

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Thursday, September 10, 2015, at 1:30 p.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

The Pledge of Allegiance was led by Vet Corps Navigator Jared Lee.

1. Call to Order

Present: Anna Franz
Jon Lane
Stephen McFadden
Juanita Richards
Mike Villarreal

2. Introductions

Director of Financial Aid Jeremy Iverson introduced Vet Corps Navigator and aviation student Jared Lee. Jared was in the Marine Corps and served two tours in Afghanistan. He is also working with Director of Safety and Security Kyle Foreman and the Veteran's Club.

Board Chair Stephen McFadden introduced ASB President Blake Springer. Blake is a Viking baseball player, and he plans to transfer to CWU and major in education.

STAR member Starr Bernhardt introduced STAR Co-chairs Robin Arriaga and Barbara Collins.

3. Consent Agenda

a) Approval of Regular Board Meeting Minutes August 6, 2015 (A); b) President's Update (I); c) Accreditation (I); d) Assessment (I); e) Capital Project Report (I); f) Safety & Security; g) Human Resources Report (I); h) Classified Staff Report (I); i) Enrollment Report (A);

Motion 15-46 Trustee Jon Lane moved to approve the consent agenda.
Trustee Mike Villarreal seconded, and the motion carried.

4. Remarks

a. The ASB report was given by President Blake Springer. The ASB Officers attended their annual training retreat and learned a lot, as well as reviewed student surveys, the ASB mission statement, and planned events to go along with their mission statement.

The first ASB event will be the Back to School BBQ for the whole family Thursday, September 24th, from 4:30 – 7:00 p.m. The theme is "Anchors Away to a New School Year!" The ASB student handbook/planners will be distributed.

ASB Officers are pictured on the front, which will make them easier to identify on campus.

ASB Officers reviewed the ASB Constitution and Bylaws and found a need to bring more students on board as Programmers. Currently, the Constitution only allows hire 8-10 programmers. There is funding for additional programmers. This change must be approved by two-thirds of the voting students. As in the past, Programmers will be interviewed and selected.

ASB President Springer reported that he and the ASB Public Relations Officer attended a state-wide Community and Technical College training.

ASB Officers will be meeting and working on campus next week, receiving instruction on Faculty Probationary Committees, Campus Safety, as well as diversity training from the Orientation guest speaker Dion Jordan. The officers read the book Winners Never Cheat by John Huntsman, dealing with ethics and honesty. Officers will be reviewing the book as a group. They will also help with three upcoming Viking Orientations.

Other ASB events include a co-ed Soccer tournament to be held the first week of October and competitions during halftime of the women's home volleyball games.

- b. Classified Staff Co-Chair Robin Arriaga provided the STAR report. The group recently coordinated a supply drive for foster children in Grant County. They plan to coordinate a local animal shelter drive. Training on Navigating the Department of Retirement Systems Website Maze was recently provided. Next month the training opportunity will be about online security/safety and computer technology. Friday, November 6 Active Shooter/Self-Defense training will be presented for the campus. A deputy from the Grant County Sheriff's office, Director of Safety & Security Kyle Foremen, and the Brazilian Jiu-Jitsu Club Advisor Jeremy Seda will provide information. Additional training is also being planned.

The STAR Committee is succession planning, and they have scheduled an annual rotation of officers. Robin Arriaga and Barbara Collins are Co-Chairs, Alicia Wallace is the new secretary, and Tony Lidbetter and Cassandra Fry are Co-Publicists. Next year Robin will rotate out of Co-Chair, and Alicia Wallace will rotate in to co-chair with Barbara. The committee is a diverse group of employees including men, women, and veterans. Lastly, Robin thanked outgoing committee members Kathy Aldrich and Mikaela Pinger for their teamwork.

- c. Faculty Association President Kathleen Duvall introduced herself and said she is a community college graduate. She transferred to UC Davis for pre-med and then became interested in botany. She taught during graduate school. Instructor Duvall taught at BBCC as an adjunct for ten years. For the past twelve years, she has taught here full-time. Her two sons graduated from BBCC. Instructor Duvall reported news from the faculty.

Chemistry Instructor John Peterson reported that he spent five days (August 10-14) at Ephrata High School working with their science faculty to develop an "Integrated Science" curriculum for 9th grade students.

He also attended a meeting August 20 at Seattle University on articulation of the Next Generation Science Standard to prepare students for higher education.

Criminal Justice/Psychology Instructor Dr. Ryann Leonard shared that one of her students helped the local Tactical Response Team with training on September 2. This strengthens the relationship with local Law Enforcement, and they get to meet and work with potential recruits. Five of her criminal justice students are employed locally, two more on the west side, and one is currently going through the hiring process for Quincy PD.

Instructor Duvall also shared that she took trigonometry (Math 142) during summer quarter. She has been working with biology instructor Mariah Whitney developing class activities and adopting an Open Educational Resource to use in BIOL 100 this year.

- d. VP Linda Schoonmaker reported staff are moving back upstairs in the 1400 building. The Sim Lab in the Nursing Building will be painted today and should be completed by September 30. The Softball announcer's booth is scheduled for completion in December. The Student Center remodel will be completed in June.
- e. VP Mohrbacher reported that the accreditation mid-cycle report was submitted ten days ago. The site visit will be held October 5-6. The evaluators will focus on the process to assess institutional effectiveness fulfilling the Mission.

The Achieving the Dream (ATD) coaches will visit soon to review the implementation plan.

VP Mohrbacher stated enrollment for summer is up 12%. Fall enrollment information will be available in another week.

- f. VP Kim Garza reported the hiring rush has slowed. The Back-to-School breakfast is Monday (9/14). An Ice Cream Social Meet & Greet will be held Friday afternoon (9/18).
- g. Executive Director of the Foundation LeAnne Parton reported Foundation news. They hosted a STEM breakfast with the Industrial Alliance group and other business leaders on August 25, 2015. This event included a STEM tour, CBIS information, introduction of Daneen Berry-Guerin as the new Dean of Professional Technical Ed, and presentation of the BBCC needs catalog. Lastly, the investment account RFPs are due today.

5. Title V Presentation

Director of Title V Terry Kinzel introduced Instructional Designer Andrea Elliott. She discussed the medical simulation technician (SIM) program funded by Title V.

The goals of the program are to teach students how to respond to simulated scenarios, conduct manikin programming, establish maintenance records, promote community engagement, and develop interpersonal relationships. SIM training is becoming increasingly more valuable and is required by some insurance companies for medical providers. This training is allowed for up to 50% of medical clinical training. BBCC is discussing this program with Samaritan Hospital. An open House for all to see the SIM Cadaver and tour the remodel will be held soon. CBTech also has a SIM man, and we could partner with them. The SIM Tech program is conditionally approved pending curriculum approval by the state board. A SIM Technician earns \$60,000 per year.

Community partners in health, computer science, and engineering are on the SIM Tech advisory committee. Practicums are set up internal and external. There are non-paid, 11-week internship opportunities through REC, Samaritan, AMR, and the Fire Department.

Advising is a large part of this grant. Staff are examining career pathways and how students enter those pathways. BBCC is the only college in the state to offer this two-year program, which is designed for 30 students to enter each year and is transferrable to computer science and engineering. The program will be running in one year.

VP Mohbacher suggested this program be presented at the SBCTC legislature open house in February in Olympia.

6. Workforce Investment Opportunity Act (WIOA)

Basic Skills Director Tyler Wallace shared about the WIOA legislation, which changes basic education for adults. The big change is the shift of focus from life skills to academic education.

Employability skills are taught at every level, and basic skills is no longer about earning a GED but rather becoming college ready. This a great program from which students can transfer to college.

These classes are moving from ESL to ELA (English Language Acquisition), which allows the inclusion of all students who need to learn English.

Dave Petersen with Skillsource will collaborate with BBCC, and digital literacy will be added to the program.

7. President's Evaluation and Contract

Board Chair Stephen McFadden reported the board discussed the president's evaluation during the retreat held yesterday. The final evaluation will be presented during the board meeting on October 29.

8. Board Policy

VP Mohrbacher stated BP 7800 is being presented for the board's information today and action at the next meeting. The revisions update the policy. The WAC will be updated to reflect the changes.

9. Assessment of Board Activity

Trustee Anna Franz reported that she attended the Carver Model Policy Governance Training and the Board/Administration Retreat.

Trustee Jon Lane reported he attended the Carver Model Policy Governance Training and the Board/Administration Retreat. He complimented Dean of Institutional Research Valerie Parton and staff on the data presentation. He also attended the STEM Breakfast.

Trustee Mike Villarreal reported that he attended the Carver Model Policy Governance Training and the Board/Administration Retreat.

Trustee Juanita Richards reported that she attended the Carver Model Policy Governance Training and the Board/Administration Retreat. She also attended the Grant County EDC visit with the visiting South Korean delegates.

Trustee Stephen McFadden attended the STEM Breakfast, the Carver Model Policy Governance Training, and the Board/Administration Retreat. He complimented the college for their work throughout the year. He is looking forward to the workshop to discuss the Ends statements.

10. Regularly Scheduled Board Meeting Date

The next board meeting is scheduled on October 29, at 1:30 p.m.

11. Miscellaneous

The trustees agreed with presenting the Emeritus Award to former trustee Mike Blakely during the holiday potluck.

Dr. Leas invited everyone to attend the Back-to-School Breakfast next Monday.

Dr. Leas advised the trustees that staff will be gathering ACT Transforming Lives Nominee information for their consideration at the October 29 board meeting.

Motion 15-47

Trustee Anna Franz moved to appoint Chair Stephen McFadden ACCT voting delegate and Trustee Jon Lane as alternate. Trustee Juanita Richards seconded, and the motion carried.

The meeting adjourned at 3:30 p.m.

Stephen McFadden, Chair

ATTEST:

Terrence Leas, Secretary