



RESIDENCE HALLS HOUSING APPLICATION

Instructions

1. Complete & return this form to the BBCC Business Office (1400 Building) or by mail to 7662 Chanute St NE, Moses Lake, WA 98837
2. Submit a \$200 housing deposit to the Business Office in person, over the phone at 509-793-2018, or by mail (check or money order)

Applications CANNOT be processed without this form on file and the \$200 deposit.

This application is contingent upon academic admission to Big Bend Community College (BBCC) and maintenance of enrolled student status with a minimum of 10 Big Bend Community College Credits. When signed by the student, this form becomes a legal and binding contract. Refer to Terms and Conditions section.

Start Date (Check only one): Fall Quarter Winter Quarter Spring Quarter Summer Quarter Year: 20_____

RESIDENT INFORMATION

Last Name First name MI

BBCC Student ID #

Gender _____ Age _____ Birth date _____
Month/Day/Year

Personal Email

Personal CELL Phone (_____) _____

Primary Phone (_____) _____

Home Address _____

City State Zip Code

EMERGENCY CONTACT

Name (first & last) Relationship _____

Telephone Alternate Telephone _____

AMERICANS WITH DISABILITIES ACT

It is your responsibility to make your needs for accommodation known to the college. Indicate any disabilities that might affect access to the BBCC RESIDENCE HALLS. Do you have a disability? Yes No
(If yes, please check all that apply)

affects your mobility

affects your hearing

affects your vision

Do you require wheelchair access? Yes No

HEALTH ACCOMMODATIONS

Do you have any medical conditions to be considered when making room assignments (e.g. heart condition, diabetes, severe allergies)? Yes No

If yes please explain: _____

ROOM TYPE & ROOMMATE REQUEST (Please number 1 and 2, in order of priority)

___ Shared Room – with a roommate

Preference Name: _____
(Leave blank if no preference name)

___ Single Room – without a roommate

Be advised that rooms are assigned on a double-occupancy basis. Single rooms may occasionally become available. If you request and are assigned to a single room you will be charged the appropriate rate. All room assignments are at the discretion of the Director of Residence Halls.

Please visit Residence Hall webpage for current occupancy rates:
<http://www.bigbend.edu/student-life/residence-halls/>

PROGRAM OF STUDY

Academic Program Intent: _____

If Aviation, have you been admitted into the program? Yes No

If Nursing, have you been admitted into the program? Yes No

CRIMINAL HISTORY

Have you ever been convicted of (pled guilty or no contest) a crime other than a minor traffic violation? *Yes No
(A traffic violation which includes the use of alcohol or drugs is not considered a minor violation.)

*An affirmative answer to this question will not automatically preclude on-campus housing. If your answer is "yes," you must include a separate form providing a complete description of your actions and full details of the charges/sanctions against you. Contact BBCC RESIDENCE HALL office to obtain above mentioned form.

Are you a registered sex offender? Yes No

VEHICLE INFORMATION

License Plate _____ State _____

Make & Model _____ Color _____

SIGNATURE CONFIRMATION

The above information is true and accurate. I understand that providing false information on this application is grounds for denial of housing or eviction.

Student Signature Date _____

Parent/Guardian Signature (if applicant is under 18) Date _____

BIG BEND COMMUNITY COLLEGE RESIDENCE HALLS

TERMS AND CONDITIONS

Name: _____ SID#: _____
Last First MI

CONTRACT TERM: (check only one quarter) Summer Fall Winter Spring Year: _____

This contract establishes a legally binding agreement between student residents and the College for first quarter occupancy in the BBCC Residence Halls. Residents will be provided an **Intent to Return Form** each subsequent quarter, which will extend this contract throughout their occupancy on a quarter-to-quarter basis. Occupancy will be held to the standards outlined in the Residence Halls Handbook and Student Code of Conduct.

A. GENERAL. The purpose of this document is to establish an understanding between the above named student and Big Bend Community College (BBCC) Residence Halls Office. It is clearly understood that residency at the Student Residence Halls is merely incidental to the provisions of educational services and that this agreement is not subject to provisions of Chapter 59.18 RCW Washington State Resident Landlord Tenant Act. The College has the expressed authority to accept or deny this contract. Execution of this agreement DOES NOT guarantee that you will be assigned a space in the BBCC Residence Halls. STUDENTS WHOSE CONDUCT IS NOT CONDUCTIVE TO A GROUP LIVING AND LEARNING ENVIRONMENT MAY BE DENIED ADMISSION TO, OR CONTINUED RESIDENCY IN THE BBCC RESIDENCE HALLS.

_____ Initials

B. STATEMENT OF FINANCIAL INTENT. By assuming residency in the BBCC Residence Halls I accept responsibility for insuring full payment of the room costs incurred for the entire quarter (and any periods between quarters that are applicable), and that such payments are due and payable prior to or upon assuming residency or the first day of each quarter in accordance with published payment schedules. A \$5 per day late fee will be added to delinquent accounts (\$35/week). Accounts that are delinquent more than fourteen (14) days it will be turned over to collections and I will be evicted immediately. Collection fees will be assessed according to collection agency rates. BBCC reserves the right to withhold transcripts or bar future registration when I have an outstanding debt to the College.

_____ Initials

C. SECURITY/DAMAGE DEPOSIT. A security/damage deposit of \$200 is required before a room reservation can be made. If all provisions of this contract have been complied with and no rent or fees (including damage, lost keys, late fees, etc.) are assessed, the \$200 security/damage deposit will be refunded within 30 days upon termination thereof. Damage assessment/lost key charges will be applied to your deposit as they occur. A full refund of the deposit is contingent upon the living space being left in move-in-ready condition.

_____ Initials

D. STUDENT ENROLLMENT REQUIREMENT. A student must be enrolled in at least 10 BBCC credits for the duration of residency. If at any time, for any reason, the student is no longer enrolled in at least 10 credits or is evicted from the BBCC Residence Halls, the student agrees to vacate the facility within 24 hours unless provided with written permission by the Director of Residence Halls to temporarily remain in the Residence Halls.

_____ Initials

E. TERMINATING THIS CONTRACT. This contract is binding for the entire period from check-in until official notification of check-out, unless expressly released by the Director of Residence Halls. Failure to complete the contract for any reason will result in room charges for the entire quarter plus forfeiture of the security/damage deposit. For students withdrawing from college for reasons of accident or extended illness, which will require extensive medical expenses, a refund of remaining room charges may be made with proper documentation from the student's physician. WHEN A CONTRACT IS CANCELED IN WRITING 30 DAYS OR MORE PRIOR TO THE START OF THE QUARTER FOR WHICH ACCOMODATION HAS BEEN RESERVED, THE FULL DEPOSIT WILL BE REFUNDED. CANCELLATIONS RECEIVED 29 DAYS OR LESS PRIOR TO QUARTER OF REQUESTED ACCOMODATIONS WILL RECEIVE ONE-HALF REFUND OF THE DEPOSIT. NO REFUNDS WILL BE GIVEN AFTER FIRST DAY OF CLASSES OF QUARTER.

_____ Initials

F. ALCOHOL AND DRUG POLICY. The student expressly agrees that the possession, use, or consumption of alcoholic beverages or, being under the influence of alcoholic beverages or illegal drugs as defined by RCW 69.50, the Uniform Controlled Substances Act, are prohibited in the BBCC Residence Halls and the entire College campus including adjoining grounds/property. I understand that violation of the Alcohol and Drug Policy will result in a Community Standards Major Infraction fine of \$150, and may result in eviction from the BBCC Residence Halls, termination of contract, and forfeiture of the \$200 deposit.

_____ Initials

G. HOUSING REGULATIONS. Regulations include this contract, BBCC Residence Halls Handbook, WAC 132R- 158: Residence Halls, WAC 132R-04: Student Conduct Code together with the provisions as contained in Big Bend Community College Student Handbook, all of which are incorporated by reference and shall be made available for review and inspection upon request to the Director of Residence Halls or subsequent enactment of Washington State law or written notices applicable to the operation and administration of the BBCC Residence Halls. The student expressly agrees that the college may terminate this contract and take possession of the room at any time for violation of the contract, College rules and regulations, or for documented health reasons. A student whose conduct warrants the issuing of a written incident report will have his/her status as a resident in the BBCC Residence Halls reviewed by the Director of Residence Halls. DISRUPTIVE BEHAVIOR, COMMUNITY STANDARDS VIOLATIONS, OR FINANCIAL DELINQUENCIES MAY BE GROUNDS FOR EVICTION.

_____ Initials

By my signature, I acknowledge that I have read, understand and abide by all Terms and Conditions, and certify that all statements and information provided on any BBCC Residence Halls forms are true and accurate. Any false or misleading information is grounds for eviction or denial of housing.

Student Signature

Parent/Guardian Signature (if applicant is under 18)

Date