

## THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Tuesday, April 13, 2010, at 7:00 p.m. in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

### 1. Call to Order

Chair Felix Ramon called the meeting to order at 7:00 p.m.

Present: Mike Blakely  
Katherine Kenison  
Angela Pixton  
Felix Ramon

Absent: Mike Wren

President Bonaudi reminded all that the meeting was streaming live via MediaSite.

### 2. Introductions

President Bonaudi introduced Associate Vice President Candy Lacher. She introduced Softball Coach Jeremy Iverson. Coach Iverson introduced the Softball Team Captains Kelly Heller and Amanda Martin. Ms. Heller is the catcher and Ms. Martin plays shortstop and second base.

Associate Vice President Candy Lacher also introduced Baseball Coach Donny Lindgren. Coach Lindgren stated he has held the coach position for ten years and before that he was BBCC baseball player. He thanked the Board for the support. He described the four baseball players present as "solid citizens." Zach Houser is a pitcher from Whidbey Island and majoring in education. Tyler Druffel is a pitcher and first baseman from Pullman majoring in education. Brian Pisca is a pitcher from Touchet and working toward a transfer degree. The last player to introduce himself was Yuki Koyama from Japan.

President Bonaudi reported that after interviewing four highly qualified candidates last week, Mr. Bob Mohrbacher was offered and accepted the position of Vice President of Instruction and Student Services. Mr. Mohrbacher currently fills the position of Division Chair of Arts and Humanities at Pierce College. Dr. Bonaudi stated Mr. Mohrbacher and his family is very excited to come to BBCC. He may attend the next Board meeting.

### 3. Consent Agenda

a) Approval of Regular Meeting Minutes for March 2, 2010 (A); b) Student Success Update (I); c) Accreditation (I); d) Assessment Update (I); e)

Capital Project Report (I); f) Human Resources Report (I); g) Enrollment Report (I); h) Quarterly Budget Update (I).

The minutes of the March 2, 2010, Regular meeting minutes were corrected on page 2215, changing a she to he and a sentence was revised in the last paragraph of page 2219.

MOTION 10-16 Trustee Mike Blakely moved to approve the Consent Agenda with the corrections to the March 2, 2010 minutes. Trustee Katherine Kenison seconded the motion, and the motion carried.

Board Chair Felix Ramon stated agenda item 11 Miscellaneous would be reviewed next.

#### **11. Miscellaneous**

President Bonaudi reported that he gave the State of the College Address on March 30. It was captured on Mediasite and is available for viewing online. The nine Washington State Supreme Court Justices will be on campus May 17-18. Their visit to campus will offer great opportunities for interaction with students and community members.

TACTC Administrator, Erin Brown, e-mailed Dr. Bonaudi about the possibility of highlighting the BBCC Board self-evaluation process as a best practice during the Spring TACTC Conference May 20-21. He said the annual self-evaluation process used by the Board is very good and this was an invitation for the Board to participate in the TACTC conference.

Trustee Katherine Kenison reported she is chairing the TACTC nominating committee. They are preparing for the election of officers at the Spring TACTC Conference. Trustee Mauri Moore from Edmonds is the President-elect and Trustee Tom Malone is the current secretary and moving into the President-elect position. The secretary and treasure positions are open for nominations. Trustee Kenison stated the committee is encouraging ethnic, geographical and gender diversity. She added if any BBCC Trustees are not attending they could vote by proxy.

President Bonaudi introduced Ms. Kathrina Komlofske, one of BBCC's All WA Academic team members. March 25 the All WA Academic Team Celebration was held at South Puget Sound Community College. Executive Assistant to the President, Melinda Dourte, guided the students and Phi Theta Kappa Advisor through the celebration. She shared a brief powerpoint presentation which highlighted the celebration and the capital tour afterward. The group met with Senator Janea Holmquist,

Representative Warnick and Washington Supreme Court Justice Tom Chambers.

President Bonaudi announced that Wild Horse Wind and Solar Facility has been reserved for the Board Retreat August 25, 2010. He asked the Trustees to confirm this date will work with the schedules.

Trustee Katherine Kenison had to leave the meeting early. She provided her Board activity report. She presented at the March 25 Gear Up event at BBCC. Trustee Kenison also attended the TACTC Legislative Contact Conference meeting and the TACTC Nomination Committee meeting.

#### **8. Probationary Review Committee Summary Template**

President Bonaudi stated during the March 2, 2010, Board of Trustees meeting the Trustees acted to renew probationary contracts and grant tenure. Following that action the Trustees discussed using a consistent approach to report the probationary review committees' assessments and recommendations. The same report should note if recommendations from previous years have been followed. President Bonaudi asked if the Trustees reviewed a report in one of the probationary tenure binders that detailed their concerns. He also commented that a draft template was presented in the agenda for their consideration.

Trustee Kenison commented she liked that the template shows the progress through the years and that it also includes both commendations and recommendations. There is also space for the committee to state whether the previous recommendations have been addressed. Ms. Kenison said it is good to be consistent to ensure all are treated the same. Trustee Mike Blakely concurred with Ms. Kenison. Trustee Angela Pixton said the standardization will be good to compare "apple to apples." Trustee Ramon agreed the template is good.

MOTION 10-17 Trustee Mike Blakely moved to adopt the probationary review committee summary report as presented. Trustee Angela Pixton seconded the motion. The Trustees discussed this motion before voting.

Trustee Kenison asked if the probationary review committee members had seen the template. President Bonaudi responded that they had not reviewed the form yet and that it is important for them to review it and provide input. He suggested the form be shared with Faculty Association President Mike O'Konek and he could share it with the committee members. Trustee Mike Blakely withdrew his motion. The committees will review the template and be provided the opportunity to comment. Dr. Bonaudi suggested this item be put on the May 25, 2010 Board agenda. Mr. Mike O'Konek asked if the Board would provide comments regarding

probationers' progress or if there are targeted areas they would like to see addressed. Trustee Kenison responded that she understood the interest and she might have legal concerns. Trustee Ramon stated the Board should not get too involved in the committee process. Trustee Kenison left the meeting.

#### **4. Remarks**

- a. ASB President Rhoan Ashby provided the ASB report and club updates. The Asian lunchfest was held today with entertainment by One World Taiko drummers. There were 255 in attendance which is up from the 2009 Asian lunchfest attendance of 211.

The monthly ASB pool tourney will be held April 14. The average turnout is about 16 participants and 20+ onlookers.

The ASB Election process has started. All positions are being contested except for Public Relations and Programming Director. Online elections will take place the last week of April. Wednesday, April 21 the "Meet the Candidates Forum" will be held followed by free ice cream.

During their regional meeting the Phi Theta Kappa club received a 5 Star Chapter award, which they have been awarded since the 1997-98 school year. They also received first place in the Chapter yearbook, and first place in the Di Braun Visual Arts Award. Their collection of 1,900 pounds of trash during their "Trek of Trash" project earned first place in the Regional Service Project. Advisor Barbara Whitney was awarded the Distinguished Chapter Advisor Award. Three Phi Theta Kappa members recently attended the international conference in Florida.

A group of students from the Students Supporting Students Club will attend the TRiO Student Leadership Conference at Central Washington University on April 17. Other members will be attending the Students of Color Conference in Yakima at the end of the month.

The soccer club will be playing the JATP students on Friday, April 30.

- b. Classified Staff representative Kathy Aldrich presented the Classified Staff training report; in February 43 employees attended 9 training sessions. Randy Fish & Nancy Theis attended NIMS Training at BBCC February 5. Randy Fish, Susan Nichols, Ana Ellsworth, Andrea Elliott, and Dina Moskvich attended a Managing Change and Conflict Seminar on campus on February 11. Barbara Riegel and Kathy Starr attended a Campus Partner Report Webinar on February 11 at BBCC. Dina Moskvich attended the second part of the Autism webinar on February 12. Susan Nichols attended a Campus Safety meeting on February 19 at BBCC. Kamela Mattson attended Computer Information Systems Risk

Management during February 2010 through the University of Phoenix Online. Benny DeLeon attended EWAEYC Gift of Childhood 2010 seminar on February 20 at Community Colleges of Spokane.

Randy Fish, Sergio Cervantes, Jim Tincher, Robin Arriaga, Yvonne Ponce, Michelle Williamson, Danelle Happer, Dania Bisnett, Darci Alamos, Cheryl Brischle, Barbi Schachtschneider, Hope Strnad, Joe Russell, Jeff Robnett, Kathy Aldrich, Rick Tincani, Jonie Walker, Valeria Mestdagh, Angel Uresti, Rita Delgado, Jessica Aloysius, Barb Riegel, Angie Smith (Albert), Linda Lowry, Tana Richins, Karen Okerlund, Dale Casebolt, Debbie Simpson, and Ruth Coffin attended Flashpoint, Recognizing and Preventing Violence in the Workplace on campus February 26. Dina Moskvich attended the Bureau of Education & Research training on Current, Best Strategies for Creating an Outstanding Preschool Program on February 26 at Spokane.

In March eight employees attended seven training sessions. Danelle Happer attended ECASAS Training on March 5, 2010 at Yakima Valley Community College. Barbi Schachtschneider and Barbara Riegel attended the Managing Conflict Seminar at CBIS. Nathan Holes attended Magnetic Particle Non-Destructive Inspection refresher course and recertification at Northwest Propeller Service in Puyallup Washington March 24-26. Rick Tincani learned how to replace a vacuum breaker on March 16 at BBCC. Howard Temple attended an Inspection Authorization Refresher Course on March 6 in Spokane. Kamela Mattson attended CIS Strategic Management online during March from University of Phoenix. Robin Arriaga attended Department of Personnel Roundtable Controlling Overtime ITV training on March 25 at BBCC.

Ms. Aldrich reported 48 employees attended the Classified Staff Breakaway. She thanked the BBCC Foundation and Bookstore for their continuing support.

- c. Faculty Association President Mike O'Konek reported on faculty activities. Counselor Max Heinzman reported that BBCC hosted College Planning Day on March 23. It was sponsored by the Washington Council for High School-College Relations. Counselor Heinzmann took care of the planning and logistics. Representatives from The Art Institutes, The Community Colleges of Spokane, Cornish College of the Arts, Central Washington University, Eastern Washington University, The Evergreen State College, Gonzaga University, Heritage University, Northwest University, Pacific Lutheran University, Seattle Pacific University, The University of Washington, The University of Washington Bothell, The University of Washington Tacoma, Washington State University, Washington State University Tri-Cities, and Western Washington University each gave four half-hour presentations to an audience of

several hundred high school students, mostly juniors, from across our service district. BBCC presented three different offerings: Big Bend Community College (Marsha Nelson and MariAnne Zavala-Lopez), Technical programs in Washington's Community and Technical colleges (Jose Esparza and Mary Shannon), and, new to the conference this year, Financial Aid (Rita Delgado). The financial aid presentations were jam-packed with students (maybe this tells us something about the economy).

Right after the conference, Outreach Advisor Jose Esparza and Counselor Max Heinzmann had pizza with a group of 80 students from the Ritzville and Lind high schools. Then, they took an hour-plus walking tour of the campus.

Planning is underway for **College Information Night**, most likely in early October (the date is not yet determined), sponsored by the same group.

Chief Pilot John Swedburg reported the Aviation and Aviation Maintenance Technology programs are hosting an open house Saturday, May 1, from 10-4:00 p.m. Instructors will be available to answer questions and guide tours of the aircraft. Counselor Max Heinzmann will also be available to explain the transfer process. A BBQ lunch will be available to all attendees.

Daneen Berry-Guerin, Business Information Management Instructor, reported she registered with Quality Matters as a certified reviewer and will finish the Train the Trainer and Institution Representative training courses. Quality Matters is a state supported, faculty-centered, peer-reviewed process that is designed to ensure the quality of an online course and its components for better student learning. During the spring and summer quarters, Instructor Berry-Guerin will create a class for faculty to learn how to use the process to review online and hybrid course designs. Faculty Association President O'Konek reminded all that this is an evaluation of course content not faculty.

Physics Instructor Jim Hamm will attend a meeting of the Pacific Northwest Association for College Physics in Forest Grove, Oregon funded by an Exceptional Faculty Award. This is an organization oriented toward the teaching of physics.

Mr. O'Konek reported the following faculty had completed Angel training: Lilly Park, Maureen Roylance, John Peterson, Brinn Harberts and Steve Close.

March 19, the Professional/Technical programs hosted an FFA District Ag contest. About 200 students from around the BBCC service district attended.

- d. VP of Finance and Administrative Services Gail Hamburg reported the auditorium remodel is complete, and the business office has moved downstairs. Director of Business Services, Char Rios, reported the two-day move went very smoothly. The business service staff have reported very good reviews from students. They have commented that the space looks “professional.”
- e. VP of Instruction and Student Services Mike Lang reported that Director of College Bound, Anita Deleon informed him that some of her students have done very well in the scholarship competitions. Three College Bound students are Dell scholarship recipients and will receive \$20,000 each for college: Mariel Rodriguez, Moses Lake High School; Dalia Mendoza, Moses Lake High School; and Elena Estrada-Zurita, Othello High School. There are only 300 Dell scholarships awarded in the nation and only seven from Washington state. Mariel Rodriguez was also one of 53 students nationwide chosen from a pool of 80,000 applicants for the Coca Cola Scholarship award of \$20,000. As one of 253 finalists she was flown to Florida to be interviewed by a panel. Gates Millennium Scholarship semi-finalists include Mariel Rodriguez, Moses Lake High School; Dalia Mendoza, Moses Lake High School; and Seth Adams, Lake Roosevelt High School. VP Lang said College Bound is doing their part to help students gain access to higher education. President Bonaudi commented College Bound is doing an excellent job.
- f. VP of Human Resources and Labor Holly Moos thanked the VP screening committee and the other staff involved during the week of hosting interviews for their efforts. She commended Deena Westerman, ATEC Coordinator; BBT; Karen Okerlund and Robin Arriaga, Human Resource Consultants. She also thanked Dean Fuhrman and Dean Lacher for providing tours for the VP candidates.

VP Moos reported that Linda Lowry is retiring from the BBCC Bookstore. The Bookstore is not a state funded operation and therefore Human Resources is recruiting for Ms. Lowry’s replacement. VP Moos also reported she and her staff are excited about moving into the former business office space April 30. She complimented the M &O and BBT staff for facilitating the office moves smoothly.

## 5. **Exceptional Faculty Award**

Dr. Ryann Leonard provided a report on her EFA funded attendance at the American Psychology Law Society Conference. She said she has attended this conference in the past. In 2004, as a grad student she was one of the founding members of the mentorship committee. They bring together grads and undergrads with experts in the field. The committee has developed a website to match up mentors/mentees, and they facilitate

an activity at each conference. This year the theme was the “Top 5 Topics for Success.” Several mentors volunteered to provide their top five success tips. Dr. Leonard stated she gave a presentation last year at this same conference and one of the students who heard it shared with her this year how she was positively impacted by the information. Dr. Leonard attended several talks regarding how terrorism is defined and how terrorism has changed law enforcement. She reported she used this new information in her class today. Fascinating new research and emerging trends were discussed as well as confessions, interrogations, eyewitness evidence and jury decision making. Dr. Leonard expressed her appreciation for the Exceptional Faculty Award and the committee’s work to review the application.

## 6. **Academic Master Plan Report #1 Access 2010**

MOTION 10-18 Trustee Mike Blakely moved to adopt the AMP 2010 Access Report as presented. Trustee Angela Pixton seconded the motion and the motion carried.

Trustee Mike Blakely commended the staff on a job well done.

At 8:07 p.m. Board Chair Felix Ramon announced a five-minute break. The meeting reconvened at 8:12 p.m.

## 7. **Emeritus Status**

President Bonaudi stated he was grateful for the services Dr. Lang has provided and the faculty endorsed awarding him Emeritus status. Faculty Association President Mike O’Konek stated he spoke with many faculty members and they unanimously supported this award. Some of the comments he received from faculty included: “he’s very deserving of the honor”, “absolutely, definitely, yes”, “he is dedicated in a job that is a meat grinder at best”, “Mike Lang richly deserves the award of Emeritus status.”

MOTION 10-19 Trustee Mike Blakely moved to award VP Mike Lang Emeritus status. Trustee Angela Pixton seconded the motion and the motion carried.

Trustee Mike Blakely complimented VP Mike Lang on his long term dedication, he is helpful and always a gentleman and a role model for administrators. Trustee Pixton commented that she first met VP Lang through the WA State Potato Commission. She said he represents BBCC well within the college system and business world. Trustee Ramon remarked that he met VP Lang years ago. He also said former BBCC Administrator, Dr. Mason, described VP Lang as his “right hand man.” He wished him lots of luck in the future.

**9. Assessment of Board Activity**

Trustee Pixton stated she attended the State of the College and it was an impressive event and speech. She commented President Bonaudi represents the college well. She also reported that the WA State Potato Commission would like to kick off the irrigation program by providing eight \$2,000 scholarships.

Trustee Mike Blakely reported he attended the CDL graduation and the JATP reception. He plans to visit the JATP students soon. He also met with the Quincy High School (QHS) Principal and Vice Principal about Running Start. BBCC will be presenting Running Start information at QHS. Trustee Blakely thanked Senator Murray and Senator Cantwell for their support for the tax exemption for data centers. He also sent an e-mail to President Obama thanking him for his health and education programs and his kudos to community colleges. Trustee Blakely stated he was appointed to the local library board to support their grant application and promote collaboration with BBCC.

Trustee Felix Ramon stated he attended the Foundation Committee meeting on Trusteeship and two new members were accepted. He also attended the Foundation Board meeting. Trustee Ramon reported he had contact with three community members about the budget. He said he hopes people will understand that we need support with the legislative process and the Foundation for scholarships.

**10. Next Regularly Scheduled Meeting**

The next meeting is scheduled for May 25, 2010. A study session was suggested to precede the regular meeting from 10:30-12:00 to review the AMP 2010 monitoring report on Programs.

MOTION 10-19 Trustee Mike Blakely moved to schedule the next meeting on May 25, 2010 at 1:30. A Study Session will precede the meeting from 10:30 to 12:00. Trustee Angela Pixton seconded the motion and the motion carried.

The meeting adjourned at 8:26 p.m.

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Felix Ramon, Chair

ATTEST:

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William C. Bonaudi, Secretary