

The Big Bend Community College Board of Trustees held a regular Board meeting on Tuesday, February 28, 2006, in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

**1. Call to Order**

Chair Felix Ramon called the meeting to order at 1:30 p.m.

Present: Mike Blakely  
Cecilia DeLuna-Gaeta  
Bob Holloway  
Katherine Kenison  
Felix Ramon

- 2. Introductions** Terry Kinzel, Title V Director, introduced Frank Salina, newly hired Outreach Advisor for the Title V program. Mr. Salina comes from the Tri Cities and will work closely with Heritage University, and BBCC students and families. Doug Sly, Executive Director of the BBCC Foundation, introduced Howard Skaug, Vice Chair for the BBCC Foundation.

**3. Consent Agenda**

a) Approval of Minutes for the regular Board meeting of January 10, 2006 (A); b) Assessment Update (I); c) Accreditation Report (I); d) Capital Project Report (I); e) Donation (A); f) Enrollment Report (I); g) Personnel Report (I); h) Exceptional Faculty Award Recommendation (A)

Mike Blakely noted that he would like to add a discussion item on considering an award application in Agenda Item 9 Misc.

**MOTION 06-04:** Mike Blakely moved to accept the Consent Agenda as presented. Cecilia DeLuna-Gaeta seconded the motion, and the motion carried.

President Bonaudi said that with the approval of the Exceptional Faculty Awards as presented in the Consent Agenda we are within \$850 of using the maximum amount of \$13,000 in award funds for the academic year, which is the first time in his memory that we have come so close to using all the available funds in one year.

**4. Remarks**

Public Comment – none

- a. ASB President AJ Mason said the BBCC mascot, Thor, celebrated his birthday at the last home basketball game. Wednesday night, March 1<sup>st</sup>, a Big Bend roter bus will travel to Spokane Falls Community College for the last basketball game. ASB is sponsoring a free bowling night at Lake Bowl on Thursday, March 2<sup>nd</sup>, for students and their families. There will be a Pasta Fest on Tuesday, March 7<sup>th</sup>, with entertainment by Javier Mendoza, and Christopher Carter, Mind Reader, will be in the Student Center Auditorium in the evening at 7:00 p.m. The quarterly library campout, sponsored by the ASB, is scheduled March 14<sup>th</sup> and 15<sup>th</sup> with free pizza and pop on the first night and free cookies the second night.

- b. Margie Lane, Classified Staff Representative, reported on the various training activities attended by the Classified Staff. The next Classified Staff Breakaway will be on April 14<sup>th</sup> featuring Health and Wellness. Ms. Lane said the day will end by dedicating trees planted on campus in honor of Frank Concha and Ginger Haring.

Mr. Blakely said he attended the Classified Staff Awards Luncheon and truly enjoyed himself. He said the Classified Staff should be commended as they do a great job.

- c. Mike O’Konek, Faculty Association President, reported that the Annual Professional Technical Open House on February 16<sup>th</sup> had good representation. It began in the ATEC Peterson Gallery with tours to each program by bus. Pat Patterson, Music instructor, will travel with 27 Big Bend Community Chorus and community members to New York City on April 9-19<sup>th</sup> to perform Handel’s Messiah in Carnegie Hall. Dr. Emery Smith, English instructor, reports that he has been using online practice tests for students to take prior to taking his class, which has been a positive move as the overall test scores have improved. Matthew Sullivan, English instructor, received the \$1200 Robert Olen Butler Fiction prize from the Del Sol Press for one of his stories. Diane Russo, Parent Ed instructor, reports that the Parent Ed Cooperative is sponsoring the Tickle Toon Concert on March 25<sup>th</sup> and tickets are available in the Bookstore and at Parent Ed. Dennis Knepp, Philosophy instructor, is conducting a brown bag lunch session featuring a one-hour lecture series for the public on Monday at noon from February 6<sup>th</sup> through March 13<sup>th</sup> on “What’s the Big Idea.” Max Heinzmann, Counselor, said the counseling group will host the annual Spring Tour of high school juniors on March 20<sup>th</sup>, which will take up the majority of the ATEC building for the morning. Dr. Ryann Haw, Psychology instructor, has started a project in her Criminal Law class for students to create their own law or change an existing law and then take their idea to the community to see how it is accepted, reporting the results back in class. She will attend an American Psychology-Law Society conference in Tampa, Florida where she will present research and will be named the new chair of the Mentorship Committee. John Peterson, Chemistry instructor, and Dr. Jim Hamm, Physics instructor, took a chemistry class to the Renewable Energy Corp. (formerly ASiMI) for a tour of the plant with two chemical engineers. Steve Close, English instructor, will attend a Pacific Northwest American Studies Association Conference in Spokane in April where he will chair a session entitled “A Web of Relationships” and presenting a paper title “New Schema for Old Texts: ‘Law and Order’ and Susan Glaspell’s ‘Trifles’.” Steve Matern, IET instructor and PTK co-advisor, attended the Phi Theta Kappa meeting of northwest regional officers on February 25<sup>th</sup> with the local chapter officers. He also traveled to California with a student to tour MonierLife Tile production facilities, a company very interested in Big Bend graduates.

Mr. Blakely said he was very impressed with the students in the Professional Technical programs as they conducted themselves very well during the Open House and were great salesmen.

- d. Ken Turner, VP Administrative Services, reported that the results were good in the State Audit Summary received on February 27<sup>th</sup>. The report stated that the college complied with state laws and regulations, with its own policies and procedures, and there were no findings and only one issue verbally communicated. VP Turner said the Board was provided with a document outlining the Major Capital Request to the State Board for Community & Technical Colleges (SBCTC) for a new Industrial Technical Building to replace four buildings – Welding, Maintenance Mechanics Technology (MMT),

Industrial Electrical Technology (IET) and Automotive. The request went through the SBCTC Capital Committee prioritizing process but did not get ranked high enough to qualify for funding in the next biennium. VP Turner said he will attend a workshop at the Business Affairs Commission (BAC) meeting in April to find out why the committee scored the projects the way they did and pick up some advice as to how to improve the request for the next time. He said we will keep trying to get higher on the priority schedule.

Mr. Blakely asked how many projects typically get funded. VP Turner said only nine of the 22 requests were funded this year in the replacement category. President Bonaudi said the legislative process is significantly different than the SBCTC process, which clearly impacts the final outcome.

- e. Mike Lang, VP Instruction/Student Services, said he attended the JATP Closing Ceremony for the one-year students in Seattle. The students were happy with their experience at Big Bend and their English improved. The BBCC Men's Basketball team is currently second in the Eastern Region with one game left to play at Spokane Falls Community College. If they win the last game the team will enter the 16 team NWAAC tournament as second seed; if they lose they will go as either 2<sup>nd</sup> or 4<sup>th</sup> seed.

## **5. Ends Statement Monitoring Report E-6 Cultural Enrichment**

President Bonaudi said this is the fourth Cultural Enrichment report the Board has received to date and he is pleased with the results and with the information in the report. Valerie Kirkwood, Director of Institutional Research & Planning, said three Academic Master Plan (AMP) outcomes statements have been addressed in this report: E-6.1 – how effectively we alert students and members of the communities we serve to the cultural enrichment activities that are available; E-6.2 - how we assess the feedback from students and community members on these activities; and E-6.3 – how we are addressing the need to increase and retain international student enrollment.

VP Lang said the Title V grant was introduced at the recent faculty in-service with a presentation by Dr. Peter J. Frederick on “Enhancing Learning and Intercultural Inclusion: Incorporating Multi-Intercultural Strategies into our Teaching.” Dr. Frederick is an expert in this area and is currently working with Heritage University. This was an excellent training and workshop session, which was followed up with other meetings with faculty that are interested in developing curriculum to include multiculturalism and technology into their teaching. Preston Wilks, Dean of Arts & Sciences, has been working with the transfer and developmental faculty to incorporate these ideas to become part of the first year efforts of Title V grant goals.

VP Lang reported that diligent effort has been made on ways to increase the international student enrollment at Big Bend. By increasing this enrollment we hope to create cultural enrichment, cultural sensitivity, and to increase the international presence in dorms. Global Education Enterprise Consultants were hired to do an evaluation of our facilities, curriculum and programs for a stand alone Intensive English Program. This group advised they think the college could not support a stand alone program. Rather it would be better to partner with other existing international programs, especially in China. As a result, it was decided to send the JATP Operations Coordinator, Carla Boon, to a CTED Educational Trade Fair in China and Taiwan. Other opportunities include working with nursing students from the Meiho Institute of Taiwan (MIT) and aviation students from Japan and China. Ms. Boon has all this information and will make an effort to be very visible and plans to make a presentation to two Taiwanese airlines.

Ms. Kirkwood referenced the list of cultural activities in pages 7 through 16 of the monitoring report and encouraged the Board to check with the staff if they had questions.

Mr. Blakely asked about establishing an exchange program for either faculty and/or students as far as developing a relationship with sister institutions in other countries. VP Lang said Big Bend used to have a relationship with a business college in Hiroshima wherein their students came to Big Bend and would be willing to do that again if the opportunity presents itself. President Bonaudi said Big Bend participated in a Fulbright Teacher Exchange with Norway several years ago and while we would like to do this more often, there are always the issues about supporting our students financially with the associated travel. Having a presence in another country is critical to build our enrollment. We are using monies from the JATP funds as an investment to increase international presence.

Mrs. DeLuna-Gaeta thanked the staff for the effort put into the monitoring report and noted that it has improved. She was happy to see more information on the faculty in-service.

**MOTION 06-05:** Mike Blakely moved to accept the Ends Statement Monitoring Report E-6 Cultural Enrichment as presented. Cecilia DeLuna-Gaeta seconded the motion, and the motion carried.

## **6. Probationary/Tenure Reviews**

**MOTION 06-06:** Katherine Kenison moved that the Board of Trustees, after having given reasonable consideration, grant Ms. Bev Owen's request to voluntarily withdraw herself from consideration for tenure as a faculty member of Big Bend Community College effective immediately. Mike Blakely seconded the motion, and the motion carried.

Mr. Ramon called for a ten-minute break at 2:25

The Board adjourned to Executive Session at 2:43 p.m. for 30 minutes to discuss items provided for in RCW 42.30.110(1): (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; and (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.

The meeting was reconvened at 3:00 p.m. with no action taken during executive session.

**MOTION 06-07:** Katherine Kenison moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, grant tenure to David Hammond, effective September 18, 2006. It was further moved that the Board of Trustees direct the President to notify Mr. Hammond as soon as possible of this decision to grant tenure and that his contract for the academic year 2006-07 will be renewed. Mike Blakely seconded the motion, and the motion carried.

- MOTION 06-08:** Cecilia DeLuna-Gaeta moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, grant tenure to Matthew Sullivan, effective September 18, 2006. It was further moved that the Board of Trustees direct the President to notify Mr. Sullivan as soon as possible of this decision to grant tenure and that his contract for the academic year 2006-07 will be renewed. Katherine Kenison seconded the motion, and the motion carried.
- MOTION 06-09:** Mike Blakely moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, renew the third year probationary contract of Katherine Christian at Big Bend Community College, effective September 18, 2006. It was further moved that the Board of Trustees direct the President to notify Ms. Christian as soon as possible of this decision that her probationary contract for the academic year 2006-07 will be renewed. Katherine Kenison seconded the motion, and the motion carried.
- MOTION 06-10:** Mike Blakely moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, renew the third year probationary contract of Steve Close at Big Bend Community College, effective September 18, 2006. It was further moved that the Board of Trustees direct the President to notify Mr. Close as soon as possible of this decision that his probationary contract for the academic year 2006-07 will be renewed. Katherine Kenison seconded the motion, and the motion carried.
- MOTION 06-11:** Bob Holloway moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, renew the second year probationary contract of Ryann Haw at Big Bend Community College, effective September 18, 2006. It was further moved that the Board of Trustees direct the President to notify Dr. Haw as soon as possible of this decision that her probationary contract for the academic year 2006-07 will be renewed. Cecilia DeLuna-Gaeta Kenison seconded the motion, and the motion carried.
- MOTION 06-12:** Bob Holloway moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, renew the second year probationary contract of Shawn McDaniel at Big Bend Community College, effective September 18, 2006. It was further moved that the Board of Trustees direct the President to notify Mr. McDaniel as soon as possible of this decision that his probationary contract for the academic year 2006-07 will be renewed. Mike Blakely seconded the motion, and the motion carried.

**MOTION 06-13:** Bob Holloway moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, renew the second year probationary contract of Emery Smith at Big Bend Community College, effective September 18, 2006. It was further moved that the Board of Trustees direct the President to notify Dr. Smith as soon as possible of this decision that his probationary contract for the academic year 2006-07 will be renewed. Katherine Kenison seconded the motion, and the motion carried.

#### **7. Assessment of Board Activity Report**

Mr. Blakely attended the TACTC Winter Legislative Conference in Olympia February 12-14; the Classified staff Awards Luncheon February 3<sup>rd</sup>; Professional Technical Open House on February 16<sup>th</sup>; and Winter Serenade on January 28<sup>th</sup>. He also made contact with Senator Rasmussen regarding Senate confirmation for Big Bend trustees; set up a meeting with Senator Patty Murray's legislative aide, Mary McBride, for Doug Sly and Bob Holloway, and talked with community members about the advantages of attending Big Bend, including scholarship and transfer opportunities.

Mrs. Kenison attended the TACTC Winter Legislative Conference in Olympia on February 12-14 and had several conversations with legislators at that time.

Mr. Holloway attended an IPCI Board and Stockholder meeting in Quincy January 12<sup>th</sup>; ICPI management meeting with BBCC administrators on January 13<sup>th</sup>; a Fiberactive Workshop on January 14<sup>th</sup>; met with representatives of the chemical pilot plant on January 17<sup>th</sup>; on January 24<sup>th</sup> he spoke to the Ephrata Rotary; attended the Fiberactive meeting on January 30<sup>th</sup>; the Classified Staff Awards Luncheon February 3<sup>rd</sup>; the Washington State Potato Conference at Big Bend on February 7 & 8; the TACTC Winter Legislative Conference in Olympia February 12-14, and visited with several Senators and Representatives on February 13<sup>th</sup>. Mr. Holloway, with Doug Sly and Terry Brix, met with the Director of Economic Development, Rep. Holmquist and talked to Mary McBride of Senator Murray's office on February 22<sup>nd</sup> regarding the Polyol project.

Cecilia DeLuna-Gaeta attended the Winter Serenade on January 28<sup>th</sup>; and gave the welcome in Spanish for the parents at the Big Bend Gear Up event on February 25<sup>th</sup>. She toured the Aviation, Welding, and Automotive buildings as well as the Library while attending the Gear Up event. All the parents enjoyed the tours and found the library to be very impressive. Some of the parents told her they would be interested in attending BBCC. Mrs. DeLuna-Gaeta also talked to the CDL bilingual instructors and heard good reports about instruction and the changes being made. She plans to go on a trip to the Mattawa Learning Center with Kara Garrett in March. She was unable to attend the Parent Board Meeting in Othello as mentioned in a previous report.

Mr. Ramon attended the ACCT National Leadership Conference in Washington, DC and met with staff from Rep. Doc Hastings and Senator Murray's office. He shared information with them about the Polyol Glycol Project and had the White Paper sent to their offices along with the annual Big Bend Partnership Report. Mr. Ramon also attended the Foundation "Cellarbration!" meeting and is actively soliciting items for the Foundation Auction Committee – he has talked to several people in the community and has received three donations. He hopes all fellow Board members will donate items to the Auction, as well.

#### **8. Next Regularly Scheduled Board Meeting**

The next regularly scheduled Board meeting is April 11, 2006.

**MOTION 06-14:** Katherine Kenison moved to schedule the April 11, 2006 Board meeting at 7:00 p.m. as one of the two evening meetings the Board has committed to scheduling each year. Mike Blakely seconded the motion, and the motion carried.

**9. Misc.**

President Bonaudi said he had invited the Board and others on November 15, 2005 to attend a meeting on November 21, 2005 to provide information on the "Green Glycol" Project to help them gain a better understanding of the process whereby certain compounds can be converted into polyols. Up to this point petroleum has been used in this conversion process and now we can use non-petroleum products to produce polyols. The relevance of this project to BBCC is related to the opportunity to learn more about the process and establish a training program. International Polyol Chemicals, Inc. (IPCI) has a pilot plant in South Africa and they are willing to move it to Moses Lake, perhaps on the Big Bend campus, the former Soil Conservation property, or some property in our area. This is a research facility that can test certain feedstock to produce the glycols (polyols). The important emphasis here in Washington state is on glycerin, which is a waste product of biodiesel. The process developed by IPCI is a key in how to handle the glycerin waste product. John Peterson, BBCC Chemistry instructor, who comes to us from industry, was asked to look at the pilot plant process and work with some of the people associated with IPCI to see if we can work with them for training, which he has been doing. Mr. Peterson is also working on identifying curricula already available that we can use in support of the potential training programs. There is a hydrogen gas training component in this project and the actual process of producing polyols is a separate training component. Operating a pilot plant provides a research opportunity to invite other businesses to use it for a fee. This would be a unique training program for the state. In the meantime, the Olympia visit with legislators was an opportunity to visit with them about the biodiesel waste products and this subsequent disposal solution. Several Senators and Representatives received a copy of the White Paper and the accompanying flip chart. IPCI is also interested in building a large production plant that could produce 100-200,000 metric ton of polyols a year in Washington. These conversations with the legislators opened the door to that end. Through the office of Senator Joyce Mulliken a provision has been added to the biodiesel bill in the Senate to allocate funds to support waste products research in biodiesel production. If successful, IPCI could move forward with moving the plant from South Africa to Washington. Another reason we are interested in this project is that the Big Bend Foundation owns 20,000 shares in IPCI. We are not asking for any appropriations to support Big Bend in this regard but if it works out we will begin looking for support to develop the necessary training.

President Bonaudi said that with the help of a lot of volunteers this year's Winter Serenade on January 28<sup>th</sup> was another success. Katè Holestine, PIO and event organizer, said approximately \$10,000 was raised. These funds will help support the infrastructure and technology in the ATEC building. President Bonaudi said more ITV classrooms are already needed as the ones we have now are used to maximum capacity.

Mr. Ramon said the Foundation's "Cellarbration!" event is May 20<sup>th</sup> and ten sponsored tables have already been sold and several thousand dollars in sponsorship money has been received even before the "save the date" postcard was mailed. He encouraged everyone to get tickets as soon as possible. This event raises money for student scholarships; 20 new scholarships were offered because of the success of this event last year.

On behalf of the Board, Mrs. Kenison expressed appreciation to President Bonaudi, VP Lang, and Holly Moos, Director of Human Resources, for continuing with the successful tenure process. She especially wanted to thank the faculty for their investment and commitment to this process, the creative way to mentor new teachers, and providing a great service to our students. The hard work is recognized and the Board extended its deepest appreciation for the efforts made.

Mr. Blakely said that based on the student responses it is easy to tell the students enjoy attending Big Bend and enjoy their instructors.

President Bonaudi announced that if the weather permits we should have two new airplanes at the Flight Line tomorrow, Wednesday, March 1<sup>st</sup>.

Mr. Blakely said he would like to nominate Felix Ramon for the Trustee Leadership award with ACCT for his years of service and contributions to the college. He offered to gather the information and submit the nomination. He asked his fellow Board members to write what they think should be put in the nomination and get it to him by the next Board meeting. Mr. Blakely said he thinks we should nominate Big Bend representatives as often as possible as it makes a statement about the college and establishes a presence. The Board agreed to work with Mr. Blakely on this project.

#### 10. Adjournment

**MOTION 06-15:** Mr. Blakely moved to adjourn the meeting. Cecilia DeLuna-Gaeta seconded the motion, and the motion carried.

The meeting adjourned at 3:45 p.m.

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Felix Ramon, Chair

ATTEST:

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William C. Bonaudi, Secretary