

The Big Bend Community College Board of Trustees held a regular Board meeting on Tuesday, April 11, 2006, in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Chair Felix Ramon called the meeting to order at 7:00 p.m.

Present: Mike Blakely
Bob Holloway
Katherine Kenison
Felix Ramon

Not Present: Cecilia DeLuna-Gaeta

- 2. Introductions** President Bonaudi noted that this was the last Board meeting for Joy Ricks, Executive Assistant, and the Board took time at a dinner prior to the Board meeting to recognize her service. He then introduced her replacement – Chandra Olson. Ms. Olson comes to Big Bend from Samaritan Healthcare where she is currently the assistant to the CEO, John White, and will begin her employment with Big Bend on April 26, 2006.

Russ Beard, Director of Information & Communication Services, introduced two students from Moses Lake High School, Daniel Gonzalez and Briar Stevens. The students were in attendance to observe a local civic event for their Civic and Law class.

3. Consent Agenda

a) Approval of Minutes for the regular Board meeting of February 28, 2006 (A); b) Assessment Update (I); c) Accreditation Report (I); d) Capital Project Report (I); e) Donations – an automobile from Dawn Campbell and office desks from Shane Kenison (A); f) Enrollment Report (I); g) Personnel Report (I); h) Quarterly Budget Review (I)

MOTION 06-16: Katherine Kenison moved to approve the Consent Agenda as presented. Mike Blakely seconded the motion, and the motion carried.

4. Remarks

Public Comment – none

- a. ASB President AJ Mason said the ASB co-sponsored a Def Poetry Jam performer with the MEChA Club last Monday and over 60 people were in attendance; it was a great performance. Frederick Winter, hypnotist, will be on campus Monday, April 17th at 7:00 p.m. in the Student Center Auditorium. The ASB officer elections are in process with only two positions with more than one candidate; a “Meet the Candidates” forum is scheduled in the Dining Commons at 3:00 p.m. on Wednesday, April 13th; online elections will take place the last week of April and an online survey of students is also scheduled. There were over 225 in attendance at today’s Appetizer LunchFest featuring the chocolate fountain and other appetizers. The ASB has scheduled a softball game between Big Bend staff and faculty against ASB students on May 11th at 5:30 p.m.

Mr. Blakely asked if the ASB events have enjoyed a good representation from across campus this past year. Mr. Mason said the ASB officers have been recruiting attendance from the various groups that we don't usually see at ASB events and that has been beneficial as they are now seeing a better representation at the events, including the evening classes.

- b. Margie Lane, Classified Staff Representative, thanked Mr. Holloway and Mr. Blakely for their attendance at the February 3rd Classified Staff Awards Luncheon. Service awards were presented during the luncheon: six employees received 5-year service awards; one employee received a 10-year service award; one employee received a 15-year service award; and three employees received a 20-year service award. Customer Service Awards were presented to David Frueh, Custodian, for "Excellence in Customer Service;" Tom Willingham, Instruction & Lab Support Tech for OIT, received the "Morale Builder" award; and Garry Helvy, Carpenter, received the "Making a Difference" award. Special awards were given to Taisa Timofeyev, Program Assistant for WorkFirst, for helping a Russian student who was stranded in Ritzville; and to Ida Harris, CBIS Office Assistant, for performing the Heimlich maneuver on a child in their office who swallowed a piece of candy. Ms. Lane reported that classified staff members are participating on four screening committees and that the annual Classified Staff Breakaway is scheduled on Friday, April 13th with a theme on health and wellness. After the Breakaway two trees will be planted in honor of Frank Concha and Ginger Haring, members of the Classified Staff who passed away last year while still employed at Big Bend. Ms. Lane reviewed the list of training opportunities attended by several classified staff members. President Bonaudi said he is pleased to hear that the classified staff is taking advantage of the training being made available to them. Mr. Ramon added that it is always important to maintain and improve on our abilities to provide better service to the public. Mr. Blakely said he attended the Classified Staff Awards Luncheon and truly enjoyed himself; the Classified Staff should be commended as they do a great job.
- c. Mike O'Konek, Faculty Association President, said the college has hosted two applicants for the Dean of Professional Technical Education position and the faculty is participating in screening committee activities; there is one more applicant interview on Wednesday, April 12th. Joe MacDougal, Flight instructor, reports that the Aviation department has received two new Piper Warrior III aircraft, bringing the fleet to 25 aircraft and three simulators. Katherine Christian, Nursing instructor, reports that she will complete her Master's in Nursing degree with a certification in Education from the University of Phoenix on April 17th. President Bonaudi said Ms. Christian received financial assistance from the BBCC Foundation to support her efforts in getting this degree. Rie Palkovic, Art instructor, has an art exhibit opening on April 29th at the Soap Lake Art Museum; she and Fran Palkovic also participated in a silk painting workshop to create realistic looking fish of the Columbia River for a display on the history of the Columbia River at the Wenatchee Valley Museum, which will be opening April 19th. Chris Riley, History instructor, has been selected to participate in two National Endowment for the Humanities workshops this summer. One is in Detroit and focuses on Henry Ford and Labor in the Depression and the other is in Boston focusing on John Adams' political career. This was a nationwide competitive application process and only 25 applicants were selected for each workshop. Zachariah Tanko, CSC instructor, will participate in a Faculty Internship program at the Lawrence Bakerly National Laboratory, University of California, Berkley, sponsored by the National Science Foundation and the US Department of Energy; two Big Bend students in his Networking class have been

accepted to the program as well, and they will all be working on a cyber security project. Emery Smith, Social Science instructor, said that as a result of the last faculty in-service and the Title V workshop he has redesigned the Social Problems course he teaches to include a “service learning” component, which should help with minority student recruitment and retention. Mike O’Konek said several Big Bend faculty and staff attended the Washington Association of Occupational Educators (WAOE) and Tech Prep Conference in Pasco recently. The conference was well attended and provided time for each program group to get together to discuss issues of similar interest. The conference next year will be at Ocean Shores. The Automotive Department hosted the FFA District Agriculture contest earlier this month. The department also co-sponsored a training event with Jerry’s Auto Supply. There were nine people from industry at the Big Bend facility and three Big Bend instructors and two students were allowed to attend the training at no charge, which included specialized training on Toyota/Lexus vehicles. The Job & Career Fair is scheduled for April 27th with over 70 exhibitors expected. Mary Shannon, Interim Dean of Professional Technical Education, said Yahoo.com and Microsoft will be in attendance to get to know the community better and to let the public know what positions they will be hiring for in the future. Monier Life Tile is also coming from California to learn more about our programs.

- d. Ken Turner, VP Administrative Services, said the gravel track for the CDL program is located between the College Parkway and Andrews Street and is now operational. The students are practicing the first portion of their training which includes backing up and maneuvering procedures. The first layer of gravel has been laid and more will be needed along with dust control. Having this track on campus will provide a more secure storage area for these trucks.
- e. Mike Lang, VP Instruction/Student Services - no report.

5. Exceptional Faculty Award Report – LoraLyn Allen

President Bonaudi explained that the Exceptional Faculty Award funds for authorized expenditures is \$13,000 a year and available for both full and part-time faculty. He noted that more part-time faculty are beginning to take advantage of these funds and he introduced Lora Allen, part-time ABS/GED Instructor. Ms Allen thanked the Board for their support of this opportunity for her to gain more training in her field. She said she teaches WorkFirst ABS/GED classes 12 hours a week and has also served as the point of contact person for the learning disabilities program for the last three years as a classified staff employee. The main emphasis of her job is to give the adult learning students tools and resources to learn and succeed in their future endeavors and she also trains ABS and ESL instructors. The Learning Disabilities Association conference she attended gave her more insight on new research areas in working with ESL students with learning disabilities and teaching with a multi-sensory approach using the eyes, hands, ears, voices and smell. She also attended two workshops on how to use new technology called the “WYNN Reader,” which is an integrated scanning, reading, and writing software that provides multi-sensory access to reading material and tools for reading, writing and learning.

Mr. Blakely said he could see that the service Ms. Allen provides is vital to our students and he really appreciates her efforts to learn more in this area.

6. Ends Statement Monitoring Report E-2 Access

President Bonaudi said this is the fourth monitoring report to the Board on Ends Statement E-2 Access and we are pleased that it shows progress along with the challenges. Valerie Kirkwood, Director of Institutional Research & Planning, said the Access report is one of the more critical points of the Board's Ends Statements. She noted that all the shaded text in the report indicates new or changed information. The enhancements are the result of observations and data that has been collected. Ms. Kirkwood briefly reviewed the Executive Summary with the Board.

Candy Lacher, Dean of Enrollment Services, said the college has been looking closely at how we are dealing with access for transferring students. The articulation agreements this year include the WSU Human Development department and the Child & Family Education (CFE) department at Big Bend and how WSU accepts our classes toward their degree. We have an articulation agreement with Heritage University (HU) so students can take our Associate of Applied Science (AAS) for CFE and then transfer to HU for their Bachelor's degree with the assurance that they have been taking the right classes in order to transfer. The dual enrollment with HU continues to be strong and we are doing well in identifying those students who want to attend HU after getting their degree at Big Bend. Marianne Zavala-Lopez, Big Bend Counselor, and Maryann Simmons, HU Representative, have joint advising sessions on campus to be sure students are making right choices at BBCC. EWU is still coming on campus once a month and are set up to advise students in one of the library rooms on Wednesday, April 12th. Ms. Lacher said she hopes to have combined advising sessions with CWU in the near future. CWU is currently setting information tables around campus on Wednesdays, from 10 a.m. to 12 p.m. to answer questions from the students, usually having to do with intake and general advising.

President Bonaudi said the way this advising component has developed has been very gratifying. As a result, we now have a much closer relationship for the students to get transfer questions answered.

Tim Fuhrman, Dean of Information Resources, reviewed the library enhancement portion of the Access report. He noted that our library is only one of four colleges in the state that is open seven days a week for 74 hours. A much needed full-time library staff person has been added to work with the inter-library loans. The new Voyager library system is on par with any four-year college in state and the library now has 69 computer terminals set in the computer commons area. New data bases are also now available.

President Bonaudi said the point we try to make with respect to the library resources and services offered is that we really believe the library is the core of the learning process at Big Bend and is a valuable resource for the entire community. People need to know what is available and that they will receive the assistance they need when coming to the library.

Mr. Ramon suggested that we track the users (students and community members) that have accessed the newly acquired data bases available in the library for the next Cultural Enrichment Monitoring Report. Mr. Blakely said the material presented in this monitoring report would be a good feature story for the newspaper. President Bonaudi commented that the Foundation is interested in this report, too, as they are puzzled about the reduced number of scholarship applications.

MOTION 06-17: Mike Blakely moved to accept the Ends Statement on Access as presented. Katherine Kenison seconded the motion, and the motion carried.

Mr. Ramon adjourned the meeting for a break at 8:15 p.m. for 5 minutes.

7. President's Evaluation Process & Board Retreat Discussion

President Bonaudi suggested the Board may want to review the process followed in previous years with respect to the President's annual evaluation. President Bonaudi also mentioned that the Administrative Retreat is scheduled this year on September 7th for one day. The Board has participated in this type of retreat in the past and may want to consider doing so again or scheduling a retreat for the Board members only.

Mrs. Kenison said the Board retreat worked well when it was combined with the Administrative Retreat and would be interested in using this format again. It is helpful to have the administrative staff present to address the various questions that come up in such discussions. The Board agreed.

Mr. Ramon said the process used in the past for the President's evaluation has worked well and he was in favor of using the same process. He suggested the Board talk to community members and other people close to the college regarding both the President's performance and the Board's performance to see how the community at large feels it is being served. Mr. Ramon added that the Ends Statement monitoring reports and the State of the College address should provide enough material to sufficiently conduct the President's evaluation. The Board agreed.

8. Assessment of Board Activity Report

Mr. Blakely visited the Big Bend Chemistry department and talked with John Peterson, Chemistry instructor. He attended the round table meeting conducted by Senator Patty Murray in the ATEC building and had the opportunity to talk to the Senator's aide about higher education and BBCC and invited the Senator to campus again. He also attended the CDL graduation on March 19th. He visited with Quincy school board member Trish Lubach; met with and set up a future meeting date with Chuck Allen, owner/editor of the Quincy Valley Post Register; visited with former Big Bend Board member, Erika Hennings, and worked with Felix Ramon on the TACTC award nomination.

Ms. Kenison met with the Moses Lake City Council about businesses thinking about relocating to this area and reminded them that Big Bend is an excellent resource to provide a wide range of employee training. She made a presentation at a recent Gear Up event on campus and toured the nursing facility with Kara Garrett. Mrs. Kenison said she continues to be amazed at what our own forces at the college can do with the existing infrastructure; the remodel to Building 1700 for the nursing facilities is wonderful.

Mr. Holloway attended several meetings throughout the month regarding the Glycol Project with ICPI. He also attended the Japanese Agriculture Training Program dinner on March 7th; on March 19th he attended a Fiber Active meeting and the BBCC CDL Graduation; the Grant County PUD meeting in Ephrata on March 20th; and on April 5th he attended the Big Bend monthly Business class meeting on real estate.

Mr. Ramon said he talked to members of the community about the college library and about student financial needs for scholarships. People have told him that they need to know more about what the college offers and he encouraged the Board to talk about this at every opportunity as the community is not always aware of what is available in the way of scholarships or training availability. He met with the Foundation Board about the upcoming “*Celebration!*” event. Mr. Ramon also referenced a letter he received announcing the newly appointed Chief of the Education Division for the State Attorney General’s office.

9. Next Regularly Scheduled Board Meeting

The next regularly scheduled Board meeting is May 23, 2006 at 1:30 p.m. in the Hardin Community Room in the ATEC building.

MOTION 06-18: Katherine Kenison moved to approve scheduling the next Board meeting on May 23, 2006 at 1:30 p.m. Bob Holloway seconded the motion, and the motion carried.

10. Misc.

Doug Sly, Executive Director of the BBCC Foundation, reviewed the Foundation’s “Access to Good Health” campaign noting that its project to purchase a “Sim Man,” a computerized mannequin, may be completed next week as well as the purchase of a “Sim Baby.” Nursing instructor, Danielle Meyers, has attended a training conference on these mannequins and will train others on the use of this important new technology. Mr. Sly said sufficient donations for this project have been collected and the purchase will be made using the state bidding process. President Bonaudi said this is a major funding raising project on the part of the Foundation and the Nursing department is very appreciative of the efforts.

President Bonaudi reminded the Board that their individual public disclosure forms are due no later than April 17, 2006.

The State Board for Community & Technical Colleges (SBCTC) met this week and acted to establish tuition for 2006-07 with a 5% increase. This action is unique in that it contains permission to allow colleges to set aside 2% of the increase to be used to support needy students. This presents a great possibility to support those students failing to complete their program due to financial restraints; the college would continue to get the FTE and the student will be able to continue his/her education program. President Bonaudi said the college administrators are studying the mechanics of this possibility to see if it will work equitably and we may try to experiment with this during summer school.

The Trustees Association for Community & Technical Colleges (TACTC) has its Spring Convention meeting scheduled at Alderbrook on May 18-20. The agenda will likely review the tuition increase and more.

Mr. Blakely read an informal Board resolution wherein the “...Board of Trustees of BBCC resolved to recognize and appreciate Joy’s (Ricks) contribution to the success of this institution and commend her for a job well done.” Ms. Ricks extended her sincere appreciation for the opportunity to work with the Big Bend Board and staff during her tenure at BBCC.

11. Adjournment

MOTION 06-19: Mike Blakely moved to adjourn the meeting. Katherine Kenison seconded the motion, and the motion carried.

The meeting adjourned at 8:55 p.m.

Felix Ramon, Chair

ATTEST:

William C. Bonaudi, Secretary