcare provider "meet and greet" will be held on campus. Board Chair Juanita Richards said she attended the Job & Career Fair and was impressed by the participation.

VP Humpherys reported that Chief Pilot John Marc Swedburg notified him that two of the three new airplanes will arrive on the flight line this afternoon. The students' lab fees have been saved through the years to fund the new planes.

VP Humpherys stated high-quality assessment work was accomplished at the All Staff In-Service on February 2. BBCC is on track with the annual planning timeline document. Cabinet members identified next steps for the institution and how that folds into the budget process.

VP Humpherys discussed the summary of trustee and staff feedback regarding mission fulfillment and the Institutional Capacity Assessment Tool (ICAT). Results were merged and reported on the common themes document to guide next steps. Trustee Thomas Stredwick noted that the themes center on communication and disseminating information. Trustee Stephen McFadden complimented the side-by-side comparison and increased level of engagement at the department and institutional levels.

VP Humpherys reported the enrollment report shows that our FTEs have declined. He is revising the quarterly enrollment reports format and will share a draft at the next meeting. We are trying to identify the holes to target outreach and recruitment, persistence, retention. Trustee McFadden stated that he just attended a Central Basin Healthcare meeting, which included Dr. Leas, and they both heard that more slots in the nursing program would help the community. Dr. Leas also shared the struggle of recruiting qualified nursing instructors.

Board chair Juanita Richards announced a five-minute break at 2:55 p.m. The meeting reconvened at 3:00 p.m. with no action taken.

- g. VP Kim Garza provided news from Human Resources. The interviews for TRIO Academic Advisor have been completed, and the Outreach Coordinator posting will close next week. There was a failed search for the STEM Applied Math Specialist, and officials are determining next steps. There were two separations in January, one retirement in February, and two more-resignations in March.

VP Garza reported the employee learning experience group will focus on the important issue of retaining staff. She also stated that in response to questions at the last meeting, she has included usage of the Employee Assistance Program in the consent agenda.

- h. Executive Director of the Foundation Leanne Parton reported that Convergent interviewed 64 people while they were conducting a major-gifts feasibility study for the Foundation. Convergent will share their findings with the Foundation Board during a Skype presentation Thursday, March 15, at 2:00 p.m. She invited the trustees to join the Foundation Board for the presentation.

Executive Director Parton shared that she and staff member Jennifer Starr conducted 27 scholarship presentations at the Moses Lake High School on January 30, and went back Monday, March 5 to share more information. They also delivered two presentations to the students at CB Tech. Executive Director Parton presented scholarship information and worked with students in Mattawa January 31. The Scholarships deadline is next Monday, March 12. For the 2017-18 academic year, there were 423 applications started and 140 completed. For the 2018-19 academic year, there are 865 started and as of Monday, March 5, 128 completed.

Executive Director LeAnne Parton encouraged everyone to attend the Cellarbration! for Education gourmet dinner and auction is May 19 to support scholarships.

Trustee Stephen McFadden requested to receive the final Convergent report when available from LeAnne.

#### **6. Exceptional Faculty Award (EFA) Presentation**

Nursing Instructor Sherry Donovan shared news about her EFA-funded trip. She goes on annual mission trips to health fairs in Mexico accompanying a dentist, doctor, chiropractor, and other nurses. Atotonilco is home base, and they visit villages where there are no medical resources. Patients line up for hours to be seen. Instructor Sherry Donovan screens patients for diabetes and sent five people directly to the hospital in diabetic crisis. She worked with 558 patients.

#### **7. Exceptional Faculty Award Recommendations**

President Leas and VP Bryce Humpherys recommended EFAs for Dr. Jim Hamm, Richard Wynder, and Erik Borg as presented.

#### Motion 18-03

Trustee Jon Lane moved to approve EFAs for Dr. Jim Hamm, Richard Wynder, and Erik Borg as presented. Trustee Thomas Stredwick seconded, and the motion passed.

Board chair Juanita Richards announced a 20-minute Executive Session at 3:22 p.m. to discuss items provided for in RCW 42.30.110 (1): (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; VP Bryce Humpherys, and AAG Jason Brown were asked to attend the Executive Session. The meeting reconvened at 3:42 with no action taken.

## 8. Probationary Tenure

Motion 18-04 Trustee Anna Franz moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to renew the probationary contract of Sarah Bauer effective September 17, 2018. She further moved that the President notify Sarah Bauer as soon as possible of this decision. Trustee Thomas Stredwick seconded, and the motion carried.

Motion 18-05 Trustee Thomas Stredwick moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to renew the probationary contract of Sherry Donovan effective September 17, 2018. He further moved that the President notify Sherry Donovan as soon as possible of this decision. Trustee Stephen McFadden seconded, and the motion carried.

Motion 18-06 Trustee Stephen McFadden moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to renew the probationary contract of Aaron Linthicum effective September 17, 2018. He further moved that the President notify Aaron Linthicum as soon as possible of this decision. Trustee Jon Lane seconded, and the motion carried.

Motion 18-07 Trustee Jon Lane moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to renew the probationary contract of Lina Shehu Neel effective September 17, 2018. He further moved that the President notify Lina Shehu Neel as soon as possible of this decision. Trustee Anna Franz seconded, and the motion carried.

Motion 18-08 Trustee Anna Franz moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to renew the probationary contract of Zachary Olson effective September 17, 2018. She further moved that the President notify Zachary Olson as soon as possible of this decision. Trustee Thomas Stredwick seconded, and the motion carried.



- Motion 18-09 Trustee Thomas Stredwick moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to renew the probationary contract of Terry Pyle effective September 17, 2018. He further moved that the President notify Terry Pyle as soon as possible of this decision. Trustee Stephen McFadden seconded, and the motion carried.
- Motion 18-10 Trustee Stephen McFadden moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to renew the probationary contract of Mariah Whitney effective September 17, 2018. He further moved that the President notify Mariah Whitney as soon as possible of this decision. Trustee Jon Lane seconded, and the motion carried.
- Motion 18-11 Trustee Jon Lane moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to renew the probationary contract of Ryan Duvall effective September 17, 2018. He further moved that the President notify Ryan Duvall as soon as possible of this decision. Trustee Anna Franz seconded, and the motion carried.
- Motion 18-12 Trustee Anna Franz moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to renew the probationary contract of Allison Palumbo effective September 17, 2018. She further moved that the President notify Allison Palumbo as soon as possible of this decision. Trustee Thomas Stredwick seconded, and the motion carried.
- Motion 18-13 Trustee Thomas Stredwick moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to renew the probationary contract of Jody Quitadamo effective September 17, 2018. He further moved that the President notify Jody Quitadamo as soon as possible of this decision. Trustee Stephen McFadden seconded, and the motion carried.
- Motion 18-14 Trustee Stephen McFadden moved after having given reasonable consideration to the recommendation of the

probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to renew the probationary contract of Sean Twohy effective September 17, 2018. He further moved that the President notify Sean Twohy as soon as possible of this decision. Trustee Jon Lane seconded, and the motion carried.

Motion 18-15

Trustee Jon Lane moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to grant tenure to Michael Dzbenski effective September 17, 2018. He further moved that the President notify Michael Dzbenski as soon as possible of this decision. Trustee Anna Franz seconded, and the motion carried.

Motion 18-16

Trustee Anna Franz moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to grant tenure to Dawnne Ernette effective September 17, 2018. She further moved that the President notify Dawnne Ernette as soon as possible of this decision. Trustee Thomas Stredwick seconded, and the motion carried.

Motion 18-17

Trustee Thomas Stredwick moved after having given reasonable consideration to the recommendation of the probationary tenure review committee, Dr. Leas, and Dr. Humpherys, to grant tenure to Jaime Garza effective September 17, 2018. He further moved that the President notify Jaime Garza as soon as possible of this decision. Trustee Stephen McFadden seconded, and the motion carried.

Trustee Jon Lane stated BBCC has outstanding instructors.

Trustee Thomas Stredwick asked about moving to an electronic process for reviewing probationary tenure information. VP Humpherys stated there was some exploration into electronic versions of probationary tenure information this year, and he will work with Human Resources to move it forward for next year.

**9. Board Policy for Information**

The trustees reviewed the agenda regarding board policies 1010, 6500, 3019 and 8056 for action at the next meeting. Trustee Anna Franz stated BP1010 looks appropriate as it is written. BP 8056 is based on an RCW created in 1987, and there have been no changes.

## 10. Board Policy Review for Action

### Motion 18-18

Trustee Anna Franz moved to approve revisions to BP1004 as presented. Trustee Thomas Stredwick seconded, and the motion carried.

Board chair Juanita Richards called for a 5-minute break at 3:58 p.m. The meeting reconvened at 4:03 p.m. with no action taken.

## 11. Aha! Moments

VP Bryce Humpherys introduced Biology and Anatomy & Physiology Instructor Barb Jacobs to share her course-level assessment activity and Aviation Instructor Ben Altrogge to share program-level assessment activities.

Instructor Barbara Jacobs explained that due to thefts, her students could no longer access labs and skeleton models 24 hours a day, seven days a week. She was concerned that her students needed more access to the skeleton models to prepare for class. Her department purchased skeleton and muscle models for the STEM Center, which is open every day into the evenings. Next she gathered data to determine if access to the models affected student learning. She compared lab quizzes and exams between two quarters when students had access and did not have access. The lab quiz scores doubled. There was no change in the average test scores; however, the range of scores narrowed considerably in a higher range. Instructor Jacobs concluded that more access to the models had a positive impact on student learning. Next steps include sharing her life-size torso with the STEM Center during vacation time and budgeting for additional model purchases for the STEM Center.

Aviation Instructor Ben Altrogge shared that the aviation students' test results have been cataloged for years and show a 95% pass rate. After reviewing the data, Instructor Altrogge found that there was one question missed by over 50% of the class. He decided to add specific teaching for that question, which helped the students. This small change made a big difference. He will continue review the data to determine other instruction areas on which he can focus. Trustee Juanita Richards thanked the instructors for their continued diligence with doing what is best for students.

## 12. Assessment of Board Activity

Trustee Anna Franz reported that she attended the nursing accreditation lunch (E-1, E-2, E-3). She also contacted legislators about Running Start (E-1, E-2, E-5), reviewed the probationary tenure binders (E-1, E-3) and participated in the Foundation funding interviews (E-1, E-4, E-5).

Trustee Thomas Stredwick reported that he participated in the Convergent interview (E-2, E-3, E-4), and reviewed probationary tenure binders (E-3, E-5, E-6). He also taught a class at Wenatchee Valley College (E-1, E-4) and attended the nursing accreditation lunch (E-1, E-5).

Trustee Stephen McFadden reported that he reviewed probationary tenure binders (E-1, E-2, E-3, E-5, E-6), participated in the Foundation funding interview (E-1, E-2, E-4, E-5). He also attended the Workforce Board Committee meeting (E-2, E-4), attended the Columbia Basin Healthcare Sector Partnership (E-2, E-4), spoke with legislators in support of the Workforce Education Center (E-2), E-4) and other issues (E-1, E-2, E4).

Trustee Jon Lane reported that he attended the ACCT National Legislative Conference in WA, D.C. and learned more about the Pell Grant and the Carl Perkins ACT (E-1, E-2, E-3, E-4, E-5, E-6), the BBCC Job & Career Fair (E-1, E-2, E-4, E-5, E-6), and a softball game (E-2, E-4). He also participated in a WELA conference call (E-3, E-5, E-6), and a Moses Lake School Board meeting (E-4, E-5, E-6). Trustee Lane reviewed probationary tenure binders (E-1, E-2, E-3, E-4, E-5, E-6), attended the nursing accreditation lunch (E-1, E-2, E-3, E-4, E-5, E-6), and a basketball game (E-2, E-4). He also participated in the Foundation funding interview (E-1, E-2, E-3, E-4, E-5, E-6), contacted legislators (E-1, E-2, E-3, E-4, E-5, E-6), and completed the BBCC In-Service Mission Fulfillment worksheets (E-1, E-2, E-3, E-6). He will also judge at the American Legion Constitution contest this weekend.

Trustee Juanita Richards reported that she attended the Foundation meeting (E-1, E-2), attended a basketball game (E-2, E-6), met and talked on the phone with Dr. Leas (E-1). She also attended the nursing accreditation lunch (E-1, E-2, E-3, E-5), attended the audit exit conference (E-1, E-5), and reviewed probationary tenure binders (E-1, E-2, E-3, E-5, E-6).

### **13. Next Regularly Scheduled Board Meeting**

The next regularly scheduled board meeting is set for April 12. President Leas stated Moses Lake School District Superintendent Josh Meek called to discuss scheduling a joint board meeting with the Moses Lake School District directors. After discussion the trustees agreed that BBCC should host a social networking event for all school district directors in the service district.

### **14. Miscellaneous**

Presidents Leas reported that VP Humpherys will travel to South Korea and Japan with the Port of Moses Lake to promote BBCC and our aviation programs. Dr. Leas also reported that he was elected to serve as the Grant County Economic Development Council VP today.

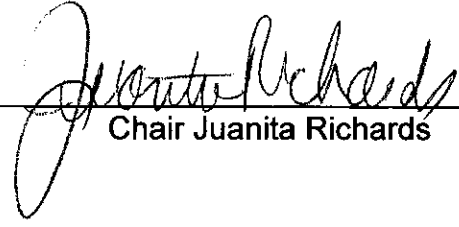
Dr. Leas announced that the ACT awards criteria are included in the board packet.

#### Motion 18-19

Trustee Anna Franz moved for the chair to act on behalf of the board with President Leas to complete ACT award nominations as appropriate. Trustee Jon Lane seconded, and the motion carried.

Lastly, Dr. Leas reported that he has oral surgery scheduled March 16, and he will be out of the office the week of March 19.

The meeting was adjourned at 4:46 p.m.

  
\_\_\_\_\_  
Chair Juanita Richards

ATTEST:   
\_\_\_\_\_  
Terrence Leas, Secretary

