

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Thursday, June 14, 2012 at 1:30 p.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Present: Mike Blakely
Anna Franz
Jon Lane
Stephen McFadden
Mike Wren

2. Introductions

Trustee Mike Wren said, after several months of search, he would like to introduce the new president of Big Bend Community College, Dr. Terrence Leas and his wife Loyal.

Dr. Leas said he was very honored and pleased to be selected. He is impressed and inspired by the great work done at BBCC. President Bonaudi said Dr. Leas will start August 23, 2012.

3. Presidential Search Update

Because the Board previously discussed appointing an interim president for the period July 1 to August 22, 2012, with all the authority of a president, President Bonaudi recommends the Board appoint Vice President Hamburg to Interim President with the appropriate stipend.

Motion 12-30 Trustee Mike Blakely moved to appoint VP Gail Hamburg Interim President from July 1 – August 22, 2012. Trustee Jon Lane seconded the motion and the motion carried.

President Bonaudi explained the board has discussed taking a recommendation from a consultant to have a facilitated get-acquainted session between the Board and the new President, to talk about organization and policies. Dr. Leas' first day on campus coincides with the Board/Administrative Retreat, when the last of the monitoring reports on outcomes is covered. President Bonaudi recommends Dr. Rich Cummins, the current president of Columbia Basin Community College, to serve as facilitator. Dr. Cummins is available in July and would negotiate a date in the future. President Bonaudi asked if the Trustees would like to have the orientation prior to the Wild Horse retreat, in place of or after the retreat.

Trustee Stephen McFadden said this is his first Board retreat, and he would like to attend the Board retreat first, and the orientation second. He would like to know what the Board goals for the coming year are before the orientation. Trustee Jon Lane asked what Dr. Leas thought would be better; to meet with the Trustees first, or start in his position as President. Dr. Leas said he thinks the facilitated meeting between the President and Board, to see how we are aligned philosophically, would help inform any discussion regarding strategic planning at the secondary meeting. Trustee Lane said the monitoring report is appropriate to help the Board align their goals. Dr. Leas recommended holding the regular scheduled retreat, and if possible have an earlier orientation.

Several dates for the orientation were discussed. President Bonaudi said the regular Board of Trustees meeting scheduled for August 9 has often been cancelled because of the retreat scheduled later that month and is a possible date. There was unanimous consent for the date of August 9, 2012, and more details will be provided later

President Bonaudi welcomed Dr. Leas and his wife Loyal and said this is a very welcoming community.

4. Consent Agenda

a) Approval of Regular Board Meeting Minutes April 5, 2012; Special Board Meeting Minutes May 3, May 14, May 17, May 21, 2012; (A); b) President's Update (I); c) Student Success Update (I); d) Accreditation Update (I); e) Assessment Update (I); f) Capital Project Report (I); g) Security Update (I); h) Human Resources Report (I); i) Enrollment Report (I); j) Legislative Update (I);

Motion 12-31 Trustee Mike Blakely moved to approve the consent agenda and Jon Lane seconded it. The motion carried.

5. Remarks:

- a. ASB representative Rhylee Ashlee listed the activities the ASB sponsored, including the second dodge ball tournament, with 55 people in attendance. ASB sponsored the annual Spring Fling event and awards ceremony. Chemistry Instructor John Peterson received the outstanding full-time faculty award and PE Instructor Mike DeHoog received the outstanding part-time faculty award. Attendance was about 350 people, including JATP students. This past Monday ASB sponsored the annual family Surf & Slide event, which 188 people attended. Tuesday was free pool all day, and the game room was crowded. That night was the library campout from 4:00 to 6:00 p.m. with studying and free pizza. ASB will be selling cold water at commencement for \$1. Next week the new ASB officers will attend the annual Leadership Conference Retreat in Leavenworth.

Yesterday and today Phi Theta Kappa held their book buy-back bake sale, to benefit Relay for Life. This Saturday the Nursing Club will hold a yard sale at Penhallurick's True Value beginning at 7:00 a.m.

- b. Tana Richins, Classified Staff Representative, reported the Classified Staff In-Service was held on April 22, 2012. This year BBCC invited other class classified staff from Region D, which includes community colleges from Spokane, Tri-Cities, Walla Walla, Yakima, and Wenatchee. The conference turned into a mini-STTACC conference. Paula Duggan was the key-note speaker, and she presented the theme for the day which was "Seasons of Change, Stepping Outside your Comfort Zone." There were a number of workshops offered to fit a variety of personal and professional development. The evaluations came back with great reviews. 31 classified staff employees from BBCC attended, and 55 from other schools.

Recent Classified Staff Training was as follows:

April 4– 6 Starr Bernhardt attended the Research and Planning Commission Sprint Conference at Clark College in Vancouver.

Teresa Curran-Sweeny received five credits for taking an online Cataloging I Course from Highline Community College winter quarter.

April 13 T.C. Bergen, Brad Beuckman, Sergio Cervantes, Todd Davis, Randy Fish, Jeff Robnett, Robert Russell, Jim Tincher and Angel Uresti from M & O attended a security training to obtain badge access training needed to access airport property at the Port of Moses Lake, Grant County International Airport Terminal building.

Tina Bessett, Yvonne Ponce, Barb Riegel, Connie Rodrigues, Barbi Schachtschneider, Angie Smith, Hope Strnad and Howard Temple attended a TSA Security Awareness Training on April 17 at the BBCC Flight Training Center.

April 25, 2012, Todd Davis, Randy Fish and Nancy Theis attended the NIMS Training and Quincy Bus Crash debrief with Kyle Foreman at BBCC.

Starr Bernhardt attended training on the National Student Clearinghouse in Coeur d'Alene, Idaho on May 21.

May 31 and June 1 Angie Smith attended a Payroll & Personnel Management Systems and Spring Users group meeting at Columbia Basin College in the Tri-Cities. Karen Okerlund and Karen Girone participated in the same training via BBCC Blackboard.

- c. Faculty Representative Mike O’Konek said faculty has been busy wrapping up the school year. He received a report from Matt Sullivan, BBCC English instructor. Two meetings ago, the world book night give-away was discussed. Matt, his wife and Carolyn Riddle gave away 63 books to BBCC Students, and with the cooperation of Caren Courtright, Director of the BBCC Bookstore, students were able to use the Literature III books for their classes.
- d. VP Gail Hamburg said she would like to give an update on the Title V and STEM construction projects. She thanked the faculty and staff who attended meetings so the plans could be developed. The Department of Corrections (DOC) will perform asbestos abatement and help with moving several offices. Student Support Services is moving temporarily to Building 1000. Everything will be moved out of the wing in the 1200 building for the remodel. The project manager from GA is coming on Friday to give final approval of the plans so they can be put to bid. VP Hamburg has been assured the work will be done by the end of December.

VP Gail Hamburg said as discussed in the budget presentation during the study session, the college is hiring a Director of Safety and Security. The new director will develop and implement policies and procedures related to fire, safety and security, will coordinate drills and inspections, and will be responsible for NIMS training, in addition to all the requirements the college is responsible for reporting. They will also be responsible for the training across campus, which includes Classified Staff, Administrative Exempt and Faculty.

- e. Vice President Bob Mohrbacher reported students are flying helicopters. It has taken a good part of the year to get the program running. The helicopter program started off-schedule from the fixed-wing instruction. As fall approaches, they will get on the same schedule, as fixed-wing students take some of the same classes such as meteorology. The college is in partnership with Inland Helicopter from Spokane. Allan Bly from Inland Helicopter is here and flying with students.

Inland Helicopter was interested in partnering with BBCC because they have veterans who can’t get full funding unless they are affiliated with an accredited college. It will be a very good partnership.

- f. Executive Director of Human Resources Kim Garza said she has been at the college for three weeks, and she thanked everyone, for being gracious and patient with her. The Title V Activity Coordinator position has been filled.

6. Board Retreat

President Bonaudi confirmed the board retreat is scheduled on August 23, 2012, and will cover the final monitoring report and the Board self-evaluation. The President/Board orientation retreat is tentatively scheduled for August 9, 2012.

7. Exceptional Faculty Award

President Bonaudi introduced Dan Moore, who is an instructor for the Aviation Maintenance Technology Department. Dan thanked the Board for the opportunity to take part in working with AJAC (Aerospace Joint Apprenticeship Committee), which is part of the Air Washington initiative established to keep aerospace in Washington. Instructor Moore was asked to be involved with the FAA to rewrite the rules in which students are taught Airplane and Power Plant Maintenance. These rules are not up to date with and sometimes don't make sense in today's world. Instructor Moore thanked the Board for the opportunity; it has been a very big eye opener to see how slow and cumbersome that process is. The change should be approved by 2015.

President Bonaudi asked if the FAA liked his curriculum. Instructor Moore said a lot of the verbiage AMT instructors have been fighting over concerns hours vs. proportions, the rule vs. the order. During the visit to Chicago, they totally rewrote that section. FAA does not understand education. They believe someone can sit in a classroom for a certain amount of time, they will learn something, rather than using a competency-based format. The rule doesn't list hours, rather it lists proportions of theory and other lessons. BBCC has been using a competency-based format. It has been hard argument to get the FAA to understand that.

President Bonaudi said when the new rules are adopted, Instructor Moore's curriculum will be the model. Trustee Wren asked how many people were involved. There were a 25 people involved including representatives from industry, FAA, and schools.

8. Exceptional Faculty Award Nominations

VP Bob Mohrbacher said he has three more nominees for exceptional faculty awards. Rie Palkovic has requested funding to attend a portrait-drawing workshop at the Gage Academy of Arts in Seattle. Nursing Instructor Jennifer Brooks has requested funding to attend the National League of Nurses Education Summit in Anaheim, California. Physics Instructor Jim Hamm requested funding to attend two three-day Chautauquas by the National Science Foundation. These are great projects, and VP Mohrbacher said he hopes the Board will support them.

Motion 12-32 Trustee Anna Franz moved to approve the recommendations to award Exceptional Faculty Awards to Rie Palkovic (\$2,000), Jennifer Brooks (\$2,000) and Jim Hamm (\$2,000). Trustee Mike Blakely seconded the motion. The motion carried.

9. Resolution 2012-1

President Bonaudi said The Northwest Commission on Colleges and Universities has criteria related to presidential succession. They want to make sure something is in the by-laws to ensure the institution carries on in the absence of the President. With the retirement of Vice President Moos and the hiring of Executive Director Garza, this resolution needs to be adopted.

Motion 12-33 Trustee Mike Blakely moved to accept Resolution 2012-1. Trustee Stephen McFadden seconded the motion. The motion carried.

10. 2012 Programs Monitoring Report

Dean of Institutional Research Valerie Kirkwood said this morning during the study session the monitoring report was reviewed, and several staff made presentations. She hopes the Board would approve this report.

Motion 12-34 Trustee Mike Blakely moved to accept the 2012 Programs Monitoring Report. Trustee Jon Lane seconded the motion. The motion carried.

11. Budget

VP Gail Hamburg said the fiscal year 2012 -2013 State Operating Budget was reviewed in the study session this morning, and she recommends the budget be accepted as presented.

Motion 12-35 Trustee Anna Franz moved to approve the 2012-13 State Operating Budget. Trustee Stephen McFadden seconded the motion. The motion carried.

12. Governance Institute for Student Success (GISS) Refresher

President Bonaudi said a couple of the Trustees attended the spring TACTC meeting where the GISS was discussed. The BBCC hosted TACTC meeting will provide a refresher. IR&P did an overview before the 2011 conference. Dean Kirkwood will give a quick recap of the preparation in advance of GISS.

Dean Kirkwood said the Student Achievement Cohort Data is the same information as GISS, just now they are calling it Student Achievement. Basically, it is a national initiative which allows our college to look at other college data, to see how our students are doing compared to; for instance, Columbia Basin College. This allows us to make comparisons, where we are the same, where we are higher and so forth. It is for Trustees to see how to develop policies to influence student success.

2006 and 2007 was the base year for cohort data. Students who started in the fall were followed to see how well they did.

Trustees are used to seeing the Student Achievement Initiative information. There are two major differences between SAI and SA cohort data. SAI measures annual achievement gains for all students and rewards colleges for total point gains. SA cohort data follows student cohorts to examine their cumulative achievement as well as other gains they made over time.

The SA cohort data timeline is 2006 -2007 and 2009-2010. SA cohort consists of all new students full and part time in fall 2006 and 2007. It excludes Running Start students, and students who have not listed an intent code. The three groups examined are academic transfer, workforce, and basic skills.

The criteria for the academic transfer cohort students are students who earn a degree within four years or transfer within four years without first earning a degree and students still enrolled four years after who made at least one achievement point gain before leaving college.

The criteria for workforce students are students earning a degree or short-term certificate, such as our CDL program, within four years. Basic Skills cohort data is for students who obtained their GED, transitioned from lower level to upper level or advanced at least one full skill level within four years.

Some questions to consider: where are the achievements gaps? We compare Hispanic to white students. What contributes to any of the gaps, and is there more info to further explore. How do these data impact institutional priorities? What additional data could be collected to help bring more clarity? What might be possible policy implications based upon these types of data? How do you plan to enhance Board engagement around data and student success and equity issues? We have enough data now to start to see trends.

Dr. Bonaudi said the real issue is they are trying to standardize the records we keep to make comparisons between schools to see where the best practices and student successes are. We usually report any student who attends during an academic year.

These are only counting those who enroll in the fall, including full-time and part-time fall enrollees. There is concern regarding student success, progress and retention and how to translate that concern to policy; e.g., measuring cohorts that are a four-year performance; how does that translate to policy statement so you can address what you think is more important. There is a real commitment to help Boards across the state become more involved in data-driven decisions.

Trustee Jon Lane asked if that would be a priority for Dr. Leas to attend the TACTC meeting. A book of exhibits for the Trustees will be made available for Dr. Leas.

13. Assessment of Board Activity

Trustee Jon Lane thanked the presidential selection committee and Mike Wren for the number of hours they worked. Trustee Lane attended a meeting at the Grant County EDC, they are restarting their Retail Task Force committee. As we recruit people to our community, they want retail. We are obtaining information to show people who may want to come to Grant County to open a business. We want to show them statistics which shows them they can be successful. Derek White is a relative newcomer to Moses Lake and is heading up this committee. Trustee Lane set up a tour of the Boeing Renton plant for 18 people from Moses Lake. The tour included people from REC, Takata, and Genie. The focus of the tour was LEAN Manufacturing. Boeing will bring a group here to tour REC, Takata, Genie, and SGL. Trustee Lane said he attended the Chamber of Commerce Response Team meeting; the topic of interest at the meeting is the completion of irrigation east of town. There is a proposal moving forward without Federal and/or State monies.

Trustee Anna Franz attended various college events and the presidential search committee meetings. Also, Trustee Franz attended city council meetings through her job and some community events.

Trustee Mike Wren attended presidential search committee meetings and VP Moos' retirement reception.

Trustee Stephen McFadden reported he was impressed as a new trustee and a journalist who has monitored searches at the corporate level with the manner the college moved forward in the presidential search. He is proud to welcome Dr. Leas to the campus. Trustee McFadden said May 10 was his two-year remission mark as a cancer survivor. He said Cellarbration! for Education was stellar, first-rate, and the best community auction he has attended. Trustee McFadden said he has been reappointed to and will be attending a meeting of the Adams County Development Council tonight.

Last week he, Dr. Bonaudi and Doug Sly gathered at the library in downtown Ritzville; eight computer stations are now live.

Trustee Mike Blakely attended a BBCC baseball game and met the new coach. He reported he also attended Cellarbration! with his wife and a guest. He participated in the presidential search committee process, attended VP Moos' retirement reception, wrote thank-you notes to the unsuccessful candidates, attended board meetings and the CDL graduation ceremony. Trustee Blakely said he made contact with former Chair of Trustees of Wenatchee Valley College. He also applauded Trustee Wren and the presidential search process.

14. Miscellaneous

President Bonaudi referred to a chart that shows information that indicates to which institutions our students transfer. This information will also be posted on the BBCC website.

Commencement is tomorrow night, and we have a record number of degrees to award. Dr. and Mrs. Leas will be attending commencement and will be introduced to the community.

Adjourned 2:40 p.m.

Mike Wren Chair

ATTEST:

William C. Bonaudi, Secretary